

Commissioner Minutes of August 13, 2013

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, August 13, 2013. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who had been excused.

*Motion by Commissioner Walters, supported by Commissioner Birgel, to approve the consent agenda as presented. Ayes carried, **motion passed.***

Chairman Reid commented that the MMRMA statements are available for the Board to review.

The **cash balances** were then read by Commissioner Whittington. *General Fund - \$43,612.84 and Unallocated - \$5,887.16.*

Public Comments –

Tom Dunn approached the Board with his interest in the current planning and zoning issues regarding citizens' property rights and the county lawsuit with the Millers. Discussion. Mr. Dunn provided the Board with two documents regarding property rights and urged them to review both.

Carol Brubaker, City-County Transit, came before the Board with a resolution of intent for state funding. The funding contract will provide for a tractor to maintain the grounds and a replacement floor to the garage. This is a \$75,000 grant with no local match. *Motion by Commissioner Walters, supported by Commissioner Reid, to enter into the contract and allow the Chairman to sign the contract and resolution as provided. Roll call vote as follows: Carl – absent, Walters – yes, Reid – yes, Whittington – yes, Birgel – yes. 4 yes, 0 no, 1 absent. Ayes carried, **resolution 2013-015 declared adopted.***

Karen Blonde, Gladwin City Housing Commission, came before the Board with a resolution for the County Homeowner Single Family Rehab Grant. This is a 2012 grant that will be eligible for 2013 and 2014 projects in the County. Ms. Blonde spoke about the requirements in being eligible for the \$175,000 in grant funding. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the Chairman to sign the resolution in support of the Grant and all contracts associated with its application. Roll call vote as follows: Walters – yes, Reid – yes, Whittington – yes, Birgel – yes, Carl – absent. 4 yes, 0 no, 1 absent. Ayes carried, **resolution 2013-016 declared adopted.** Ms. Blonde also noted that the Board must appoint a designee to accept the responsibilities of the “certifying officer” for the environmental review process. *Motion by Commissioner Birgel, supported by Commissioner Whittington, to appoint Commissioner Walters as the designee. Ayes carried, **motion passed.** Ms. Blonde stated that she will be the “Third Party Administrator” to this program and would ask that the Board make motion to appoint her as such. *Motion by Commissioner Walters, supported by Commissioner Birgel, to make the appointment as requested. Ayes carried, **motion passed.*****

Commissioner Reports by District -

Commissioner Walters reported:

- On attending the Gladwin City meeting on August 5th, noting they are working on improvement projects through the Downtown Development grant.
- That the Household Hazardous collection is scheduled for August 24th.

Veterans Lost:

Charles Smith – Beaverton City, Larry Sivak – Beaverton City, Wallace Collver – Gladwin City. Donald Taylor from Sherman Township passed away on July 8th and will be buried in Arlington National Cemetery.

Commissioner Birgel reported:

- That he attended the Grout meeting, noting that things are going well in the Township.
- On attending the Beaverton Township meeting, commenting that they are concerned with the safety of the Amish residents due to the poor marking of their buggies. Chairman Reid agreed that it is a concern and will work with the Sheriff on the issue.
- On an issue in Grout Township that involved Animal Control. Commissioner Birgel would like to thank Officer Maveal for his assistance in the matter, noting he handled himself very professionally.
- On working with the Health Department on funding options and County appropriations due. Discussion on funding options as provided by CMDHD. *Motion by Commissioner Whittington, supported by Commissioner Walters, to keep the 2013 appropriations the same and elect option #2 to raise the septic and well permits by \$8.50 to offset the 3% increase in appropriations. Ayes carried, motion passed.* Discussion on the alternatives of not paying the appropriations and the impact to the County.

Kathy Mills, Deputy Drain Commissioner, came before the Board with a proposed **Deficit Elimination Plan for Fund 801**. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Walters, to accept the plan and allow the Financial Coordinator and Chairman to sign the document upon presentation. Ayes carried, motion passed.*

Commissioner Whittington reported:

- On attending the Billings and Bentley Township meeting, commenting that he spoke on the possibility of a Public Safety millage. Commissioner Whittington stated that most were supportive, but several people had questions on what the money was to be used for.
- That he has been part of many Finance meetings over the past couple weeks.

Finance Matters:

1. The committee is making the recommendation to **allow the Prosecutor to fill the vacant full time position in his office**, and possibly the part time position, by internal hiring only. *Motion by Commissioner Whittington, supported by Commissioner Birgel, to allow the hiring process and allow the Prosecutor to post for the vacant positions per Union contract. Ayes carried, motion passed.*
2. Deputy Eric Coney has requested payout of 30 PTO hours per his Union contract. Total cost of \$625.50 to be paid from 101-301-705.000 upon approval. *Motion by Commissioner*

- Whittington, supported by Commissioner Birgel, to authorize the Clerk to make the payment as requested; per Union contract. Ayes carried, motion passed.*
3. The CORE/TALON contract for LEIN services is up for renewal. Total cost of \$2400.00 to come from 101-258-815.006 upon approval. *Motion by Commissioner Whittington, supported by Commissioner Walters, to approve the contract renewal as requested. Ayes carried, motion passed.*
 4. A resolution has been drafted for the **change in the meeting dates for the Planning Commission**. *Motion by Commissioner Whittington, supported by Commissioner Walters, to approve the change of meeting dates as outlined in the resolution. Roll call vote as follows: Reid – yes, Whittington – yes, Birgel – yes, Carl – absent, Walters – yes. 4 yes, 0 no, 1 absent. Ayes carried, resolution 2013-017 declared adopted.*
 5. Gina Conrad has requested that her **part-time seasonal team begin work on the fall count**. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the hiring of a new staff member and to begin working hours until the fall count is complete. Ayes carried, motion passed.*
 6. The Sheriff has researched a **new contract for jail Rx services**. *Motion by Commissioner Whittington, supported by Commissioner Birgel, to allow the Sheriff to cancel the contract with MAXOR for jail pharmacy services and enter into the contract with Concierge Corrections with the assistance of the County Attorney if needed. Ayes carried, motion passed.*
 7. Bob Evans, Drain Commissioner, has submitted the **County Assessment totals on five (5) drains in the amount of \$2,248.95**. This bill will be paid to the County Treasurer by the end of the year. *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow for the payment as invoiced. Ayes carried, motion passed.*
 8. MMRMA Litigation has notified the County that they have a case (**Griffin vs. County**) that can be closed and destroyed. *Motion by Commissioner Whittington, supported by Commissioner Birgel, to allow the Chairman to provide authorization to MMRMA for the destruction of the file. Ayes carried, motion passed.*
 9. A copy of the **Deficit Elimination Plan for Fund 851 – Payne Creek Drain** has been provided to the Board for their review. *Motion by Commissioner Whittington, supported by Commissioner Walters, to approve the plan and allow for submission to the State Local Audit and Finance Division. Ayes carried, motion passed.*

Chairman Reid then read a memo from Financial Coordinator, Neil Hammerbacher, in support of the Public Safety Millage. Chairman Reid stated that the Finance committee has met on several occasions on cuts that have been made this year, on the loss of revenue sharing and the decrease in property values. Discussion on decline in law enforcement numbers in the County since MSP left. Chairman Reid continued to comment that the millage committee has met several time to discuss the possibility of a public safety millage and the shared benefit with Gladwin City and Beaverton City. The Finance committee believes the last area that can be cut in the County is in law enforcement due to all the other cuts within the County, stating that so many other sacrifices have been made and this would be the last effort by the County to preserve law enforcement. Discussion. *Motion by Commissioner Reid, supported by Commissioner Walters, to support the resolution as drafted to place the Public Safety millage wording on the November 5, 2013 ballot. Roll call vote as follows: Whittington – yes, Birgel – yes, Carl – absent, Walters – yes, Reid – yes. 4 yes, 0 no, 1 absent. Ayes carried, resolution 2013-018 declared adopted.* Discussion with the public on tax increases.

Commissioner Reid reported:

- That Kyle Grove from Gladwin Tank donated a large piece of “plate steel” for the jail. The Board expressed their “thanks” for the donation.
- On a county alternate needed for Region 3 Homeland Security. Discussion on options for alternates. *Motion by Commissioner Walters, supported by*

Commissioner Birgel, to appoint Mike Brubaker as alternate to Region 3. Ayes carried, motion passed.

Chairman Reid then asked that Leo Gary, Emergency Management, give the Board an update. Mr. Gary reported on the following:

- The CERT team would like to act as a non-profit group through the County. This would involve the County creating a fund for their donations and expenses. Discussion. Chairman Reid will check with the auditors to see if this is something the Board should act on.
- Every County employee should be using the new version of the employee badge. The County Clerk's office is printing the new badges. If you are not using the new badge, or unsure if you have the new badge, please see the County Clerk. Chairman Reid will send an email to the department heads on this matter.
- There have been two (2) spills recently in the County. Leo spoke on the specifics of each.
- The 2011-12 Homeland Security grant award is \$49,979 for Gladwin County. The County will need to purchase the items up front and submit for reimbursement; which is usually within 30-60 days. A list of proposed projects was reviewed for the funding. *Motion by Commissioner Walters, supported by Commissioner Reid, to allow Mr. Gary to proceed with the projects with advance payment to come from the county with reimbursement from the Homeland Security grant.* This authorization is pending final approval from the Finance committee and the Financial Coordinator. Ayes carried, **motion passed.**
- On the "mass casualty exercise" held last week, noting it went well.

Chairman Reid continued to report:

- On attending the Hay Township meeting.
- That he attended the Tobacco Township meeting.
- That there will be a ground breaking ceremony tonight at 7pm for the new Beaverton Fire Hall.

Public Comments – none at this time.

Motion by Commissioner Walters, supported by Commissioner Reid, to receive and file various correspondence and reports. Ayes carried, motion passed.

Motion by Commissioner Walters, supported by Commissioner Whittington, to adjourn. Ayes carried, motion passed. Meeting adjourned at 10:26 a.m., until August 27, 2013 at 9:00 a.m., unless otherwise ordered.

Laura Brandon-Maveal
County Clerk

Josh Reid
Chairman

Gladwin City-County Transit



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624
Phone: (989) 426-6751 Fax: (989) 426-5947

RESOLUTION OF INTENT

Resolution# 2013-015

The following resolution was offered by Walters

And supported by Reid

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Josh Reid, Board Chairman and Lauren Essenmacher, Executive Director be authorized and directed to execute Contract No. 2012-0083 Project No. 113146/106006, Auth No. P5 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal
Laura Brandon-Maveal
County Clerk

August 13, 2013
Date

Date: July 10, 2013
Agreement No.: 2012-0083
Authorization No.: P5
Project Nos.: 113146/106006
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2013 SECTION 5311 CAPITAL/
SURFACE TRANSPORTATION PROGRAM**

This information is required by the Michigan Department of Transportation (MDOT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and MDOT. The funds provided shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date:

Authorization Expiration Date: Three years from the effective date of the authorization.

Fiscal Year of Effective Contract Clauses: 2013

The Federal Grant associated with the PROJECT AUTHORIZATION is MI-85-X006.

Award Year: 2013

Federal Item Number: WK0056

Project is not R&D.

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Other Than Urbanized Areas Program is 20.509.

The Special Section 5333(b) Warranty for Section 5311 can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and furnish to the DEPARTMENT an annual milestone report for Section 5311. Reports are due 20 days after the end of the fiscal year.

Timely Expenditure of Funds

The funds included in this project authorization must be obligated (i.e., place orders for buses, issue third party contracts, purchase equipment, complete facility improvements) within six months of receiving an executed project authorization. If funds have not been obligated within twelve months, the DEPARTMENT may cancel this project authorization and the AGENCY will no longer have access to the funds with the exception of new facility construction. The DEPARTMENT will not extend this project authorization beyond three years except for very unique circumstances as determined by the DEPARTMENT.

<u>Item</u>	<u>Federal</u>	<u>State</u>	<u>Total</u>
<u>Maintenance equipment:</u>			
Tractor(807) (113146)	\$32,000	\$ 8,000	\$40,000
<u>Facilities:</u>			
Garage floor (801) (106006)	<u>28,000</u>	<u>7,000</u>	<u>35,000</u>
Total	\$60,000	\$15,000	\$75,000

Funding sources:


2013/7509 \$60,000 (F)
 2013/7520 \$15,000 (S)

PRF No.: 2013-324

GLADWIN COUNTY BOARD OF COMMISSIONERS

Reviewed

 Contract Admin



 Signature

Josh Reid, Chairman

 Print Name and Title

 Signature

 Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

 Title: Department Director

RESOLUTION # 2013-016

WHEREAS, the County of Gladwin is interested in the continuing effort to provide affordable housing opportunities for its low and very low income residents:

WHEREAS, the Gladwin County Board of Commissioners has reviewed and understand the content on the Application for funding;

WHEREAS, said Gladwin County Board of Commissioners accept the recommendation of the Gladwin City Housing Commission to apply for the maximum allowed under the county allocation program;


WHEREAS, said Gladwin County Board of Commissioners authorize the Chief Elected Official to sign the application form as required;

THEREFORE, BE IT RESOLVED that the County of Gladwin authorizes the Gladwin City Housing Commission to prepare and submit the application for funding through the Michigan State Housing Development Authority's Housing Resource fund.

Moved by Whittington/Walters to adopt the above Resolution.

Roll call vote was taken: Ayes: 4 Nays: Motion Carried.

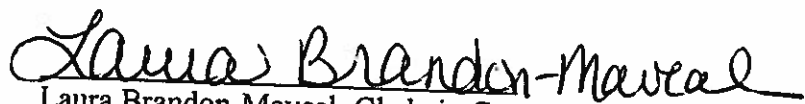
Absent - 1



Signature, Head of Governing Board

STATE OF MICHIGAN
County of Gladwin

I, Laura Brandon-Maveal, Clerk of the Circuit Court for the County of Gladwin, the same Court of Record and having a seal do hereby certify that I have compared the annexed copy of the Resolution adopted by the County Board of Commissioners on August 6, 2013, that it is a true and correct transcript therefrom and of the whole thereof. IN TESTIMONY THEREOF, I have hereunto set my hand and affixed the seal of said Court.



Laura Brandon-Maveal, Gladwin County Clerk



STATE OF MICHIGAN
MICHIGAN STATE HOUSING DEVELOPMENT AUTHORITY
LANSING

SCOTT WOOSLEY, CFA
EXECUTIVE DIRECTOR

RICK SNYDER
GOVERNOR

August 06, 2013

Mr. Josh Reid, County Chair Board of Commissioners
Gladwin County
215 S. Antler
Gladwin, MI 48624-2051

RE: Announcement of Funding Award Grant # MSC-2012-0496-HO, Required Documentation and OPAL

Dear Mr. Reid:

Congratulations! The Michigan State Housing Development Authority (MSHDA) has approved your request for MSHDA funds in the amount of \$175,000. The purpose of this letter is to inform you of the documentation needed to initiate this grant, and how to manage it on the On-line Project Administration Link (OPAL).

Enclosed you will find the following documents necessary to initiate your grant:

- A Grant Agreement (two originals)
- An Authorized Signature Designation Form

Return one original Grant Agreement, one original Authorized Signature Designation, and a reply to the special conditions (if identified in the grant agreement) within 45 days to Sharon Cassidy at the Michigan State Housing Development Authority, PO Box 30044, Lansing, MI 48909.

Executing the Grant Agreement

Your agency's highest elected official [County Chairperson or Mayor] must sign the grant agreements before a witness. Others are permitted to sign IF they have been specifically designated by your agency's governing body to act on their behalf. Evidence supporting this designation must be submitted with the signed grant documents. **NOTE: MSHDA will NOT allow consultants and/or third-party administrators to be designated to act on behalf of the governing body.**

CERTIFYING OFFICER DESIGNATION
(for Local Units of Government)

The Certifying Officer, responsible for compliance with all environmental review requirements, is usually the chief elected official for the responsible entity/jurisdiction in which the project is located, or his/her designee. The designee should be an official with the legal authority to unilaterally sign a contract which obligates the grantee. The original of this executed form must be included in the Environmental Review Record.

Designation:

Terry Walters, Gladwin County Board Vice Chair, of Gladwin County is the Certifying Officer as defined in 24 CFR Sec. 58.13 for the Environmental Review requirements of MSHDA CDBG funds, Grant Number: MSC-2012-0496-H0

Date: 8/13/2013

Designated by: _____



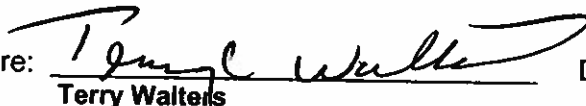
Josh Reid, Gladwin County Board Chair

Acknowledgement:

I, **Terry Walters, Gladwin County Board Vice Chair**, accept the responsibilities of the Certifying Officer for the **environmental review process**, as defined in 24 CFR 58.13. I consent to assume the status of "responsible Federal official" as that term is used in section 102 of the National Environmental Policy Act of 1969 and understand that I am responsible for all the requirements of section 102 of NEPA and the related provisions in 40 CFR parts 1500 through 1508, and 24 CFR part 58, including the related Federal authorities listed in Sec. 58.5 insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.

On behalf of the recipient, I personally accept the jurisdiction of the Federal courts for enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Certifying Officer Signature: _____



Terry Walters
Gladwin County Board Vice Chair

Date: 8/13/2013

THIRD PARTY ADMINISTRATOR MANAGEMENT PLAN

PROCUREMENT AND DUE DILIGENCE

The use of third party administrators, for some agencies, is an essential element of running a successful housing program. MSHDA's Office of Community Development (OCD) offers guidance on the procurement of, and reimbursement for, these professional services in Policy Bulletins #5 and #6.

However, the search for an effective grant administrator begins in the very early stages of program design when applicants explore the ramifications of grant management on staff time and available resources. To assist our grantees in their self assessment and possible decision to begin the search for a grant administrator, OCD encourages consideration of the following to ensure due diligence in the procurement of third party administrators.

1. Know your own program; as the grantee, your Board is still responsible for compliance with the terms of the grant agreement and regulations governing allowable expenditures.
2. Use proper procurement standards in the hiring of outside consultants (see OCD Policy Bulletin #5).
3. Present a comprehensive list of tasks/skills in your written request for proposals.
4. Ask for evidence/documentation of: experience administering housing programs, program knowledge, financial stability, staff capacity, training, etc. Documentation must include contact names and phone numbers.
5. Verify the information presented in responding proposals.
6. Use clear and succinct written agreements. Be sure that your selected contractor understands the responsibilities required under the agreement.
7. Take stock of your internal staff capacity to perform grant administration activities that are required of the grantee; assign a staff person for being liaison to your third-party administrator (this person should understand program guidelines, federal requirements, etc.).
8. Participate actively in writing program guidelines that accurately reflect the parameters of your program.
9. Establish and enforce active, ongoing, progress and financial reporting responsibilities for your program.
10. Make sure you have current manuals, forms, policy bulletins, etc.
11. Plan with your administrator for the completion of milestones and desired results.
12. Document everything. (This is Murphy's Law: The item HUD or MSHDA wants as evidence of compliance is the exact document you thought you could get away with not completing.)

MANAGEMENT PLAN

In addition to the information presented in the Implementation and Capacity section of your online application, it is important that Grantees understand their oversight responsibilities for grant implementation by a Third Party Administrator. Please complete this Management Plan and return to your CD Specialist as part of the Special Conditions of your recent grant award. Contact your CD Specialist for an electronic version of this form.

Date: **August 13, 2013**

Grant #: **MSC-2012-0496-HO**

Grantee: **Gladwin County**

Grantee Contact Person: **Josh Reid**

A. List names and titles of Grantee staff responsible for overall grant management and compliance.

Name	Title
Josh Reid (JR)	County Commissioner Board Chair

B. Identify the contracted administrator (Third Party Administrator) for this grant.

Gladwin City Housing Commission

C. List names and titles of the Third Party Administrator (TPA) staff responsible for various grant implementation duties.

Name	Title
Karen M. Blonde (KMB)	Program Specialist
Lauren M. Essenmacher (LME)	Executive Director

D. Name the individual that will have primary responsibility for all the following tasks that apply to your housing grant and indicate if the person is a grantee staff member or TPA staff person.

Task	Name of Person Responsible (and agency, if neither Grantee nor TPA staff)	Grantee	TPA
1. Housing Needs Assessment	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Public Hearings	JR, KMB & LME	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
3. Civil Rights / EEO	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Complaint Procedure	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
5. Davis Bacon and Related Act (labor standards)	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
6. Environmental Review	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Fair Housing	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Uniform Relocation Act (relocation and acquisition)	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
9. Financial Management	JR, KMB & LME	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
10. Household Income Eligibility	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
11. Processing Applications for Assistance	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
12. Program Guidelines (preparation of)	KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
13. Outreach and Public Information	JR, KMB & LME	<input type="checkbox"/>	<input checked="" type="checkbox"/>
14. Property Selection for Acquisition	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
15. Contractor Selection Process	KMB & Property Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
16. Cost Estimates	KMB & GCHC Inspector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
17. Inspections	KMB, GCHC, State & Local Inspectors	<input type="checkbox"/>	<input checked="" type="checkbox"/>
18. Lead Based Paint Requirements	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
19. Specifications	KMB & Property Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
20. Grant Status updates (from TPA to Grantee)	KMB		X
21. Construction Supervision	KMB & GCHC Inspector	<input type="checkbox"/>	<input checked="" type="checkbox"/>
22. Homeownership Counseling	n/a	<input type="checkbox"/>	<input type="checkbox"/>
23. Marketing Units	n/a	<input type="checkbox"/>	<input type="checkbox"/>
24. Mortgage/Lien Documents	KMB	<input type="checkbox"/>	<input checked="" type="checkbox"/>
25. Project Bid Awards	KMB & Property Owner	<input type="checkbox"/>	<input checked="" type="checkbox"/>
26. Other:		<input type="checkbox"/>	<input type="checkbox"/>
27. Other:		<input type="checkbox"/>	<input type="checkbox"/>
28. Other:		<input type="checkbox"/>	<input type="checkbox"/>
29. Other:		<input type="checkbox"/>	<input type="checkbox"/>
30. Other:		<input type="checkbox"/>	<input type="checkbox"/>

RESOLUTION 2013-017
GLADWIN COUNTY ZONING ORDINANCE
TEXT AMENDMENT

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702, as amended, enables a county board of commissioners to adopt a county zoning ordinance, and,

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and,

WHEREAS, the Gladwin County Planning Commission reviewed proposed text amendments to the zoning ordinance and has initiated a revision to specific text to the ordinance, (see list attached), and,

WHEREAS, the required notice was published in the *Gladwin County Record*, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows, (see attached) effective July 13, 2013.

The foregoing resolution was offered by Commissioner Whittington supported by Commissioner Walters.

Upon roll call vote, the following voted "aye": 4
"nay": 0 absent: 1

The Chairperson declared the resolution adopted.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal

I, Laura Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2013-017 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on August 13, 2013, at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; and that said resolution was ordered to take effect August 13, 2013.

Laura Brandon-Maveal
Clerk, Laura Brandon-Maveal

**Gladwin County Planning Commission
Presentation to County Commissioners
August 13, 2013**

The Gladwin County Planning Commission has determined the need for an amendment to the Gladwin County Zoning Ordinance. The required Public Hearing was held at the August 7, 2013 Planning Commission meeting. Required notices were published in the newspaper as mandated by state statutes. No letters of notification were required. The Planning Commission is recommending to the County Commissioners that changes be made to the ordinance as listed on the attachments, to be effective August 13, 2013.

Summary of Change to the ordinance

The text change will allow the Planning Commission to meet once per month during the months of May, June, July and August and all other months at the call of the chair. As it is now, the Planning commission must meet once per month.

Summary of Comments at Public Hearing, August 7, 2013

Zoning Administrator Justin Schneider presented the proposed text amendment to the Planning Commission and was read out loud by chairperson Smith for the benefit of the audience. Motion was supported and carried by vote.

Text Changes

The change recommended by the Planning Commission is attached.

5) MEETINGS. The Planning Commission shall meet monthly and by resolution shall determine the time and place of meetings. All meetings shall be properly noticed and open to the public.

5) MEETINGS. ~~The Planning Commission shall meet monthly~~ The Planning Commission shall meet in, May, June, July and August. All other months the Planning Commission shall meet at the call of the chair, and by resolution shall determine the time and place of meetings. All meetings shall be properly noticed and open to the public.

RESOLUTION

This Resolution is by the Gladwin County Board of Commissioners on August 13, 2013.

WHEREAS, the County of Gladwin provides various public safety services, including law enforcement and animal control, within Gladwin County, Michigan, and

WHEREAS, the Cities of Gladwin and Beaverton are municipalities in the County of Gladwin, which have established a municipal police forces which provide public safety services within their respective jurisdictions, and

WHEREAS, various economic circumstances have occurred which have caused there budgetary process for the County and Cities to be particularly challenging, including legislative change in State revenue sharing and decreases in property tax revenues, and

WHEREAS, the County and Cities, and their respective public safety agencies have undertaken steps to economize but it now appears that any substantial further budget modifications will require a major decrease in services, and

WHEREAS, the County Board of Commissioners and respective City Councils consider that a milage request, with the proceeds distributed among the County and the Cities based upon an interlocal allocation agreement, is an appropriate method to obtain revenues for public safety purposes.

NOW THEREFOR, IT IS RESOLVED that a ballot proposal be placed on the November 2013 ballot, in substantially the form set forth in Attachment A, to provide funds for the said public safety services, to be shared with the Cities of Beaverton and Gladwin.

Resolution offered by Commissioner Reid and
seconded by Commissioner Walters.

AYES: Whittington, Birgel, Walters, Reid

NAYS: -None-

ABSENT/ABSTAIN: Carl

I, Laura Brandon-Maveal, Clerk of the County of Gladwin, Michigan
certify that the above Resolution was adopted on August 13, 2013 at
a regular meeting of the Gladwin County Board of Commissioners.

Dated: August 13, 2013

Laura Brandon-Maveal
Laura Brandon-Maveal, Clerk

PUBLIC SAFETY SERVICES

Shall the County of Gladwin levy up to one mil (\$1.00 per \$1,000.00 of taxable value) for a period of five (5) years, 2013 to 2017, inclusive (commencing with the December 2013 tax billing) to provide funding to maintain public safety services (law enforcement and animal control) for Gladwin County and the Cities of Beaverton and Gladwin which levy is in addition to the limitations set forth in Section 1.IX(6) of Article IX of the Michigan Constitution of 1963. It is anticipated that the levy will raise \$933,662.00 in the first year.