

Commissioner Minutes of October 22, 2013

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, October 22, 2013. The meeting was called to order at 9:04 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who had been excused.

*Chairman Reid commented that he would like Mr. Borushko moved to the end of the agenda for an Executive Session. Motion by Commissioner Walters, supported by Commissioner Reid, to approve the consent agenda as presented. Ayes carried, **motion passed.***

The **cash balances** were then read by Commissioner Whittington. *General Fund - \$968,718.78. The advances from Gypsy Moth and E911 have been repaid.*

Public Comments – Commissioner Birgel gave an update on how Commissioner Carl is feeling.

Bill Mason, Equalization Director, presented the Board with the **2013 Apportionment Report**. Mr. Mason reviewed the highlights of the report and took questions from the Board, noting that the report will need to be revised after the November 5th Election based on the outcome of the votes. Discussion on the Drain assessments that are included within the report and that will be included on the winter tax bills. *Motion by Commissioner Walters, supported by Commissioner Whittington, to approve the 2013 Apportionment Report as presented. Roll call vote as follows: Carl – excused, Walters – yes, Reid – yes, Whittington – yes, Birgel – yes. Ayes carried, **resolution 2013-021 declared adopted.***

Commissioner Reports by District -

Commissioner Walters reported:

- On attending the Sage Township meeting.
- That he was able to speak to Rick Seebeck on the blueprints for the commercial kitchen project. Mr. Seebeck will sit down with the Building and Grounds committee and the Maintenance Supervisor to review the final plans prior to starting the project.

Commissioner Birgel reported:

- On attending the Beaverton Township meeting.
- That he attended the Beaverton City meeting.
- On the Airport meeting.
- That the Fair Board committee met and voted in new Executive Directors. They are still working on events outside Fair to generate revenue.
- On attending the Human Services meeting.
- That he attended the CMDHD meeting where they still working on union negotiations, noting they are very close to finalizing contracts.

Commissioner Whittington reported:

- On attending several Personnel and Budget meetings.
- That he had attended his Township meetings.
- That he spoke on the Public Safety Millage question at Billings Township, noting he handled many questions and felt it was a positive response.

Finance Matters:

1. The Financial Coordinator has provided the Board with a list of budget amendments for consideration. (see attached) *Motion by Commissioner Whittington, supported by Commissioner Walters, to allow the budget amendments to be posted by the Financial Coordinator. Ayes carried, motion passed.*
2. The 292 Child Care fund is out of money to pay their current bills. Discussion. *Motion by Commissioner Walters, supported by Commissioner Whittington, to allow the Treasurer to appropriate and additional \$25,000 from the General Fund to the 292 fund to cover the current expenses. Ayes carried, motion passed.*

Chairman Reid reported:

- On attending several Finance meetings.
- That negotiations have started, but the committee is still waiting on health care rates.
- On attending the Butman and Sherman Township meetings for Commissioner Carl where he spoke on the millage.
- The Sherman Township Supervisor is still not comfortable with the GIS agreement. The matter will be looked into by Attorney Jacobson and Ms. Conrad.

Public Comments –

Commissioner Walters stated that there will be an awards banquet for leaders and members this Sunday, October 27th.

Bob Balzer, EDC Director, gave the Board a brief update, noting that he has completed his rounds to the Townships. Mr. Balzer spoke on the recent sessions EDC has hosted on business building. Discussion on "Promise Zones".

Clerk Maveal stated that Butman Township Clerk, Don Joyce, has resigned his position effective October 31st. The Clerk asked that each of the Board members send him well wishes on his many years as Clerk.

Kelly Miller, Gladwin Township Resident, asked Chairman Reid if he shared the communication on the lawsuit with the Board, stating that the suit is still moving forward with no end in sight that will result in both sides spending a lot of money. Chairman Reid stated that he had not received the correspondence.

Motion by Commissioner Walters, supported by Commissioner Birgel, to go into an Executive Session with Mr. Borushko on labor discussions. Ayes carried, motion passed.

EXECUTIVE SESSION 9:35 – 10:20

*Motion by Commissioner Walters, supported by Commissioner Whittington, to return to regular session. Ayes carried, **motion passed.***

*Motion by Commissioner Walters, supported by Commissioner Reid, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Walters, supported by Commissioner Whittington, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 10:20 a.m., until November 12, 2013 at 9:00 a.m., unless otherwise ordered.*

Laura Brandon-Maveal
County Clerk

Josh Reid
Chairman

GLADWIN COUNTY
BOARD OF COMMISSIONERS

RESOLUTION # 2013-021

WHEREAS, Public Act 2 of 1968 as amended by Public Act 41 of 1995 required the adoption of a Truth in Budgeting Act; and
WHEREAS, the Truth in Budgeting Act requires the approval of all mills of Advalorem property Taxes to be levied and the purpose for same; and
NOW, THEREFORE BE IT RESOLVED that the Gladwin County Board of Commissioners hereby adopts the following millage rate for the winter collection with a total of 4.7500 mills allocated as follows:

| | |
|---------------|--------|
| DAR | 0.5000 |
| Road & Bridge | 2.0000 |
| Seniors | 0.5000 |
| E Med | 1.0000 |
| 911 | 0.7500 |

Resolution proposed by Walters

Supported by Birge, and adopted as follows:

Ayes 4 Nays 0 Absent/Abstain 1

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1. Laura Brandon-Mavea, Gladwin County Clerk, certify that the above Resolution was adopted at

a meeting of the Gladwin County Board of Commissioners on October 22, 2013.

Laura Brandon-Mavea

MEMORANDUM

To: Gladwin County Board of Commissioners
 From: Neil Hammerbacher, Financial Coordinator
 Date: October 21, 2013
 Re: General Fund Budget Amendments
 Cc: County Clerk and Treasurer

| Account Number | Account Description | Debit | Credit | Cumulative Effect |
|---|---------------------------|-------|--------|-------------------|
| Budget Amendment #1: Commissioner's Activity Center Changes | | | | (262,336) |
| 101-101-704.000 | Wages of secretary | | 18,725 | |
| 101-101-720.000 | Fringe benefits | | 10,447 | |
| 101-101-759.000 | Miscellaneous | 5000 | | |
| 101-101-850.000 | Telephone | 500 | | (238,664) |
| Budget Amendment #2: District Court Activity Center Changes | | | | (233,589) |
| 101-137-703.000 | PIT Salaries | | 5,075 | |
| Budget Amendment #3: Circuit Court Activity Center Changes | | | | (233,089) |
| 101-151-933.000 | Equipment Maintenance | | 500 | |
| Budget Amendment #4: Budgeting Activity Center Changes | | | | (232,589) |
| 101-212-703.000 | Salary | | 500 | |
| Budget Amendment #5: Equalization Activity Center Changes | | | | (225,339) |
| 101-225-703.000 | Director Salary | | 2,800 | |
| 101-225-704.000 | Data Clerk Wage | | 4,450 | |
| Budget Amendment #6: Prosecutor Activity Center Changes | | | | (216,339) |
| 101-229-706.004 | Part-time Clerk Wages | | 3,000 | |
| 101-229-983.000 | Software Support LEIN | | 6,000 | |
| Budget Amendment #7: Register of Deeds Activity Center Changes | | | | (211,339) |
| 101-236-706.004 | Clerk Wages | | 3,125 | |
| 101-236-720.000 | Fringe Benefits | | 1,875 | |
| Budget Amendment #8: Cooperative Extension Activity Center Changes | | | | (209,039) |
| 101-257-705.000 | Clerk Wages | | 2,050 | |
| 101-257-850.000 | Telephones | | 250 | |
| Budget Amendment #9: Computer Department Activity Center Changes | | | | (205,289) |
| 101-258-802.000 | Contractual Services | | 1,250 | |
| 101-258-804.000 | Training | | 200 | |
| 101-258-815.001 | Miscellaneous | | 2,000 | |
| 101-258-815.002 | Computer Security | | 500 | |
| 101-258-850.000 | Telephone | 200 | | |
| Budget Amendment #10: Drain Activity Center Changes | | | | (201,039) |
| 101-275-704.000 | Deputy Drain Commissioner | | 4,250 | |
| Budget Amendment #11: Audit of County Books Activity Center | | | | (196,039) |
| 101-290-815.000 | Audit of County Books | | 5,000 | |
| Budget Amendment #12: Duplicator Activity Center Changes | | | | (193,539) |
| 101-296-941.000 | Copy/Print Supplies | | 2,500 | |
| Budget Amendment #13: Telephone Activity Center Changes | | | | (192,539) |
| 101-297-850.000 | Telephone | | 1,000 | |

Josh, Laura, Christy and I recommend the following amendments to the General Fund budget:

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|--|----------------------|-------|--------|------------------|
| Budget Amendment #14: Mail Department Activity Center Changes | | | | (192,689) |
| 101-298-727.000 | Postage and Supplies | | 2,500 | (190,189) |
| Budget Amendment #15: Corrections/Jail Activity Center Changes | | | | (170,189) |
| 101-351-835.000 | Health Services | | 20,000 | |
| Budget Amendment #16: Inmate Meals Activity Center Changes | | | | (167,389) |
| 101-355-807.000 | Inmate Meals | | 2,800 | |
| Budget Amendment #17: Construction Codes Activity Center Changes | | | | (162,281) |
| 101-371-703.000 | Building Official | 2,069 | | |
| 101-371-704.001 | Part-time Official | | 500 | |
| 101-371-705.001 | Clerks (2) | 2,172 | | |
| 101-371-706.000 | Electrical Inspector | | 5,750 | |
| 101-371-706.004 | Electrical Part-time | | 200 | |
| 101-371-707.000 | Plumbing/Mechanical | | 2,899 | |
| Budget Amendment #18: Planning Commission Activity Center Changes | | | | |

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|--|----------------------|-----|-------|-----------|
| 101-400-702.000 | Per-Diems | 325 | | |
| 101-400-727.001 | Publications | | 500 | |
| 101-400-802.000 | Contractual Services | | 1,000 | |
| 101-400-802.000 | Travel | 100 | | (161,206) |
| Budget Amendment #19: Animal Control Activity Center Changes | | | | |
| 101-430-727.000 | Supplies | | 2,000 | |
| 101-430-756.000 | Gasoline | | 1,000 | (158,206) |
| Budget Amendment #20: Capital Outlay Activity Center Changes | | | | |
| 101-900-970.131 | Circuit Court | | 7,019 | |
| 101-900-970.215 | Clerk | | 6,935 | (144,252) |