

Commissioner Minutes of July 24, 2012

The Gladwin County Board of Commissioners met in Regular Session July 24, 2012. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

There were corrections or additions to the agenda.

Corrections: *Commissioner Reid requested a correction to the Minutes of the Board Meeting, on July 10, 2012. On page two, paragraph 5 (Commissioner Smith comments), strike last sentence.*

The Regular Board minutes of July 10, 2012 were then considered. *Motion by Commissioner Walters, supported by Commissioner Carl, to accept the minutes as amended. Ayes carried, motion passed.*

CASH BALANCES: *Provided by Christy VanTiem, Treasurer; General Fund 101 \$17,729.16 after finance bills had been paid and advances from Unallocated and Gypsy Moth.*

Public Comments:

None at this time.

Communication from MSU Extension

Shari Spoelman, from MSU Extension, along with Bev Przystas and Kable Thurlow presented MSU Extension's Annual Report. She commented on drought issues the states in the Midwest are facing this year as well as the many and varied programs available through the MSU Extension. Programs include, but are not limited to, Health and Nutrition, Youth Programs, Agriculture and Master Gardener.

Resolution for Consideration – Addressing Resolution #2012-13

Motion by Commissioner Reid, supported by Commissioner Rhode to adopt Resolution 2012-13. Roll call vote as follows: Walters-yes, Carl-yes, Rhode-yes, Reid-yes, Birgel-yes, Smith-yes, and Whittington-yes. 7-Yes, 0 No. Ayes carried, resolution 2012-13 declared adopted.

Motion by Commissioner Rhode, supported by Commissioner Smith, to adopt the Administrative Rules and Regulations for the Gladwin County Uniform House-Numbering System, with the following correction: page 2, last paragraph "dumber" changed to "number". Ayes carried, motion passed.

Motion by Commissioner Walters, supported by Commissioner Carl, to set up meetings to include the 5 current members of addressing committee and include a

township supervisor as the 6th member, Roll call vote as follows: Walters-yes, Carl-yes, Rhode-yes, Reid-yes, Birgel-yes, Smith-yes, and Whittington-yes. 7-Yes, 0 No. **Ayes carried, Motion passed.**

Approval of EMS Ballot Language

*Motion by Commissioner Walters, supported by Commissioner Smith, to approve the ballot language for EMS question in November. Ayes carried, **motion passed.***

Correspondence from the Chair:

Appoint Gypsy Moth Committee Member

*Motion by Commissioner Birgel, supported by Commissioner Smith, to appoint JoAnn Cameron as a Gypsy Moth Committee member. Ayes carried, **motion passed,** with Commissioner Carl voting No.*

Reconsider appointment to Zoning board of Appeals. There is opposition to a husband and wife being on the same board. Table the appointment of board member pending future discussion.

Letter from Doug Jacobson dated 7/17/12 regarding the Estate of Sharon Lynn Duthler making a bequest of \$10,000 to the Gladwin County Animal Shelter. Many thanks to her estate and her family.

Request of Clare County Board Chair to investigate if there are any services in which we can share costs. Sending letter to invite him to a future finance meeting to discuss options.

*Motion by Commissioner Smith, supported by Commissioner Birgel, to approve contract for Equalization software from BS&A pending finance meeting with Clerk and Treasurer. Ayes carried, **motion passed.***

*Motion by Commissioner Smith, supported by Commissioner Birgel, to not pay the Consumers Energy bills totaling approximately \$600. Seebeck Foundation should be responsible for payment. Ayes carried, **motion passed.***

The jail inmate issue has been resolved.

*Motion by Commissioner Smith, supported by Commissioner Carl, to allow Undersheriff Ray Hartwell to write a grant to purchase three (3) Tasers for use of sheriff deputies while on duty. Funding would be \$500 from Crimestoppers, \$1500 from Prosecutor and \$1500 from the forfeitures line. Ayes carried, **motion passed.***

National Flood Insurance Program (NFIP) - FEMA information available.

Friday at 4:00 pm there will be a Meet and Greet for candidates at Josh Reid's home. All are welcome.

Committee Reports:

Commissioner Walters reported:

- It is nice to see the Beaverton City Mayor in attendance.
- Forgotten Eagles will be performing their ceremony at the Honor Roll on August 8, 2012 at 11:00 am.

Commissioner Walters reported on the deaths of four veterans from our area. Michael Matta, Vietnam from Grout Township, Jerry Blackmore, Vietnam from Hay Township, Richard Cookenmaster, Korea from Secord Township and Robert McElyea, Jr., Korea from Gladwin City. Our thoughts and prayers go out to all families.

Commissioner Carl reported:

- No comments at this time but he will have some on finance matters

Commissioner Whittington reported:

- None at this time as he has been unavailable

Commissioner Smith reported:

- Beaverton is doing well after the recent celebrations, many thanks to the Scouts for their placement of flags and cleanup after the events.
- NMLRA has a renewable scholarship available. Applications accepted at NMLRA.org and the deadline is 7/31/12. There are 3 scholarships available and only one applicant so far.
- There will be a NMLRA shoot the same weekend as the Carriage Festival (Aug 10-12, 2012)

Commissioner Birgel reported:

- On contract with airport engineers and planning for storage and equipment.
- On the Fair Board. Revenues are dropping and discussion on moving the fair back to August. Other activities such as the Mud Bog have been successful. Discussion on more revenue generating activities.
- The Beaverton Twp Supervisor is resigning and moving to Tobacco Twp.

Commissioner Rhode reported:

- On attending MCG Meeting discussing regional economic development.
- On attending the MNCA Meeting touring a 3 county central dispatch facility.

Finance Matters/Commissioner Rhode:

1. Gina Conrad, Gypsy Moth, has completed the 911 GIS grant and is submitting for the 1.5% pay of the total grant which was just under \$30,000 (approx. \$450.00 payment to Ms. Conrad). Payment of the grant writing costs to come from 101-101-759.000 if approved. *Motion by Commissioner Rhode, supported by Commissioner Carl to approve. Ayes carried, motion passed.*
2. Ms. Conrad is also requesting an update and software expansion for her Arc view system. Costs will be less than \$2500 and will come from 239-000-802.000 upon approval. *Motion by Commissioner Rhode, supported by Commissioner Walters to approve. Ayes carried, motion passed.*
3. The committee met with a representative from Volunteer Energy to discuss their partnership with Consumers Energy. The committee would like the Board to review the contract with Volunteer Energy and allow the Chairman to sign if interested. *Postpone until the next meeting.*
4. Lauren Essenmacher, City County Transit, came before the Board with a request to have the roof and existing roof structure replaced on the office area. Ms. Essenmacher would like permission to spend up to \$200,000 from retained earnings on the repairs with a \$50,000 grant from the State to be used to offset the costs and deposited back to the retained earnings account once received. A motion is needed by the Board to allow Ms. Essenmacher to proceed with the project. *Discussion with information presented by Commissioner Birgel. There are many options available that are much more cost effective. Motion by Commissioner Rhode, supported by Commissioner Carl to table pending more information. Ayes carried, motion passed.*
5. Mike Brubaker, 911 Director has asked that the appropriations due to general fund be changed as follows: Increase the appropriation from 216 by \$50,000 and lessen the appropriation due to General Fund from the 280 fund by \$50,000. This does not change the total revenue due to General fund, only the appropriation lines used to transfer in. A motion is needed to allow the Clerk and Treasurer to make the adjustments as requested. *Motion by Commissioner Rhode, supported by Commissioner Carl to approve. Ayes carried, motion passed.*

6. The committee has reviewed the policy on paying individuals to write grants for the County. The committee would like the Board to make motion on the following wording change - 1.) Any employee that writes a grant for the County of Gladwin shall receive 1.5% of the total amount of the grant as payment for services. 2.) Writers are encouraged to include the costs of the grant writing in the total amount of the grant (if applicable). 3.) If costs are eligible to be written into the grant, these funds will be deposited into the General Fund for County use and can/will be used to offset the cost of the 1.5% payment to the employee. 4.) Under no condition shall the costs collected under the grant (for grant preparation) be paid to the employee. 5.) The employee will only be eligible for 1.5% of the total amount of the grant regardless of the hours put into the preparation of the grant, or personal/vacation hours used, to complete the process. 6.) Grant preparation shall not be handled during the course of the working hours of the employee. County time is to not be used to complete the grant application/process. 7.) Payment of the 1.5% will be paid on a 1099 basis and will not be eligible for MERS retirement or other benefits. The employee will be responsible for taxes on any amount earned. 8.) All grants must be formally approved by the Board of Commissioners prior to beginning the application process in order for the writer to be eligible for payment of 1.5%. *Motion by Commissioner Rhode, supported by Commissioner Smith to approve. Ayes carried, motion passed.*

7. The Personnel Committee began negotiations with the Union groups on MERS retirement. The committee is recommending that all Elected Officials or Non-Union employees hired after January 1, 2013 be placed on the C-1 MERS retirement plan. This change will not affect current staff, only new hires after January 1, 2013. A motion is needed to allow the plan to be established and have the Clerk prepare the C-1 group at the Board's direction. *Motion by Commissioner Rhode, supported by Commissioner Birgel to approve. Ayes carried, motion passed with Commissioner Whittington voting No.*

Public Comments:

Michael Shea noted that correspondence related to an inmate should have no names associated with it to stay within the parameters of HIPPA.

Nila Frei announced that on Saturday July 28, 2012 there will be a "Cash Mob" in Beaverton at the Pics, Petals and Scents to promote awareness of local businesses. Anyone purchasing \$10 or more will receive a gift certificate for a free sundae at Delena's. This is the fourth "Cash Mob" in the area and all have been successful.

Bob Frei announced that the Beaverton Car Show is coming up on August 19, 2012.

Commissioner Walters announced that on August 25, 2012 from 9-2 household hazardous waste may be recycled at Gladwin City Department of Public Works.

*Motion by Commissioner Carl supported by Commissioner Walters, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Whittington, supported by Commissioner Carl, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:30 a.m., until August 14, 2012 at 9:00 a.m., unless otherwise ordered.*

Lisa Fisher
Deputy Clerk

Josh Reid
Chairman

THE COUNTY OF GLADWIN ORDAINS:

The County of Gladwin Street and Road Numbering Ordinance Number 2012-013 is hereby created by the County Board of Commissioners to read:

Section 1. Short Title.

This Ordinance may be referred to as the "Street Numbering Ordinance."

Section 2. Purpose.

The purpose of this Ordinance is to assign and maintain a uniform street and road numbering system County-wide, with the exception of cities and villages providing their own street numbering systems; to provide for a central supervisory agency for the issuance and control of street numbers; and to provide for the enforcement of this Ordinance by that agency to promote the health, safety and welfare of the citizens of Gladwin County.

Section 3. Definitions.

For the purposes of this Ordinance, the terms listed shall have the following meanings:

3-1. The term "**County**" means the County of Gladwin. The County Board of Commissioners shall designate the County Department(s) to administer the provisions of this Ordinance.

3-2. The term "**County grid system**" means the general east-west and north-south division of Gladwin County into two (2) grids, the North Grid and the South Grid, to facilitate the assignment of identifying numbers, with provision for 500 numbers per mile for each mile of distance in each of the four directions from the base lines while traveling in the direction that the numbers increase, with the numbers on the right side being even numbers and the numbers on the left side being odd numbers. The County may also establish an internal grid system for large developments with limited points of vehicle access that do not relate to the base lines.

3-3. The term "**east and west base lines**" shall refer to the lines drawn east and west to establish a starting point for numbering on streets that are predominately north and south in overall direction. The east and west base line is a straight line drawn due east and west over M-61 at a point from the East county line directly to the West county line.

3-4. The term "**north and south base lines**" shall refer to the lines drawn north and south to establish a starting point for numbering on streets that are predominately east and west in overall direction. The north and south base line is a line following North and South M-30 at a point from the South county line directly to the North county line.

3-5. The term "**interested party**" means an owner, occupant, governmental agency, public utility or emergency services provider.

3-7. The term "**owner**" means a person possessed of the most recent fee title or a land contract vendee's interest in real property as shown by the records of the Gladwin County Register of Deeds.

3-8. The term "**premises**" means any lot or parcel of land improved with buildings or structures, whether occupied or unoccupied.

3-9. The term "**street**" means any street, road, highway, lane, drive, avenue, boulevard, two-track, court, cul-de-sac, circle, way, route, track, artery and so forth which affords a means of travel and ingress or egress to abutting property, whether public or private.

3-10. The term "**street name**" means the official name recognized by government authority.

3-11. The term "**street number**" means the number assigned by the County in conformity with the County grid system for the purpose of identification of a premises in relation to the grid system.

3-12. The term "**clear and unobstructed view**" means plainly visible from street traffic from either direction, weeds, snow etc...

Section 4. STREET NAMES.

4-1. No street name shall be given or changed without the approval of the County, the Gladwin County Road Commission, and the applicable Township Board.

4-2. No street shall be given a street name which duplicates the name of any other street in the same township.

4-3. Street names shall be given to all private streets with a length of 500 feet or more and serving four (4) or more parcels of land.

4-4. Driveways shall not be given street names.

4-5. All signs with street names, whether for public or private streets, shall be approved by or meet specifications used by the Gladwin County Road Commission for such signs. The property owners shall be responsible to display and maintain the street name signs and supports for private streets.

4-6. Unauthorized signs with street names are prohibited.

Section 5. STREET NUMBERS

5-1. Assignment. When requested by an interested party, street numbers shall be assigned by the County in accordance with this Ordinance. Even numbers shall be assigned on the right side and odd numbers on the left side of the street as a person faces in the direction that the numbers increase. The assignment of a street number shall precede the issuance of any building permit required under the Stille-Derossett-Hale Single State Construction Code Act, 1972 PA 230, as amended.

5-2. Fees. The County shall provide the service of issuing street numbers without cost to requesters or property owners unless the Board of Commissioners determines that such fees are necessary and adopts a fee schedule by resolution.

5-2. Display. The owner of any premises shall be responsible to display the street number assigned to the premises. Street numbers shall be displayed in accordance with the requirements in this section.

5-2.1. Buildings. Street numbers no less than three (3) inches in height shall be legibly displayed on the front of the principal building on the premises. The numbers shall contrast with the background color.

5-2.2. Mailboxes. Street numbers no less than three (3) inches in height shall be displayed on any roadside mailbox on the premises in a manner that is plainly visible from the street traffic lanes approaching in either direction. Where a mailbox is located on a street other than the street of the premises as numbered, the mailbox shall show both the numbers assigned and the street name of the premises. Where mailboxes are grouped, the grouping shall be in sequential order according to the assigned numbers. The numbers on all mailboxes shall be reflectorized or contrast with the background color.

5-2.3. Posts. In lieu of, or in addition to, the display of street numbers on a building front or mailbox, street numbers may be displayed on a post of suitable strength and construction adjacent to the driveway of the premises. The post height shall be sufficient to allow for a clear unobstructed view of the numbers. It is recommended that the bottom height be a minimum of 40" above the street level. The numbers shall be no less than three (3) inches in height and shall be reflectorized or contrast with the background color.

Where it is determined by the County that the display of street numbers on a building front or mailbox does not serve the purposes of this Ordinance, the street numbers may be required to be displayed on a post as set forth herein. Placement of posts in a street right-of-way must be approved in advance by the Gladwin County Road Commission or other agency with jurisdiction of the street.

5-2.4. Stricter Regulations. Nothing in this Ordinance shall be construed to prohibit another governmental entity with jurisdiction, including, but not limited to the U.S. Postal Service, from requiring a stricter, more visible display of street numbers.

Section 6. Violations and Sanctions.

6-1. Violation. Any person, firm or corporation that violates, disobeys, omits, neglects or refuses to comply with any provision of this Ordinance shall be responsible for a municipal civil infraction. Each day that a violation is permitted to continue shall constitute a separate violation.

6-2. Civil Fine. The sanction for a violation of this Ordinance which is a municipal civil infraction shall be a civil fine in the amount \$100 and other sanctions, as authorized under Chapter 87 of 1961 PA 236, as amended, and other applicable laws.

6-3. Additional Remedies. In addition to enforcing a violation of this Ordinance as a municipal civil infraction, the County may initiate proceedings in a court of competent jurisdiction to abate or eliminate a violation or to seek other equitable and/or legal relief.

Section 7. Enforcement.

7-1. Authorized County Officials. The following personnel of the County of Gladwin shall have the authority to enforce this Ordinance and to issue and serve municipal civil infraction notices and citations for violations of this Ordinance:

- a) The Ordinance Enforcement Officer(s), or
- b) The Gladwin County Sheriff or his/her deputies.

Section 8. Severability.

The invalidity of any clause, sentence, paragraph or part of this Ordinance shall not affect the validity of the remaining parts of this Ordinance.

Section 9. Effective date.

This Ordinance shall take effect sixty (60) days after publication.