

## Commissioner Minutes of December 11, 2012

*The Gladwin County Board of Commissioners met in Regular Session December 11, 2012. The meeting was called to order at 9:03 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present.*

*Motion by Commissioner Carl, supported by Commissioner Walters, to approve the consent agenda as prepared. Ayes carried, **motion passed.***

*The **cash balances** for the General Fund were read by Commissioner Rhode. **General Fund - \$36,779.22 before the bills were completed.***

**Public Comments – none at this time.**

Donna Schwan, concern citizen and mother of “proposed employee to be laid off”, came before the Board with concern on outsourcing and with one person being left to handle all the duties of the maintenance department and would ask the Board to reconsider their action. Discussion of maintenance department duties and the responsibilities of Mr. Schwan during his employment with Gladwin County. Chairman Reid commented that the Union has worked with the Board to ensure that the County would not have to privatize the janitorial and “light maintenance”. The Union has prepared a Letter of Understanding to keep the most senior janitorial staff as a salaried wage beginning January 1, 2013. The Board thanked Mrs. Schwan for her time and concern.

Lt. Troy Rabidue came before the Board with concern that the Clerk has not supplied his unit with “open enrollment” paperwork. Chairman Reid stated that he has spoken to Stoker on the issue and that the Command group has agreed to follow the Deputies unit in moving from BCN to PPO and that there will be no promotions into this Union group until the contract is negotiated in 2013. Lt. Rabidue confirmed that the employees of his group have agreed to those terms. The Clerk will have the paperwork to the employees before noon today.

### **Committee Reports by District**

#### **Commissioner Walters reported:**

- That Fred Cline will be resigning as the Korean representative the first of the year. The position will be posted in the paper until filled.
- The bus for veterans’ supplies will be at the Honor Roll this Saturday the 15<sup>th</sup> at noon.
- That he would like to thank those Board members that filled in for him while he was hunting, noting that although he didn’t get anything he enjoyed the time with his son and grandson.

**Commissioner Carl reported:**

- That the Planning Commission has asked for a Zoning revision as provided for in the resolution presented to the Board. *Motion by Commissioner Carl, supported by Commissioner Walters, to adopt the Resolution as prepared.* Roll call vote as follows: Walters – yes, Carl – yes, Rhode – yes, Reid – yes, Birgel – yes, Smith – yes, Whittington – yes. 7 yes, 0 no. Ayes carried, **resolution 2012-020 declared adopted.**
- That his meetings start tonight.
- On wishing everyone a Merry Christmas and Happy Holiday.

**Commissioner Whittington reported:**

- On attending two of his Township meetings last night.
- That Scott Govitz has resigned from the EDC Board due to his work schedule and that Bob Balzer has been appointed as the new director.

**Commissioner Smith reported:**

- On becoming a Great-Grandmother as of last meeting, noting her new granddaughter is just perfect.
- On attending the Data meeting on December 4<sup>th</sup>, noting they discussed cell phone usage and a GIS issue that is being handled. The County's website is also being worked on.

**Commissioner Birgel reported:**

- That he attended the "New Commissioner Training" yesterday, commenting that it was a very good training and that he has brought a lot of information and ideas back to share with the Board.
- That he would also like to wish everyone a Merry Christmas.

**Commissioner Reid reported:**

- On attending the Department Head meeting where the budgets were passed out.
- That he attended the Buckeye Township meeting on the 28<sup>th</sup>.
- That the Festival of Lights parade was well attended.
- On attending the Data meeting on the 4<sup>th</sup>.
- That he has been to several Finance and Budget meetings.
- On a request from the Seebeck Foundation to add on a commercial kitchen and equipment to the Lodge with a USDA Grant. Discussion. *Motion by Commissioner Walters, supported by Commissioner Carl, to allow the Seebeck Foundation to proceed with the grant process at the Parks and Rec Lodge.* Ayes carried, **motion passed.** Commissioner Whittington voting no.
- On the Letter of Understanding drafted by Unit 6 to move from hourly to salary to preserve County janitorial services effective January 1<sup>st</sup>. *Motion by Commissioner Walters, supported by Commissioner Carl, to allow the Chairman to sign the Letter of Understanding as drafted.* Ayes carried, **motion passed.**

### **Commissioner Rhode reported:**

- That he has also been very busy with Finance and Budget meetings.

### **Finance Matters –**

1. Leo Gary, Emergency Management Director, has received **re-payment of supplies used in two incidents**. The Board will need to take action to allow for the replacement of items. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow for the purchase of damaged items. Ayes carried, motion passed.*
2. In addition, Mr. Gary is asking for **replacement of two pair of boots** that were damaged in an accident on 4-2-2012. Total cost is \$856.93 and will come from 101-426-727.001. *Motion by Commissioner Rhode, supported by Commissioner Carl, to approve the reimbursement as requested. Ayes carried, motion passed.*
3. Mr. Gary has submitted a **mileage bill in the amount of \$338.80** for travel expenses from 11-19-12 to 12-4-12. This bill can come from 101-426-860.000 upon approval. *Motion by Commissioner Rhode, supported by Commissioner Whittington, to approve the mileage payment as requested. Ayes carried, motion passed.*
4. A motion is needed to allow the Clerk and Treasurer to **continue to pay the 2012 bills through the end of the year**, with a special finance for approval of said bills to be held on 12-27-12. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the payment of all 2012 bills through the end of the year. Ayes carried, motion passed.*
5. A motion is needed to allow the Clerk and Treasurer to hold the **books open until February 28, 2013 to allow for the accrual of 2012 bills**. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the Clerk and Treasurer to accrue all billings and revenue until February 28, 2013. Ayes carried, motion passed.*
6. A motion is needed to allow the Clerk to perform the **2<sup>nd</sup> half budget amendments** before the year end to balance revenue and expenses for 2012. *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow for the budget amendments to be prepared. Ayes carried, motion passed.*
7. The committee would like Board permission to look into a **building loan through USDA for the building of a storage unit for Emergency Management equipment and a potential new shelter**. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the committee to research the options and bring the information back to the Board. Ayes carried, motion passed.*
8. **The USDA grants are finalized and are ready for public hearing**. A motion is needed to allow for the publication of a public hearing for public comment at the December 26<sup>th</sup> meeting. *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the Clerk to conduct a public hearing and have the Commissioner's Secretary post for the public hearing. Ayes carried, motion passed.*
9. Gina Conrad has prepared through Amalgam a **GIS zoning layer**. Total cost to be paid from the Construction Codes line for \$3100.00. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the creation of the layer as proposed. Ayes carried, motion passed.*
10. Ms. Conrad has al so finalized the **"Point Addressing" project at a total cost of \$38,500** to be paid with contributions from E911, EMS and Townships. The Board needs to take action to allow

the project to continue. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow the project to continue with the costs as outlined. Ayes carried, motion passed.*

11. **The MAXIMUS Allocation Report** has been prepared and signed by the Clerk. The Board has received copy of the report and is available for review. A motion is needed to allow the Clerk and Treasurer to use those allocated numbers for their 2013 indirect cost billings. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the receipt of the report as signed by the Clerk. Ayes carried, motion passed.*
12. **Ron Taylor, Animal Control Supervisor, has asked to be paid out for all unused vacation, 50% sick, accumulated vacation, and accumulated personal time based on his January 6, 2013 retirement.** *Motion by Commissioner Rhode, supported by Commissioner Walters, to payout the time to Mr. Taylor as requested upon his retirement. Ayes carried, motion passed.*
13. **Two employees from District Court would like to donate 5 days of sick time to an employee in the Treasurer's office.** This action is allowable under the County's policy, but requires a motion of the Board. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow the donation of hours as outlined. Ayes carried, motion passed.*
14. **Ginny Grant, Veteran Affairs, has requested payment of 34 hours of unused vacation time that she was unable to use this year.** *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the payment of unused time as requested. Ayes carried, motion passed.*
15. **Darrell Schlese, Court Administrator, has requested a \$700.00 transfer from 101-131-720.000 to 269-000-703.000 for the purchase of a new computer for the Law Library.** A motion is needed to allow the Treasurer to make the fund transfer as requested. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow the Treasurer to make the transfer as requested. Ayes carried, motion passed.*
16. **The MSU Memorandum of Agreement** has been given to the Board for review. A motion is needed to allow the Chairman to sign the MOA as received. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the Chairman to sign the Memo of Agreement as prepared by MSU. Ayes carried, motion passed.*
17. **Rick G hent needs to replace strobes on the tower at a cost of over \$8000.** A motion is needed to approve the repairs and make the below transfer.

101-265-920.0	\$6000.00
101-265-935.03	\$6000.00

*Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the repairs and transfer as outlined. Ayes carried, motion passed.*

**Comments from the Chairman:**

- That the Board needs to work on committee appointments for 2013.
- On contracting with Employment Relations Advisors to handle union negotiations for 2013 at a cost of \$18,000. Commissioner Reid stated that the County has spent \$24,700 year to date with Attorney Stoker and feels this is the best way to go for cost savings. *Motion by Commissioner Whittington, supported by Commissioner Walters, to approve the contract with Employment Relations Advisors as recommended. Ayes carried, motion passed.*

**Public Comments –**

*Donna Schwan commented on the discussion at the last Grout Township meeting regarding the County layoffs, noting that Commissioner Birgel demonstrated a poor temper and foul language.*

*Commissioner Reid touched on a storage bill submitted by Leo Gary, noting that the committee recommended not to approve the bill, but was able to find him storage for the equipment. Motion by Commissioner Reid, supported by Commissioner Carl, to not pay the bill as submitted. Ayes carried, motion passed.*

*Commissioner Whittington took the time to wish everyone a Merry Christmas and Happy New Year.*

*Commissioner Walters reminded the Board that the “swearing in ceremony” will be on December 20<sup>th</sup> at 11:00 a.m.*

*Motion by Commissioner Walters, supported by Commissioner Carl, to receive and file various correspondence and reports. Ayes carried, motion passed.*

*Motion by Commissioner Carl, supported by Commissioner Walters, to recess the meeting until the 10:00 a.m. Public Hearing to adopt the budget. Ayes carried, motion passed.*

**RECESS 9:40 a.m. to 10:00 a.m.**

**PUBLIC HEARING**

The Public Hearing to adopt the 2013 budget was called to order by Chairman Reid at 10:00 a.m.

**Public Comments –**

Mike Brubaker spoke on the need for adequate funding in the tower line. The Finance committee will need to meet with Mr. Ghent and Mr. Brubaker on tower funding.

*Motion by Commissioner Rhode, supported by Commissioner Carl, to add the supplemental wages into the Clerk and Treasurer budgets and to pass the budget as presented for review and consideration. Clerk Maveal stated that she is not interested in the additional funding for her budget until the Board chooses to educate and inform themselves and others on the operations of this County and the many additional duties that are handled by both departments. Commissioner Birgel agreed with the Clerk that the Board needs to take better actions on education. Treasurer VanTiem stated that until things change with the Board and they become educated on the duties of her office and get quotes for the same work, then she is also refusing the additional funding to her*

budget. Discussion. Ayes carried, **motion passed**. *Commissioners Reid, Birgel and Whittington voting no.*

*Motion by Commissioner Whittington, supported by Commissioner Walters, to adjourn.* Ayes carried, **motion passed**. Meeting adjourned at 10:10 a.m., until December 26, 2012 at 9:00 a.m., unless otherwise ordered.

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Laura Brandon-Maveal  
County Clerk

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Josh Reid  
Chairman

**RESOLUTION 2012-020**  
**GLADWIN COUNTY ZONING ORDINANCE REVISION**

WHEREAS, Public Act 110 of 2006, being MCLA 125.3101 through 125.3702 as amended, enables a county board of commissioners to adopt a county zoning ordinance to regulate the use of land, and

WHEREAS, Gladwin County adopted a county zoning ordinance pursuant to Public Act 110 of 2006, and such zoning ordinance becoming effective on February 1, 2008, and

WHEREAS, the Gladwin County Planning Commission reviewed zoning districts boundaries established by the zoning ordinance and has initiated a revision to change specific boundaries to allow new business uses in certain areas, and

WHEREAS, required notices were published in the *Gladwin County Record*, first class mailings were completed, a public hearing was held by the Gladwin County Planning Commission, and the Planning Commission has presented a summary of the comments received at the public hearing along with its recommendation for revision to the Gladwin County Board of Commissioners,

NOW, THEREFORE, BE IT HEREBY RESOLVED that the Gladwin County Board of Commissioners approves the recommended revision to the Gladwin County Zoning Ordinance as follows:

**Revise zoning district from a Business One (B1) Zoning District to a Residential-Farming, (R/F) Zoning District in the following location: Butman Township, Section 35, E½ of W½ of NE¼, Ritchie Road Gladwin MI, parcel #060-035-100-003-00.**

The foregoing resolution was offered by Commissioner Carl, supported by Commissioner Walters. Upon roll call vote, the following voted "aye":  
\_\_\_\_\_ "nay":

\_\_\_\_\_ absent: \_\_\_\_\_

The Chairperson declared the resolution adopted. Laura Brandon-Maveal  
Clerk, Laura Brandon-Maveal

I, Laura E. Brandon-Maveal, the duly elected and acting Clerk of Gladwin County, hereby certify that the foregoing resolution, 2012-020 was adopted by the Gladwin County Board of Commissioners at a regular meeting of said Board held on December 11, 2012 at which meeting a quorum was present, by roll call vote of said members as hereinbefore set forth; and that said resolution was ordered to take effect 12-11-12

Laura Brandon-Maveal  
Clerk, Laura Brandon-Maveal