

## Commissioner Minutes of October 12, 2010

*The Gladwin County Board of Commissioners met in Regular Session October 12, 2010. The meeting was called to order at 9:00 a.m. by Chairman Rhode. The Pledge of Allegiance was recited. Roll call found all Commissioners present.*

**Agenda** – *no additions or corrections.*

**The Regular Session minutes of September 28, 2010 and the two special meeting minutes from October 1<sup>st</sup> and 8<sup>th</sup>** were then considered. Commissioner Carl asked that the discussion on the Equalization Director include that he will be available by telephone to the Townships and staff. Commissioner Reid asked that his comment regarding time clocks include that “this would also provide employee accountability that will bring the County into auditor compliance.” *Motion by Commissioner Carl, supported by Commissioner Smith, to approve the minutes with the changes requested. Ayes carried, motion passed.*

The **cash balances** for the General Fund and the Judicial Management Fund were then read. *General Fund - \$1,956,752.80 231 Fund – \$24,926.71.*

The **semi-monthly Finance report totaling \$74,327.92** was then considered for payment. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the bills for payment as presented. Ayes carried, motion passed.*

**Public Comments** – none at this time.

Frank Starkweather, EDC Director, then came before the Board with a request to authorize the Gladwin County Board of Commissioners to make application to the U.S. EPA for a Brownfield Assessment Grant. Discussion. Motion by Commissioner Whittington, supported by Commissioner Reid, to allow the Chairman to sign the resolution authorizing the grant application and to allow the Chairman to prepare and sign a letter in support of the grant. Roll call vote as follows: Walters – yes, Carl – yes, Rhode – yes, Reid – yes, Killian – yes, Smith – yes, Whittington – yes. 7 yes, 0 no. Ayes carried, resolution 2010-015 declared adopted. Mr. Starkweather then asked that the proposed grant be added to the CEDS list for Gladwin County. Motion by Commissioner Smith, supported by Commissioner Carl, to add the project to the CEDS list as requested. Ayes carried, motion passed.

Correspondence from the Chairman –

- Commissioner Rhode will be stepping down as Chairman of Finance and Personnel. Commissioner Whittington will be taking over the Personnel committee and Commissioner Reid will be taking over the Finance committee.
- Hubbard Law Firm held a medical marijuana seminar. A meeting is needed to form a committee with persons of interest along with the Gladwin City Police Department and the Sheriff's Department.

- The USDA has released new figures on the total grants and loans for 2010 totaling 49 million between 14 counties through September 2010.
- On action needed to combine the 231 Judicial Management Fund and Emergency Management Fund into General Fund for the 2011 budget year per the auditors recommendation. Motion by Commissioner Reid, supported by Commissioner Carl, to approve the combination of the three funds per the Auditors request. Ayes carried, motion passed.
- The COPS grant that was applied for by the Undersheriff was no accepted for 2011 funds.

Justin Schneider, Building Official, came before the Board with a request to change the zoning ordinance to allow the Zoning Administrator to approve accessory structures in the B1, B2 and Industrial zoning districts. Motion by Commissioner Carl, supported by Commissioner Smith, to allow the change in the zoning ordinance as outlined. Ayes carried, motion passed. Commissioner Smith thanked Mr. Schneider for adjusting his office hours to better accommodate the contractors and builders.

Committee reports –

Commissioner Walters reported:

- On attending the Mental Health Finance and Board meeting on the afternoon of the 28<sup>th</sup> in Mt. Pleasant.
- On the Special Board meeting on October 8<sup>th</sup>.

Veterans Matters –

On the loss of two servicemen. Sgt. Anthony Matteoni, 22, of Kalamazoo and Specialist Joseph Prentler, 20, of Fenwick.

On the death of Veteran John E. Wachowski – WWII, Bourret Township.

Commissioner Carl reported:

- On attending the Special meeting on October 1<sup>st</sup>.
- On the Data meeting on the 5<sup>th</sup>.
- On attending the Planning meeting on October 6<sup>th</sup>.
- On the Special Board meeting on the 8<sup>th</sup>.
- That his Township meetings begin tonight.
- That the Medical Marijuana committee needs to include members from planning and zoning.

Commissioner Reid reported:

- On attending the Special Board meeting of October 1<sup>st</sup>.

Finance Matters –

1. Mike Brubaker, 911 Director, has requested that two dispatchers attend training in Clare County for "Child Callers". This is a one day training and required no lodging expense. Total cost is \$518.00 and can be paid from 282-000-804.001 if approved. Motion by Commissioner Reid, supported by Commissioner Walters, to approve the training as requested. Ayes carried, motion passed.

2. Bob Frei, IT Director, has requested to purchase 5 new computers from his 2010 budget. Motion by Commissioner Reid, supported by Commissioner Walters, to allow for the purchase. Ayes carried, motion passed.
3. Undersheriff Hartwell has submitted a request to purchase 24 new holsters. Total cost is \$2,288.50 from the following line items: 101-303-758.000 \$450.00 101-333-758.000 \$600.00 101-301-758.000 \$1238.50. Motion by Commissioner Reid, supported by Commissioner Walters, to allow for the purchase of 24 holsters for \$2,288.50 as requested. Ayes carried, motion passed.
4. Ray Hartwell submitted three bids to fix the 2010 Ford Crown Victoria; a deer ran into the drive side door. The following bid were submitted:
 

Triple M Collision, Inc.	\$1,146.78
High Caliber Auto Body	\$1382.80
Grimmetts Auto Body	\$1,371.78
Moonlight Lettering	\$100.00 (Drivers Door Graphics/installed)

The committee will recommend that the bid be awarded to Triple M Collision for \$1,146.78. Additionally that the driver door graphics be done by Moonlight Lettering for \$100.00. Total amount \$1,246.78. Motion by Commissioner Reid, supported by Commissioner Carl, to allow Triple M to handle the repairs for \$1,146.78 and that Moonlight Lettering do the graphics at \$100.00. Ayes carried, motion passed.
6. Justin Schneider, Building Official, has requested the below listed budget amendment.
 

101-400-727.01	\$200.00
101-400-860.0	\$200.00

Motion by Commissioner Reid, supported by Commissioner Carl, to approve the budget amendment as outlined above. Ayes carried, motion passed.
7. Gina Conrad, Gypsy Moth Director, came before the committee with the \$10,836.00 billing for the Aerial Imagery. The bill will be broken down as follows: \$2,000.00 from the Treasurer, \$4,000.00 from Register of Deeds, and the balance from Gypsy Moth. Motion by Commissioner Reid, supported by Commissioner Smith, to pay for the bill as outlined, with any state match funding being deposited to the Gypsy Moth fund. Ayes carried, motion passed.

Commissioner Killian reported:

- On attending the Special Board meeting on October 1<sup>st</sup>.
- On participating in the Homecoming Parade by pulling the 7<sup>th</sup> & 8<sup>th</sup> grade Volleyball float.
- On attending the Grout Township meeting on the 4<sup>th</sup> of October.
- On the Lions Club meeting also on the 4<sup>th</sup>, with a bond proposal presentation from Superintendent Paxton from Beaverton Schools.
- On attending the Data committee meeting on October 5<sup>th</sup>.
- On the Insurance meeting also held on the 5<sup>th</sup>.
- On attending the Personnel meeting on October 7<sup>th</sup> to sit in for Commissioner Smith who could not attend.

Commissioner Smith reported:

1. On attending Library Board meeting on September 28<sup>th</sup>. The American Legion was present and asked to have their building at Wooden Shoe returned to them. Until details can be worked out, the Legion will be holding their regular meetings in the conference rooms on the 2<sup>nd</sup> floor of the library in Gladwin.
2. On the Data meeting on the 5<sup>th</sup>. Bob Frei asked for permission to purchase 5 new computers and the Data recommends approval by the Finance committee so Bob can make this purchase. This will be addressed under finance matters. Discussion of selling old printing equipment. The committee recommends that Townships should have first opportunity, other non-profits and then individual public people to purchase. Motion by Commissioner Smith, supported by

- Commissioner Carl, to allow for the sale of used equipment as proposed by the Data committee. Ayes carried, motion passed. Discussion of sealed bids and marking equipment for sale.
3. That the Data committee discussed the Centrex contract. A decision about this contract will have to be made at the next regular Board meeting. The Data committee will present their recommendations prior to that meeting.
  4. On attending an Insurance meeting with Commissioner Rhode and Commissioner Killian on October 5<sup>th</sup>, noting she then stayed for the meeting with Department heads and Brian Cote'. Commissioner Rhode will give full report on these meetings.
  5. That she attended the special Board meeting on October 8th.
  6. On attending the Tobacco Township meeting on October 11<sup>th</sup>, noting their Planning Commission is working on amending their zoning ordinances in three areas: Use of recreational vehicles as domestic dwellings, Pond development, and non-commercial large domestic animals. Further public meetings will be held as these go through the adoption process.

Commissioner Whittington reported:

- That he attended the Billings and Bentley Township meetings, noting that Billings Township will be adopting their "rooster ordinance".
- On attending the Finance meeting on the 8<sup>th</sup>.
- On the Personnel meeting held with the Corrections unit on the 29<sup>th</sup> and 7<sup>th</sup>, noting that opening parameters were set and things went well.
- That he has reviewed the line graph expense chart prepared by the Clerk, noting that several departments are over, or close to being over, their budget through the end of September. Commissioner Whittington asked that each department review their budget and watch it carefully through the end of the year.

Justin Eastman, Jail Administrator, came before the Board with information on the CJRP billing program for the Jail. Mr. Eastman spoke briefly about the program and stated after communication with the Sheriff that the Jail will be entering into "option A" for 2011. Discussion. Motion by Commissioner Smith, supported by Commissioner Carl, to allow Mr. Eastman to enter into the "Option A" agreement for CJRP on behalf of the County. Ayes carried, motion passed.

Chairman Rhode commented on the Insurance meeting held with Brian Cote from Cadillac Insurance and the various Department Heads and Elected Officials that participated. New avenues were discussed with the same coverages to the employees, noting it went well and new figures will be available this week.

*Motion by Commissioner Walters, supported by Commissioner Carl, to receive and file various reports and correspondence. Ayes carried, **motion passed.***

*Motion by Commissioner Carl, supported by Commissioner Reid, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:40 a.m. until October 26, 2010 unless otherwise directed.*

Laura Brandon-Maveal, Clerk

Bill Rhode, Chairman

The Gladwin County Board  
of Commissioners  
Resolution # 2010-015  
Dated 10-12-2010

**Whereas:** The Board of Commissioners of Gladwin County wishes to apply to the U.S. Environmental Protection Agency (EPA) to receive Brownfield Assessment Grant funding to inventory, characterize, assess, and conduct planning for clean-up and community involvement related to Brownfields sites,

**Whereas,** the Board Chairman seeks permission and authorization from the Gladwin County Board of Commissioners to sign the application to the EPA, and

**Whereas,** the Gladwin County Board of Commissioners wishes to write a letter of support to U.S. EPA, for the application for this grant,

**Therefore, be it resolved:**

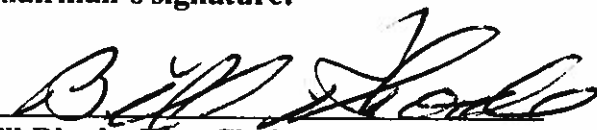
That the Gladwin County Board of Commissioners hereby:

- (1) Authorizes the Gladwin County Board of Commissioners to make application to the U.S. EPA for a Brownfield's Assessment Grant to establish an inventory, characterization, assessment, planning for clean-up and community involvement program related to Brownfield sites for Gladwin County.
- (2) Authorizes the Board Chairman to sign the U.S. EPA application.
- (3) Authorizes the Gladwin County Board of Commissioners Chairman to sign a County letter of support for the U.S. EPA grant application.
- (4) Appoints the Brownfield Redevelopment Authority of Gladwin County to act as the Project Director.

Vote: Yeas: 7, Nays: 0

Motion passes X; Does not Pass \_\_\_\_\_

Chairman's signature:

  
Bill Rhode, Vice-Chair  
Gladwin County Board of Commissioners

10-12-2010  
Date

  
Laura Brandon-Maveal  
Gladwin County Clerk

10-12-2010  
Date