

Commissioner Minutes of November 25, 2014

The Gladwin County Board of Commissioners met in Regular Session on Tuesday, November 25, 2014. The meeting was called to order at 9:00 a.m. by Chairman Walters. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who has been excused.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to proceed with the agenda as presented. Ayes carried, **motion passed.***

*The unapproved minutes of November 13, 2014 were then reviewed. Motion by Commissioner Aultman, supported by Commissioner Smith, to approve the minutes as prepared. Ayes carried, **motion passed.***

The cash balances were then read by Commissioner Birgel. General Fund - \$2,237,800.63. Unallocated has a balance of \$96,986.02. Total General Fund and Tax Unallocated Cash \$2,334,786.65. The TAN note of \$1.3 million is included in the totals.

Public Comments – Chairman Walters started public comments by explaining to the large audience that after meeting with the City of Gladwin and EDC Director, that the County would not be using any of the MSU millage funds towards EDC. Chairman Walters stated that there would be no rent charged to MSU in 2015, but may be subject to utilities. The Board handled questions from the public. Discussion.

Doug Lewis and Kevin Brott from the New Dawn Shelter came before the Board to discuss the plans for their shelter and the open house that would be held on December 1st from 3-7 p.m. The program goal of the shelter was discussed and questions were handled.

*Motion by Commissioner Smith, supported by Commissioner Aultman, to go into a PUBLIC HEARING to discuss the USDA grant funding for patrol vehicles. Ayes carried, **motion passed.***

PUBLIC HEARING

County Clerk, Laura Brandon-Maveal, discussed the project and funding. There were no questions of the public.

*Motion by Commissioner Birgel, supported by Commissioner Smith, to close the public hearing and return to regular session. Ayes carried, **motion passed.***

Finance Matters – Commissioner Birgel:

1. The Veteran's Department has requested to make the hourly wage **\$12.91 for the new position** effective 1-1-2015. The budget only reflects \$12.00/hour and will need to be re-calculated prior to adoption on December 9, 2014. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow the department to hire at \$12.91/hour and allow the Clerk to amend the budget to reflect the increase. Ayes carried, **motion passed.***
2. Aaron Miller, Prosecuting Attorney, would like **two new line items created to properly record the new "Title IV-E revenue"** that will be gained in 2015. The Treasurer has provided the following line items: 101-000-523.000 – Abuse/Neglect and 101-000-522.000 – Child Support. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the Treasurer to establish the line items as outlined. Ayes carried, **motion passed.***

3. Discussion on **renewing the 2014 BCN plan for the 2015 insurance year.** *Motion by Commissioner Birgel, supported by Commissioner Aultman, to renew with BCN for the same plan coverage in 2015.* Ayes carried, **motion passed.**
4. Mike Brubaker, 911 Director, has requested that three dispatchers attend **“Active Shooter Situation” training in Petoskey on December 9, 2014.** Total expense is \$477.00 plus food and millage to be paid from 282-000-804.000. *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the training as outlined.* Ayes carried, **motion passed.**
5. Shari Spoelman, MSU, has requested to hire a **temporary part time employee** until a permanent replacement can be hired. This person will be shared with the MSU – Clare office and will work 15 hours per week at her union scale. She will not be placed on payroll, but will be a contractual part time employee paid under a 1099. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow Ms. Spoelman to hire a temporary employee as outlined.* Ayes carried, **motion passed.**
6. The Board then reviewed the contract proposal from **Borushko for 2015 services.** *Motion by Commissioner Birgel, supported by Commissioner Aultman, to approve the amounts for 2015 services.* Ayes carried, **motion passed.**
7. A request from Johnson, Rosati, Schultz, Joppich PC has been received requesting to **destroy the Rush vs. Gladwin County case.** *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the case to be destroyed and to allow the Secretary to communicate the Board’s decision to the law firm.* Ayes carried, **motion passed.**
8. The **web filter that was approved at the last meeting was approved at the wrong amount.** The correct amount of **\$3248.00** should be reflected as the cost of the project. *Motion by Commissioner Birgel, supported by Commissioner Smith, to accept the correct cost of \$3248.00 for the web filter project.* Ayes carried, **motion passed.**
9. **The security monitoring system in the Court Officer’s office is in need of a new monitor.** Discussion. *Motion by Commissioner Birgel, supported by Commissioner Smith, to allow the purchase of a monitor for the office upon final diagnostics from IT Right.* Ayes carried, **motion passed.**
10. The Finance committee has received a letter from **DHS requesting additional funding for 2015.** After discussion, *a motion was made by Commissioner Birgel, and supported by Commissioner Aultman, to authorize the Chairman to prepare a letter requesting a meeting with DHS to review financials before any additional funding is given.* Ayes carried, **motion passed.**

Commissioner Reports by District –

Commissioner Smith reported:

- On attending the Hay Township meeting on November 13th.
- That she was at the Human Services Council meeting on the 18th, noting the below items of interest:
 - Savannah Cook is leaving and is replacement will be hired.
 - On a report from the New Dawn Shelter, noting that are based on a model in Mio that provides shelter for the homeless. They currently have 7-10 churched actively involved and their new location will open in early December. Guests must be actively involved in why they became homeless. This organization is privately funded.
 - DHS forms are now online for application.
 - The Housing Commission has vacancies for residents.
 - Sue Alexander from Michigan Works announced there are jobs in Gladwin County that are available for application through Michigan Works.
 - Reverend Karen Blatt reported that Beaverton’s Holiday Hunt was successful, noting one Beaverton business did \$6,000 in business in one day.
 - Shelter House has a position for a part time counselor open to work with children/teens affected by domestic abuse.
 - A map was provided to the Board with existing walking paths in the cities of Gladwin and Beaverton. This map was put together by Mid Michigan Health.

- That she attended the Library Board meeting on November 18th where their 2015 budget was adopted. Circulation report: patron count – 5,175, computer use – 2,253, items circulated – 11,273.
- On attending the Buckeye Township meeting on the 19th. The Clerk, Shawna Wolfe, announced that she will be moving out of the Township and resigning effective March 2015. Charity Longstreth was appointed Deputy Clerk.
- That she attended the Committee of the Whole Finance meeting on November 20th.
- On the “walk through” with Mellenia Telecom on November 24th.

Commissioner Birgel reported:

- On attending the Beaverton City meeting where BJ Oard was appointed to the vacancy left by Ed Shearer.
- That he attended the Central Michigan Health meeting in Harrison. Discussion on the possibility of replacing the carpeting in a portion of the Gladwin office.
- On the Airport meeting where they discussed the paving of a portion of the runway that would be a shared match grant between Gladwin City and the County.
- On attending the Hazardous Mitigation meeting.
- That he went to the Central Michigan Health meeting where they adopted their \$90 million budget.
- On working on the County’s budget, noting it will be adopted December 9th.

Commissioner Aultman reported:

- On attending the Airport meeting.
- The she attended the Fair Board meeting, commenting that they are operating in “the black” and that events are being planned for next year.
- On attending the Secord Township meeting.
- That she participated in the Committee of the Whole Finance meeting.

Comments from the Chairman:

- That he has been involved with many meetings over the past couple weeks.
- On attending the Gladwin City meeting on the 3rd.
- That he went to the Veterans meeting on November 4th where they are beginning to shift duties to train a new employee.
- On attending the Finance meeting.
- That the Veteran’s Day ceremony went well.
- On the Sage Township meeting, noting they were pleased with the passing of their mosquito millage.
- On meeting with EDC members in the afternoon yesterday.
- That he will be gone the first week in December for health reasons.

Mike Hargrave, Airport Manager, spoke on airport projects and gave an update. Mr. Hargrave asked that the Board consider adopting a resolution in support of an upcoming project. Discussion. . *Motion by Commissioner Birgel, supported by Commissioner Aultman, to allow for the drafting of a resolution for consideration at the December 9th meeting. Ayes carried, motion passed.*

Commissioner Birgel spoke on the need to increase the coverage on the Lodge by \$50,000. Discussion. Commissioner Birgel will ask Rick Seebeck to come before the Board for an update.

Commissioner Smith stated there will be a DATA meeting on December 3rd at 10:00 a.m.

Chairman Walters then asked the Board to review and consider a **resolution and contract for Project #125912 for the City-County Transit**. *Motion by Commissioner Smith, supported by Commissioner Aultman, to adopt the resolution as presented.* Roll call vote as follows: Carl – excused, Walters – yes, Aultman – yes, Smith – yes, Birgel – yes. 4 yes, 1 no, **resolution 2014-029 declared adopted.**

Public Comments –

Linda Kowalski, Unit #6 Representative asked about the contract that was signed today for Mr. Borushko's services, questioning if the Board was paying an increase? The Finance committee will send her a copy of the information she requested.

Motion by Commissioner Birgel, supported by Commissioner Aultman, to receive and file various correspondence and reports. Ayes carried, **motion passed.**

Motion by Commissioner Birgel, supported by Commissioner Aultman, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:45 a.m. until the next regular Board meeting on December 9, 2014 at 9:00 a.m., unless otherwise ordered.

Laura Brandon-Maveal
County Clerk

Terry Walters
Chairman

Gladwin City-County Transit



615 Weaver Court, P.O. Box 498, Gladwin, Michigan 48624
Phone: (989) 426-6751 Fax: (989) 426-5947

gladwintransit.com



RESOLUTION OF INTENT

Resolution# 2014-029

The following resolution was offered by Smith

And supported by Aultman

Be it resolved, that the County of Gladwin does hereby approve the proposed Contract submitted by the Michigan Department of Transportation.

Be it resolved that Terry Walters, Board Chairman and Josh Reid, Transportation Director be authorized and directed to execute Contract No. 2012-0083 Project No. 125912, Auth No. P9 for and on behalf of the County of Gladwin.

Resolution Declared Adopted.

CERTIFIED

Laura Brandon-Maveal

Laura Brandon-Maveal
County Clerk

November 25, 2014
Date

Date: September 23, 2014
Agreement No.: 2012-0083
Authorization No.: P9
Project No.: 125912
Agenda: MA

**PROJECT AUTHORIZATION
GLADWIN COUNTY BOARD OF COMMISSIONERS
FY 2015 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (DEPARTMENT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and the DEPARTMENT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2014
Authorization Expiration Date: September 30, 2015
Fiscal Year Effective Contract Clauses: 2015

The Federal grant associated with the PROJECT AUTHORIZATION is MI-18-X055-04.
Award Year: 2015 Federal Item Number: WK0055

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18.5% of the estimated eligible costs. The maximum amount to be paid will not exceed 18.5% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to the DEPARTMENT for approval. Please refer to Section 7 of the Master Agreement for competitive bidding requirements.

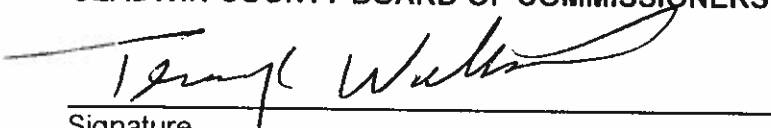
The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) Warranty for Section 5311 can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and submit to the DEPARTMENT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2014, through September 30, 2015). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

Funding source:
2015/7509 \$158,246 (F)

PRF No.: 2014-732

GLADWIN COUNTY BOARD OF COMMISSIONERS



Signature

Terry Walters, Board Chairman

Print Name and Title

Signature

Josh Reid, Transportation Director

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director



Committee of the Whole - Finance

December 9, 2014

10:00 a.m.

Aaron Miller spoke about an opportunity to receive a service dog to work with the victims in his office. This "leader dog" has been paid for by a private donation and the insurance for the program will be paid for by victims' rights. The "handler" will be responsible for all veterinarian and care bills. MMRMA will cover the liability insurance on the dog as an employee. Discussion. Mr. Miller stated that the County is on a waiting list right now, and would like them to take action at their next Board meeting to allow for the use of a service dog. Discussion. The Board will take this action to the December 23rd Board meeting.

Shari Spoelman, MSU, and Patrick Cudney, Associate Director, came before the committee to work on a five (5) year MOA (memorandum of agreement) for the 2015-2019 millage cycles for MSU services. Ms. Spoelman discussed the base assessment charged by MSU for services and the practices used across the State. Ms. Spoelman explained that the increases in the MOA provided for additional hours per week for the clerical employee (26 hours/week) and a full time 4-H coordinator. Discussion. Mr. Cudney introduced himself and gave his past working history and outlined the goals and services that MSU and Gladwin County should have moving forward. Discussion on how Indirect Costs are calculated and how each fund can be charged.

After much discussion it was determined that MSU would be charged \$2,455 in the year 2015. This is equal to the chargeable services provided by the Clerk, Treasurer and Board. For years 2016-2019, the Board will meet with MSU and review the charges allowable under the 205 MSU millage fund.

Ms. Spoelman stated that she will make the corrections to the MOA and email it to the Board for their review. The Finance committee will meet with Ms. Spoelman on December 18th at 9:00 a.m. to finalize the 2015-2019 MOA.

The committee adjourned the meeting at 11:00 a.m.

