

## Commissioner Minutes of December 12, 2013

*The Gladwin County Board of Commissioners met in Special Session on Thursday, December 12, 2013 for Public Hearing to adopt the Special and General fund budgets. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present, except Commissioner Carl who had been excused.*

Chairman Reid opened the meeting explaining the budget difficulties over the past several years and the challenges to deal with the mandated and non-mandated services. Chairman Reid stated that he is proud of the community and the ability to contribute to programs such as MSU that make a difference in our community. It is still the hope of the Board that the committee can sit down with MSU and talk about services and funding.

### Public Comments –

Lisa Lorason thanked the Board for the supporting MSU in the past and recognizing the value that the programs give back to the community. Ms. Lorason spoke on several areas that the 4-H program provides to the youth of the community.

Jeff Balzer also spoke on the value of the MSU program and the need for County support of the MSU department.

Debbie Mason, MSU Office Manager, introduced each of the MSU staff members and what they provide to the community.

Chairman Reid spoke on the need for community involvement by donation to fund the program. The County will create a line item for deposits of donations to assist in funding the MSU department.

Dick Simons stated that the target number for donations needs to be publicized so that the public knows the amount that the County needs to continue funding the MSU program. Shari Spoelman, MSU, asked that donations be made to MSU as a whole, not just for 4-H services, as the Memorandum of Agreement can't be broken into pieces.

Coral Beth Rowley, MSU, stated her concern that layoffs and reductions are being made based on the public safety millage; however the jobs are not all law enforcement related.

John Blades asked if there would be another millage, commenting that he hopes everyone looks at the question again and supports it. Discussion.

Motion by Commissioner Whittington, supported by Commissioner Reid, to adopt the resolution for 2014 General Appropriations. Roll call vote as follows: Carl – absent, Walters – yes, Reid – yes, Whittington – yes, Birgel – yes. 4 yes, 1 absent. Ayes carried, resolution 2013-023 adopting the General Fund and Special Fund budgets was declared adopted.

Tab Faber commended the Board for making the hard decisions that they needed to pass the budget. Discussion.

*Motion by Commissioner Walters, supported by Commissioner Birgel, to receive and file various correspondence and reports. Ayes carried, **motion passed.***

*Motion by Commissioner Walters, supported by Commissioner Whittington, to adjourn. Ayes carried, **motion passed.** Meeting adjourned at 9:31 a.m., until December 26, 2013 at 9:00 a.m., unless otherwise ordered.*

---

Laura Brandon-Maveal  
County Clerk

---

Josh Reid  
Chairman

**GLADWIN COUNTY BOARD OF COMMISSIONERS**

**GLADWIN COUNTY 2014 GENERAL APPROPRIATIONS RESOLUTION**

WHEREAS, the Uniform Budgeting and Accounting Act, Public Act 621 of 1978, requires that each local unit of government adopt a balanced budget for all required funds; and

WHEREAS, County offices, the Courts, County Departments, and others have submitted requests for a County appropriation in the 2014 budget; and

WHEREAS, the County Finance Committee has considered these requests and has submitted a recommended budget by statute and Board of Commissioners' directive; and

WHEREAS, the Finance Committee has provided opportunities for its liaison committees to make recommendations; and

WHEREAS, the Finance Committee has reviewed any liaison committees' recommendations and has presented a recommended balanced budget to the Board of Commissioners and to the public; and

WHEREAS, the Board of Commissioners annually adopts a balanced budget and authorizes appropriations subject to the conditions set forth in its annual General Appropriations Resolution.

THEREFORE, BE IT RESOLVED, that the 2014 Gladwin County Budget, as set forth in the Finance Committee Recommended Budget, dated December \_\_\_\_\_, 2013 and incorporated by reference herein, is hereby adopted on a basis consistent with Gladwin County's Budget Policies and subject to all County policies regarding the expenditure of funds and the conditions set forth in this Resolution.

BE IT FURTHER RESOLVED, that the following tax levies are hereby authorized for the 2013 tax year/2014 budget year for a total county levy of \_\_\_\_\_ mills, including authorized levies for General Fund operations and special purposes. See Exhibit A attached hereto for millage levies.

BE IT FURTHER RESOLVED, that the adopted budget is based on current estimates of revenues and expenditures and that the Board of Commissioners may find it necessary to adjust budgeted revenues and expenditures from time to time during the year.

BE IT FURTHER RESOLVED, that the Budget reflects the Boards' ability to provide funding for various mandated and other functions at a serviceable level, such that the health and welfare of the residents shall be preserved to the extent reasonably feasible.

BE IT FURTHER RESOLVED, that provisions for overtime pay are expected to be judiciously expended and are subject to further monitoring and revision by the Board, in its discretion.

BE IT FURTHER RESOLVED, that the Board will timely entertain budget amendments proposed by Departments if such amendments provide alternative staffing or operational arrangements which are economical and provide a level of service which is greater to or exceeds the level of service anticipated to be provided in the adopted budget, such amendments being within the Boards' sound discretion as to whether to adopt or revise.

BE IT FURTHER RESOLVED, that the Board may provide for various budget summaries in an effort to provide public guidance as to the actions of the Board, but that such information summaries shall be informational only and shall not be considered as a portion of this Budget or this Resolution.

BE IT FURTHER RESOLVED, that expenditures shall not be incurred in excess of the individual budgets adopted herein without first amending the budget pursuant to the budgetary procedures established by the Board of Commissioners.

BE IT FURTHER RESOLVED, that all purchases made with funds appropriated in this budget shall be made in conformance with the County's Purchasing Procedures, as adopted and amended by the Board, and that the budgeted funds are appropriated contingent upon compliance with the County's Purchasing Procedures.

BE IT FURTHER RESOLVED, that the approved Position Allocations contained in the budget shall limit and define the number of permanent employees who can be employed in all Departments, offices, and the Courts, and no funds are appropriated for any permanent position or employee not provided as an approved Position Allocation.

BE IT FURTHER RESOLVED, that the Board of Commissioners may, from time to time during the year, change the approved Position Allocation and/or impose a hiring freeze, as circumstances warrant, and that the same limitations apply as to the number of permanent employees who can be employed with a revised Position Allocation.

BE IT FURTHER RESOLVED, that certain positions contained as a Position Allocation which are supported in some part by a grant, cost sharing, reimbursement or some other source of outside funding are only approved contingent upon the County receiving the budgeted revenues.

BE IT FURTHER RESOLVED, that in the event that such anticipated outside funding is not received or the County is notified that it will not be received, said positions shall be considered not funded and removed as an approved Position Allocation.

BE IT FURTHER RESOLVED, that the policies regarding temporary employees and part-time employees shall remain in full force and effect and the budget allotment reflects the maximum annual hours for various temporary employees and part-time employees, which hours are intended to be used on a proper basis to reflect their temporary/part-time status.

BE IT FURTHER RESOLVED, that any request for reappropriation to the 2014 budget of funds not spent in 2013 for a specific project must be received by the Finance Committee no later than January 30, 2014, otherwise the request for reappropriation will not be considered.

AYES: Walters, Reid, Whittington, Birgel

NAYS: \_\_\_\_\_

ABSENT/ABSTAIN: Carl

I, Laura Brandon-Maveal, Clerk of the County of Gladwin, Michigan certify that the above Resolution was adopted on December 12th, 2013 at a regular meeting of the Gladwin County Board of Commissioners.

Laura Brandon-Maveal  
Laura Brandon-Maveal, Clerk

GLADWIN COUNTY BOARD OF COMMISSIONERS

Resolution 2013-013

WHEREAS, Public Act 2 of 1968 as amended by Public Act 41 of 1995 required the adoption of a Truth in Budgeting Act; and

WHEREAS, the Truth in Budgeting Act requires the approval of all mills of Ad Valorem property Taxes to be levied and the purpose for same; and

NOW THEREFORE BE IT RESOLVED that the Gladwin County Board of Commissioners hereby adopts the following millage rate for the summer collection with a total of 4.4052 mills

BE IT FURTHER RESOLVED that the above millage levy will be spread to support the General Appropriations Act.

Resolution proposed by Whittington

Supported by Carl, and adopted as follows:

Ayes 4 Nays 0 Absent/Abstain 1

.....  
I, Laura Brandon Maveal Gladwin County Clerk, certify that the above Resolution

was adopted at a meeting of the Gladwin County Board of Commissioners on

6-11, 2013

Laura Brandon-Maveal

County: **Gladwin**  
 Local Government Unit (County, Township, City, Village, K-12 School District, ISD, CC, or ANY Authority such as District Library, DDA, etc.):  
**Gladwin County**  
 2013 Taxable Value: **933,661,611**  
 For LOCAL School Districts: Taxable Value excluding Principal Residence, Qualified Ag, Qualified Forest, Industrial Personal and Commercial Personal Properties: **\$**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2013 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2012 Millage Rate Permanently Reduced by MCL 211.34d	2013 HEADLEE Millage Reduction Fraction	2013 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Charter	General Operating	8/72	5.7500	4.4052	1.0000	4.4052	1.0000	4.4052	4.4052	4.4052	
Voted	911	8/11	0.7500	0.7500	1.0000	0.7500	1.0000	0.7500		0.7500	12-16
Voted	DAR	8/12	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000		0.5000	12-17
Voted	R & B	8/12	2.0000	2.0000	1.0000	2.0000	1.0000	2.0000		2.0000	12-17
Voted	EMS	8/12	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000		1.0000	12-17
Voted	Seniors	8/12	0.5000	0.5000	1.0000	0.5000	1.0000	0.5000		0.5000	12-17
Prepared by			Telephone Number	Title		Equalization Director		Date			
William O. Mason			426-9327					6-3-13			

Certification: As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 21), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.246, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/>	Clerk	Signature	Type Name	Date
<input checked="" type="checkbox"/>	Secretary	Signature	Type Name	Date
<input checked="" type="checkbox"/>	Chairperson	Signature	Type Name	Date
<input checked="" type="checkbox"/>	President	Signature	Type Name	Date

Local School District Use Only. Complete if requesting millage to be levied. See STC Bulletin 2 of 2013 for instructions on completing this section.

Total School District Operating Rates to be Levied (Supp/HH and NH Oper ONLY)	Rate
For Principal Residence, Qualified Ag, Qualified Forest and Industrial Personal	
For Commercial Personal	
For All Other	

\*Under Truth in Taxation, Section 211.246, the governing body may decide to levy a rate which will not exceed the maximum rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9. \*\*IMPORTANT: See instructions on the reverse side for the correct method of calculating the millage rate in column 9.