

## Commissioner Minutes of July 13, 2010

*The Gladwin County Board of Commissioners met in Regular Session July 13, 2010. The meeting was called to order at 9:00 a.m. by Chairman Whittington. The Pledge of Allegiance was recited. Roll call found all Commissioners present.*

**Agenda** – *no changes or additions.*

**The Regular and Executive minutes of June 22, 2010** were then considered. *Motion by Commissioner Smith, supported by Commissioner Carl, to approve the minutes as presented. Ayes carried, motion passed.*

**The cash balances** for the General Fund and the Judicial Management Fund were then read. *General Fund - \$15,824.46 231 Fund - \$89,266.22.*

**The semi-monthly Finance report totaling \$173,813.41** was then considered for payment. *Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the bills for payment as presented. Ayes carried, motion passed.*

Frank Starkweather, EDC Director, came before the Board with a brief update on EDC events.

### **Public Comments –**

Kurt Kocur, member of “We the People of Gladwin County”, asked that the organization be allowed to **use the Courthouse parking lot on July 31, 2010 from 10:00 – 1:00 p.m.** so that the candidates for Governor can speak to the people. Discussion. *Motion by Commissioner Reid, supported by Commissioner Carl, to allow the non-partison event to hold on the date requested with no precedence being allowed for future events.* Commissioner Killian asked if Mr. Kocur had spoke with the Gladwin City Police Department. Mr. Kocur stated that he had and there were no problems. **Ayes carried, motion passed.** Commissioner Whittington voting no.

Bev Przystas, MSU, reminded the Board that the Fair is celebrating its 35<sup>th</sup> anniversary and that the Board is invited to attend the luncheon held tomorrow from noon to 2:00 p.m.

Bob Frei spoke to the Board about the countdown kickoff to the “1<sup>st</sup> Settlers Sesequential” in July 2011. Mr. Frei stated that the Historical Society is looking for volunteers to create and organize plans and activities by area and that he would be back later to ask the Board of Commissioners for a letter of support of the event.

Nila Frei, Beaverton City Mayor, spoke on Beaverton’s 4<sup>th</sup> of July activities and their trip to Canada to celebrate their “Canada Day”.

Commissioner Whittington then asked the Board to consider a motion to **approve the contract with Martin Lee for budget services**. Commissioner Reid stated that there has not been a lot of discussion with the Board on this matter, and the committee did meet with Mr. Lee to draft a contract. Commissioner Reid commented that he believes the contract needs to have an "out" clause and the Mr. Lee needs to be available to negotiate union contracts as needed with the Board. Commissioner Carl asked Mr. Lee to give the Board members some of his background relevant to the position. Discussion. *Motion by Commissioner Reid, supported by Commissioner Carl, to approve the contract as presented with a 30 day "out clause" inserted with percentage completion of work payout upon termination.* Ayes carried, **motion passed**.

**Chairman Correspondence –**

- The insurance checks from MMRMA have been received.
- On the **Region VII Area on Aging Annual Implementation Plan for 2011**. *Motion by Commissioner Walters, supported by Commissioner Carl, to approve the plan as presented and provide Region VII a letter of support.* Ayes carried, **motion passed**.
- On a copy of the letter sent to Judge McLaughlin from DHS.
- On the registration forms received for upcoming "New Commissioner" workshops.
- On a letter received from Lakeshore Legal Aid. Commissioner Carl asked if this service was only available to seniors, then stated that the information should be forwarded to the Townships for their interest.
- On the letter sent to Caster from Attorney Stoker to begin negotiations. Discussion. The Board will meet as a committee of the whole to work out items to be negotiated before sitting down with the Attorney.

**Judge Farrell, 80<sup>th</sup> District Court Judge**, came before the Board with information on the **Regional Corrections Board**. Judge Farrell presented facts and information on the reduction of costs to the State and County. Judge Farrell stated that there would need to be a Board representative appointed to sit on this Board, noting the next meeting will be Friday, July 16<sup>th</sup> at 9:00 a.m. at the Clare County Sheriff's Department. *Motion by Commissioner Carl, supported by Commissioner Smith, to allow the creation of the Community Corrections Advisory Board for Gladwin County.* Commissioner Killian clarified that there would be no cost to the County to establish the Board. Judge Farrell stated that was correct. Ayes carried, **motion passed**. Discussion on Video Equipment for the District Courtroom.

*Chairman Whittington then called for a recess at 9:50 a.m.*

*Meeting called back to order at 10:00 a.m.*

Chairman Whittington stated that the Board should have a committee of the whole meeting after the next Board meeting to "brainstorm" items before negotiations. Scott Govitz, EDC Director, has requested a meeting with the Board to discuss the EDC / Chamber Partnership. Chairman Whittington then scheduled the meeting with Scott

Govitz at 8:30 a.m. on July 27, 2010 before the Board meeting, and a committee of the whole meeting to begin immediately following the Board meeting on the same date.

Chairman Whittington then finished the balance of items noted under correspondence. Commissioner Carl commented that he would be willing to sit on the Community Corrections Advisory Board if no other Commissioner was interested. No other Board members voiced interest. Commissioner Carl will act as the County Board representative on the Advisory Board.

#### **Committee Reports –**

##### **Commissioner Walters reported:**

- On the Statewide HAM Operators field day held at his home on the 26<sup>th</sup>.
- On attending the Fair Board meeting on the 6<sup>th</sup> stating everyone is welcome to come this week and check things out at the Fair.
- On the Wiggins Lake Assessment meeting on weed control held on the 10<sup>th</sup>, noting several people attended.

##### **Commissioner Smith reported:**

- On attending the District Library Board meeting on June 22<sup>nd</sup>, noting that Friends of the Library will be holding a book sale in Beaverton in September.
- On the Council of Local Government meeting on the 28<sup>th</sup> in Bentley.
- On attending the Personnel meeting on July 1<sup>st</sup>, noting Commissioner Rhode will give a full report.
- On the Finance meeting held also on July 1<sup>st</sup>.
- On the Data meeting on July 6<sup>th</sup> and the items of interest:
  1. A purchase may be needed for a power line monitor to see if power is being lost. The purchase would come out of the I/T budget and would go before Finance for approval if needed.
  2. Bob Frei installed a shared printer in the Veteran's office
  3. Gina Conrad requested that the **GIS pricing** be amended. *Motion by Commissioner Smith, supported by Commissioner Killian, to adopt the fee schedule as presented.* Commissioner Carl stated this does not impact the participating Township's contributions, but it is only to reflect the appropriate revenue. **Ayes carried, motion passed.**
  4. The Animal Shelter may need to make computer changes due to change in personnel.
- On attending the Finance meeting on July 9<sup>th</sup>.
- On the NMSAS Board meeting on the 12<sup>th</sup>. The Board was addressed by a former client who has utilized services that were offered to transform her life into one that is very productive. This speaker is willing to address all Boards of Commissioners and the NMSAS District so that all of us can realize just how great the impact can be from the services offered through this Board.
- On attending the Tobacco Township meeting on the 12<sup>th</sup>, noting that notices will be posted today regarding the application of weed control beginning today.

**Commissioner Carl reported:**

- On attending the Planning meeting on the 7<sup>th</sup>.
- That his Township meetings begin tonight.

**Commissioner Killian reported:**

- On attending the Data committee meeting on the 6<sup>th</sup>.
- On the Gypsy Moth meeting on the 7<sup>th</sup>, noting discussion on changing the policy to require property owners to come into the office to obtain parcel information for “no spray”.
- On the Beaverton Township meeting and Lions Club meeting on the 12<sup>th</sup>. The Lions Club poker tournament raised \$1,000 for vision care, and that “Project Kid Sight” starts August 1<sup>st</sup> through the 5<sup>th</sup> at the Health Department.

**Commissioner Reid reported:**

- On attending the Buckeye Township meeting on the 23<sup>rd</sup>, noting road issues were discussed.
- On Finance meetings on the 23<sup>rd</sup> and 25<sup>th</sup>.
- On the meeting with Mark Sohlden, Road Commission, in regards to the accident in front of Buckeye Market and the need to have the State look into the problem.
- On attending the Airport meeting on the 8<sup>th</sup>.
- On the Hay Township meeting on the 8<sup>th</sup>, commenting that the junk yard on M-30 is getting cleaned up through their blight ordinance, and that the Township has done a great job being proactive in this matter. Commissioner Killian noted the improvements and stated this will be a benefit to EDC to have it cleaned up.
- On meeting with Devere Dennings, and Cathy Roehrs from the Drain Office, to look at using the dam for a launch site for the canoe race. The matter was resolved by using a different launch area, but would like to continue to look at the Dam location for use in the future.
- Valley Electric is finished with the Energy Grant Project and final billings need to be paid so that reimbursement can be requested.

Commissioner Whittington inquired about the insurance needed for the volunteers at Park and Rec. Commissioner Smith stated they have not met since the new information was given, and that it would be addressed at their next meeting.

**Commissioner Rhode reported:**

- On attending the Health Department Finance meeting in Mt. Pleasant on the 23<sup>rd</sup>.
- On the meeting with the Auditors on the 23<sup>rd</sup> and the need to approve the audit report. Discussion. *Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the audit report as presented with a change to the depreciation of assets from \$500 to \$5,000.* Discussion. Ayes carried, **motion passed**. The Auditors also made recommendation under GASB 54 that special funds needed to be consolidated, noting the Disaster Contingency Fund and Judicial Management Fund are better suited in the General Fund. Commissioner Rhode then asked that the Clerk send the Courts their 2011 budget requests for completion and return to the Budget Committee for their consideration.

- On attending the Finance & Personnel meetings on the 25<sup>th</sup> and their meeting with Martin Lee.
- On the Energy Grant meeting held in Harrison on the 29<sup>th</sup>, commenting that the next meeting would be in Gladwin on August 3<sup>rd</sup>.
- On attending the MSU meeting in Mt. Pleasant.
- On the Personnel and Finance meetings on the 1<sup>st</sup>.

**Finance Matters:**

- The Sheriff's Department is in need of **two new patrol vehicles**. Discussion was had on transferring under expenses to transfer to 101-900-981.301 to fund the vehicles. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the purchase of two vehicles. Ayes carried, motion passed.*
- On the request from the Treasurer and Clerk to hold off on the repayment to the Unallocated fund until balances could be reviewed for repayment in September.
- Undersheriff Hartwell recommended a purchase of a **new restraint chair** for the Jail totaling \$1,775.00 to be paid from the Securus Grant. *Motion by Commissioner Rhode, supported by Commissioner Walters, to approve the request for purchase. Ayes carried, motion passed.*

**Personnel Matters:**

- There was a request for **longevity payments** to a Sheriff Department employee. Discussion. *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the Secretary to amend the Personnel Policy to reflect "full time" continuous service for benefit payments. Ayes carried, motion passed.*

**Commissioner Rhode continued reporting:**

- On attending the Central Michigan Health Finance meeting on the 6<sup>th</sup>.
- On speaking with Bev at MSU on the **vacancy of her part time position** effective July 29<sup>th</sup>. Discussion. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow Bev to post the position to fill the vacancy. Ayes carried, motion passed.*
- On the Finance meeting held on July 9<sup>th</sup>.

**Finance Matters:**

1. The Board needs to access available funds to pay bills through July. The committee is recommending that the Treasurer establish a **due to/from line in the 258 fund** to utilize the funds set aside for disaster contingency for use to pay bills. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the Treasurer to establish a line and allow the Treasurer to borrow as needed with repayment before December 2010. Ayes carried, motion passed.*
2. The Board has made a previous motion to have the Treasurer **repay the 516 Fund – Unallocated** upon receipt of tax monies. The committee is requesting to have the Treasurer hold any repayments until September when the finances can be reviewed for year end balances. *Motion by Commissioner Rhode, supported by Commissioner Walters, to hold repayment of funds until the Finance Committee can review the funding through year end. Ayes carried, motion passed.*
3. Melissa Simpson, Treasurer employee, has requested payment for **unused and accrued personnel and vacation time** upon her resignation on July 7<sup>th</sup>. Total payout of \$1,404.13 needs to be authorized by the Board per her Unit #6 contract. *Motion by Commissioner Rhode, supported by Commissioner Carl, to approve payment as requested. Ayes carried, motion passed.*

4. Christy VanTiem, County Treasurer, is requesting permission to *post for the full time vacancy in her office*. In addition, Ms. VanTiem would like permission to post to fill the part time position in the event that the full time position is filled with the part time employee within her office. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow the Treasurer to post for the position(s) as requested. Ayes carried, motion passed.*
5. MERS has requested the Board vote and adopt resolution for a valuation for the **MERS funding vehicle** for post employment health care costs. *Motion by Commissioner Rhode, supported by Commissioner Carl, to draft and approve the resolution for MERS as needed. Roll call vote as follows: Walters – yes, Carl – yes, Rhode – yes, Reid – yes, Killian – yes, Smith – yes, Whittington – yes. 7 yes, 0 no. Ayes carried, motion passed.*
6. Rick Ghent, Maintenance Supervisor, has submitted the **Fire Protection Equipment Services contract for 2010-11**. Total cost of \$2950.00 to be broken down as follows:

101-265-930.01	\$200
101-430-930.0	\$200
101-265-930.01	\$200
101-301-932.0	\$200
101-351-930.0	\$1200
101-265-930.0	\$950

*Motion by Commissioner Rhode, supported by Commissioner Reid, to approve the contract, allowing the Chairman to sign upon presentation. Ayes carried, motion passed.*

*Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file various reports and correspondence. Ayes carried, motion passed.*

*Motion by Commissioner Carl, supported by Commissioner Walters, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:43 a.m. until July 27, 2010 unless otherwise directed.*

*Laura Brandon-Maveal*  
 Laura Brandon-Maveal, Clerk

Terry Whittington, Chairman  
*Terry Whittington*