

## Commissioner Minutes of August 26, 2014

*The Gladwin County Board of Commissioners met in Regular Session on Tuesday, August 26, 2014. The meeting was called to order at 7:00 p.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present. A short prayer was given before the meeting.*

*Motion by Commissioner Carl, supported by Commissioner Aultman, to proceed with the agenda as presented. Ayes carried, motion passed.*

*The cash balances were then read by Commissioner Birgel. General Fund - \$899,725.37. Unallocated has a balance of \$94,497.42. Total General Fund and Tax Unallocated Cash \$994,220.11. There has been an advance from the 216 fund (911 millage funds) in the amount of \$400,000 and the TAN note of \$1.3 million is included in the totals.*

**Public Comments – none at this time.**

### **Finance Matters – Commissioner Birgel:**

1. Lt. Troy Rabidue has requested that deputies are allowed to attend various trainings as listed below:
  - a. Deputy Doyle to "Tactical Emergency Casualty Care" on September 16<sup>th</sup>. Cost is \$125.00
  - b. Deputies Doyle and Cingano to "Threat Focused Shooting" on October 6<sup>th</sup>. Cost is \$290.00
  - c. Deputies Guild, Goss and McCartney to "OWI" training on October 30<sup>th</sup>.
  - d. Deputy Goss to "Truck Traffic Enforcement" on January 20-22, 2015. Cost is \$250.00All training will be paid from 285-000-804.000 and will be subject to meal reimbursement. *Motion by Commissioner Birgel, supported by Commissioner Carl, to allow for the training as outlined. Ayes carried, motion passed.*
2. The Clerk will be submitting an application for a USDA funded road patrol vehicle by the end of the month once authorized by the Board. This application will be eligible for any "left over" 2014 funding, or be placed on the 2015 list. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow for the submission of the grant and to allow for the purchase upon approval. Ayes carried, motion passed.*
3. The 2015 application for the Secondary Road Patrol Grant is due September 1, 2014. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to authorize the Clerk to write the application and make submission for the \$43,431.00 2015 grant. Ayes carried, motion passed.*
4. The 911 budget needs to be amended to include funding for Holiday and Overtime expenses for 2014. *Motion by Commissioner Birgel, supported by Commissioner Smith, to authorize the Clerk and Treasurer to move \$338,930.00 from the 216 fund to General Fund line 101-000-699.216. This will allow the revenue to be offset to expense lines 101-422-706.004 - \$28,600 and 101-422-706.000 - \$10,300. Ayes carried, motion passed.*
5. Gina Conrad, Gypsy Moth/GIS, came before the Board to request a transfer of \$5,429.75 from Uniform Addressing, 278-000-584.000 (278 fund), to Gypsy Moth, 239-000-671.000 (239 fund). This is to cover the expense of GIS revenue transferred to the General Fund last month, pending a final payment from Uniform Addressing. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the transfer as outlined. Ayes carried, motion passed.*
6. Ms. Conrad then asked if the Board would consider waiving the \$140.00 data fee to EDC for the map creation for the upcoming poker run. *Motion by Commissioner Smith, supported by Commissioner Birgel, to allow EDC to make copies of the map for use, waive the data fee for the creation of the map and allow for the placement of said map on their t-shirts. This motion is contingent on the signing of the data share agreement with EDC. Ayes carried, motion passed.*
7. Ms. Conrad has requested to attend the annual Mi Camp conference in Boyne Mountain, September 17-19<sup>th</sup>. Cost of membership is \$25.00 and lodging of \$152.20. Costs to be paid from 239-000-860.000 once

approved. *Motion by Commissioner Birgel, supported by Commissioner Carl, to allow Ms. Conrad to attend the conference as requested. Ayes carried, motion passed.*

8. A motion is needed to allow a data share with KBS the land bank parcel information in exchange for DDAs for Beaverton and Gladwin Cities. This motion would be contingent on the signing of a data share agreement with KBS. *Motion by Commissioner Smith, supported by Commissioner Carl, to allow for the data exchange as requested and discussed. Ayes carried, motion passed.*
9. Ms. Conrad is requesting permission to bring back her "fall count" employee and hire a replacement to the employee who has not able to return. *Motion by Commissioner Birgel, supported by Commissioner Carl, to allow Ms. Conrad to hire a replacement employee as a seasonal employee at \$8.00/hour and to begin fall count until complete. Ayes carried, motion passed.*
10. The Finance committee has made the recommendation that there be a freeze on supply purchases until further notice. A memo will be sent out to all departments making them aware of this action that is effective today. *Motion by Commissioner Aultman, supported by Commissioner Carl, to have a spending freeze placed on all unnecessary supply orders until further notice. Ayes carried, motion passed.*
11. Gina Conrad explained the need for new aerial imagery and the reduction of pricing if the County is flown in conjunction with other Counties. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow Ms. Conrad to continue to gather information and pricing and to allow her to pursue the collection of funding to pay for the service from agencies. Ayes carried, motion passed.*
12. The 2014 MAC conference is September 14-16 at the Grand Hotel on Mackinac Island. *Motion by Commissioner Birgel, supported by Commissioner Smith to allow Commissioner Aultman to attend the conference with the travel expenses to be reimbursed according to County policy. Conference registration fee is \$359.00 and lodging is estimated at \$175.00/night to be paid from 101-101-860.000. Commissioner Aultman understood that she will be responsible for room charges over the \$100.00 policy limit. Ayes carried, motion passed. Commissioner Carl commented on the video that was left by MAC after the last meeting, noting the product was made in China. Commissioner Carl felt that our dues should be used to purchase products locally, especially with the "Pure Michigan" campaign that the State has invested in. Commissioner Aultman will bring this matter to MAC's attention.*

Commissioner Birgel then spoke on the 2015 hard caps for insurance. Single - \$5,857, 2- person - \$12,250 and Family - \$15,975. Commissioner Birgel stated the County may need to prepare for an estimated 25% increase and that the County's agent will be searching the market for the best pricing rates. The Health Department has received their increases for their 10-1-2014 renewal at 15.7%. Discussion. Chairman Walters stated that the Board will also need to consider Revenue Sharing, Personal Property tax, and the collection of court costs in their 2015 revenue budget. Discussion.

#### **Commissioner Reports by District –**

**Commissioner Carl** – had nothing to report at this time.

#### **Commissioner Smith reported:**

- On attending the Hay Township meeting on August 14<sup>th</sup>.
- That she attended the Human Services Coordinating Body/Strong Families Safe Children meeting, noting the following information:
  1. Shelterhouse will be honoring Domestic Violence Prevention month in October.
  2. The Arnold Center is holding regular auctions to raise funds. Check their website for details. They also accept donated items.
  3. Mid Michigan Health will be holding assemblies in the county High Schools focusing on the prevention of brain injuries.
  4. Mental Health is focusing on dangers in social media and will be presenting information in the schools.

5. Community Action Agency reported that fuel money will run out on August 29<sup>th</sup> and there will be no money available until November.
  6. The Mission in Beaverton handed out 360 boxes of food to feed 1800 people in July.
  7. It was reported that 64% of children in Gladwin County qualify for a free lunch.
  8. The United Way campaign begins in September.
- On attending the Library Board meeting on August 19<sup>th</sup>. The Friends of the Library Book Sale will be held September 18-20. It was reported that in the month of July 4103 people used the library and 1684 people used the computers.
  - That she attended the addressing meeting for the Beaverton Activity Center on Wednesday, August 20<sup>th</sup>. Over 800 letters went out asking for financial support for the "Step Up" campaign. Commissioner Smith urged all to support with whatever financial support they can, noting this is a great community building project.
  - On attending the Finance meeting on August 21<sup>st</sup>.
  - That she attended the DATA meeting on August 25<sup>th</sup>, noting the following items:
    1. On discussion for the need of a new phone system. Currently, Bob Frei is purchasing new and replacement pieces to our system on EBay. The Board will need to budget \$4000 next year for contract support for the new system, noting a new system will cost approximately \$50,000.
    2. The committee also discussed the coordination of hardware and software updates. This would involve the replacement of 25 computers every year on a 5 year rotation. The PC replacement service is currently provided for in IT Right's contract.
    3. Discussion on costs of servers and their upgrades. Server maintenance is approximately \$5,000/year per server and the County has four servers. A policy needs to be developed on the retention of server backup data. It was noted that the jail will be getting new cameras and MMRMA will be paying 50% of the cost. IT Right stated that they would be able to handle the update of the county website if needed.
    4. It was discussed how IT issues would be handled once Bob Frei retired. IT Right stated that they can provide on-site service 1-2 times per week for an additional \$15,000 and will provide response to emergency issues/situations as needed. They will also commit to attending monthly DATA meetings. Discussion on the responsibility to IT services and if the County should hire another "in-house" IT person. Commissioner Smith stated she would like to see how the County operates with just IT Right's services before making that decision.

**Commissioner Birgel reported:**

- On attending the Michigan Republican State Convention.
- That he attended the Airport meeting.
- On attending the Central Michigan Health Department meeting.
- On the Beaverton City meeting that he attended.
- That he attended the Finance meeting.
- On attending the DATA meeting.
- That he and Commissioner Walters met with a forester at the 40 acres on Clendening Road to cost the revenue in doing a select cut. Discussion. *Motion by Commissioner Birgel, supported by Commissioner Carl, to allow Zach Cameron to act as the consultant for Biewer Forestry to handle the select cutting of the 40 acres. Ayes carried, motion passed.*

**Commissioner Aultman reported:**

- On attending the Grim and Bourret meetings on August 12<sup>th</sup>.
- On the EDC meeting in Beaverton on the 13<sup>th</sup>, noting all the many projects that they are doing; including the ORV poker run last weekend that was a big success.
- That she attended the Airport meeting on August 14<sup>th</sup>, stating the 5 year plan was distributed. Thunder on the Strip will be in September and the Fly In Color Tour will be in October.
- On attending the Wixom Lake Improvement meeting, commenting that all are happy with the pray program.
- On the MAC meeting that she attended where they discussed Committee of the Whole meetings, loss of revenue sharing and personal property tax.
- That she attended the Secord Township meeting on August 20<sup>th</sup> where they announced their Fire Department received a grant for \$153,000 toward new equipment.
- On also attending the Finance Committee of the Whole meeting on the 21<sup>st</sup>.
- That she attended the Council of Local Government meeting last night.

**Comments from the Chairman:**

- On the Sage Township meeting where they will be placing a mosquito proposal on the November ballot, not a millage, which will charge each parcel \$25.00 for the spraying service.
- That he attended the Gladwin City meeting on August 18<sup>th</sup>, noting they adopted a new ordinance regarding fire crackers.
- On meeting with Joel Johnson and Commissioner Birgel to review financial concerns from the County level.
- On attending the Lake Improvement meeting for Contos, Pratt and Wiggins on August 20<sup>th</sup>.
- That he attended the Finance meeting on August 21<sup>st</sup>.
- On assisting with the Hazardous Waste Collection on August 23<sup>rd</sup> in Gladwin City, noting there was a lot collected and went very well.
- The he also attended the Council of Local Government meeting last night, stating Gina Conrad was there to speak on GIS.
- He is missing the Mental Health meeting that is being held tonight in order to be at this meeting.
- That the Farm Bureau dinner will be held on September 9<sup>th</sup> at the Methodist Church. Those wishing to attend must RSVP by August 29<sup>th</sup>.

*Veterans Lost –*

Donald Hall, City of Beaverton – WWII  
Vincent Spina, Sage Township - Korea

Commissioner Walters stated that Mr. Price was here earlier to discuss public smoking concerns and that the Board will work with maintenance to mark the designated areas better.

Commissioner Aultman inquired of the continuance of evening board meetings. Commissioner Smith stated she believes the attendance has really deteriorated and feels the Board should go back to two morning meetings per month. *Motion by Commissioner Smith, supported by Commissioner Birgel, to return to morning meetings beginning with the month of September.*  
Ayes carried, **motion passed.**

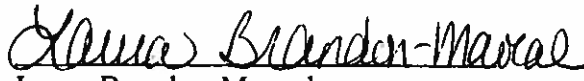
Commissioner Birgel then spoke about the Committee of the Whole Finance meetings, commenting that he does not feel there is much to be gained to continue to hold every two weeks. Commissioner Birgel would like to see the committee go back to the original schedule with Committee of the Whole meetings being called based on the agenda and the requests that are to come before the committee. Commissioner Smith stated she likes the meetings and the ability to get all the information from the department head prior to the meeting. The Board will evaluate the situation through September and then make a decision on Committee of the Whole meetings based on the agenda every two weeks.

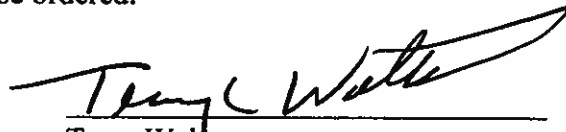
**Public Comments** – Charlie Hinman, Commissioner Elect, stated he is happy to see Commissioner Carl back and looks forward to working with the Board in January.

Gina Conrad informed the Board that EJournal would not be handling the plotting of the Broadband survey. She will take this information back to DATA for their consideration.

*Motion by Commissioner Aultman, supported by Commissioner Carl, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Carl, supported by Commissioner Birgel, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 7:55 p.m. until the next regular Board meeting on September 9, 2014 at 9:00 a.m., unless otherwise ordered.*

  
Laura Brandon-Maveal  
County Clerk

  
Terry Walters  
Chairman

