

Commissioner Minutes of December 14, 2010

The Gladwin County Board of Commissioners met in Public Session on Tuesday, December 14, 2010. The meeting was called to order at 8:30 a.m. by Chairman Rhode. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

Chairman Rhode explained the purpose of the Public Meeting was to review and adopt the 2011 General Fund budget. The budget was reviewed and questions were addressed by Mr. Martin Lee, Financial Coordinator.

Motion by Commissioner Carl, supported by Commissioner Walters, to return to regular session to adopt the budget. Ayes carried, motion passed.

The Board then recessed at 8:40 a.m. until the regular session begins for purposes of general business and adopting the 2011 General Fund budget.

Chairman Rhode called the meeting back to order at 9:00 a.m.

Motion by Commissioner Carl, supported by Commissioner Walters, to approve the 2011 General Fund budget as presented and discussed during the Public meeting. Roll call vote as follows: Walters – yes, Carl – yes, Rhode – yes, Reid – yes, Birgel – yes, Smith – yes, Whittington – yes. 7 yes, 0 no. Ayes carried. 2011 General Fund budget declared adopted.

Agenda – no corrections or additions.

The Regular Session minutes of November 23, 2010 and Committee of the Whole minutes of December 2nd and 6th were then considered. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the minutes as presented. Ayes carried, motion passed.*

The **cash balances** for the General Fund and the Judicial Management Fund were then read by the Treasurer. *General Fund - (\$196,867.86) 231 Fund – (\$41,144.83).* Treasurer VanTiem reviewed funds needed for payroll and to bring the cash lines current and asked that the Board take action to allow the Treasurer to transfer money from Unallocated and review the matter again at the Finance meeting on the 22nd. *Motion by Commissioner Reid, supported by Commissioner Carl, to allow the Treasurer to establish a due to due from line item between the Unallocated fund and the General fund to pay 2010 expenses through the end of February at which time the 2010 books close. Ayes carried, motion passed.*

The **semi-monthly Finance report totaling \$101,961.67** was then considered for payment. *Motion by Commissioner Whittington, supported by Commissioner Carl, to approve the bills for payment as presented. Ayes carried, motion passed.*

Public Comments – none at this time.

Correspondence from the Chairman:

- The Board received a letter in regards to the **sale of liquor on Sunday**. Action needs to be taken by Wednesday at 5 p.m. in response of for or against. Board members discussed actions on behalf of their districts. *Motion by Commissioner Carl, supported by Commissioner Reid, to leave support by resolution to local government and townships for action. Ayes carried, motion passed.*
- On the contract for **Mental Health of Jail Inmates**. *Motion by Commissioner Reid, supported by Commissioner Walters, to allow the Chairman to sign the contract as presented. Ayes carried, motion passed.*
- The Airport has applied for a grant for **snow removal equipment**. The Board needs to review the resolution and make motion in support. *Motion by Commissioner Carl, supported by Commissioner Walters, to adopt the resolution in support of the purchase of equipment. Roll call vote as follows: Carl – yes, Rhode – yes, Reid – yes, Birgel – yes, Smith – yes, Whittington – yes, Walters – yes, Walters – yes. 7 yes, 0 no. Ayes carried. Resolution 2010-015 declared adopted.*
- On receiving the Area on Aging holiday newsletter.
- On the Health and Human Services Board minutes.
- On receiving the District Court transmittal.

Gina Conrad, Gypsy Moth Director, came before the Board with her **2010 spray plan**. Ms. Conrad stated there were 12 Townships that would need to be sprayed and that the RFQ would be put out in January for bid. The new permit process from DNRe was discussed. Ms. Conrad answered questions from the Board members. Commissioner Carl inquired whether the plan and maps would be mailed to the Townships affected. Ms. Conrad stated she would be mailing those out.

Commissioner Reid then asked if the **FOIA letter regarding the manger display** would be read and discussed with the Board. Chairman Rhode replied that the FOIA request was answered and documents were mailed to satisfy the request. Several Board members made comment on their feelings. Commissioner Whittington stated he feels the Board should consider consulting their attorney. Pastor Brad Withrow, President of the Ministerial Association thanked the Board for allowing the placement of the scene each year and options for legal council. Pastor Withrow thanked Walt and Linda Hart and others who assisted in holiday preparation each year. Linda Hart presented the information she located from the US District Court ruling in favor of leaving the display up. Discussion. Mrs. Hart gave the Board Secretary the packet of information she prepared. Chairman Rhode referred the matter to County Affairs.

Committee Reports by District –

Commissioner Walters reported:

- That interested persons leave their name and phone number to be contacted to attend the County Affairs meeting regarding the Manger Scene.
- On the loss of Sage Township resident Herb Steinkraus last week, noting he will be missed.

- That Community Mental Health has been making improvements at the Northern Espresso building.
- On meeting with County Affairs and Bob Evans, Drain Commissioner, to review the FEMA Flood Plain issue. Discussion. Commissioner Carl asked that there be corrections to those minutes to reflect that State Senator Moolenaar would be chair of those meeting with FEMA and DNRe for the purpose of the DFIRM map and ask the proper Federal, Local and State elected officials to attend and that they would be held with the committee and other legislatures at the Courthouse.
- That his Township meetings are coming up.

Commissioner Carl reported:

- On attending the Planning meeting on the 1st.
- On the Committee of the Whole workshop on the 2nd.
- On attending the Committee of the Whole meeting on the 6th.
- On the Data meeting held on the 7th.
- On attending the Clement Township meeting on the 8th.
- On the Butman Township meeting on the 9th.
- That the last of his Township meetings are coming up.

Commissioner Reid reported:

On Finance matters-

1. Don Spencer, Ass't FOC, has requested a budget adjustment from the following items:

231-141-850.0	\$300.00
231-141-727.0	\$300.00

Motion by Commissioner Reid, supported by Commissioner Walters, to approve the budget amendment transfer as requested. Ayes carried, motion passed.
2. Gina Conrad, Gypsy Moth Coordinator, is requesting to allow her part time secretary to work up to 18 hour/week through the winter months. There is funding available within her 239 Gypsy Moth fund for use. *Motion by Commissioner Reid, supported by Commissioner Walters, to allow Ms. Conrad's request. Commissioner Whittington questioned why additional help was needed in the winter months when it is the slowest time of the year for her department. Ms. Conrad explained that her secretary would be updating the office maps with the new system. Ayes carried, motion passed. Commissioner Whittington voting no.*
3. Martin Lee, Financial Coordinator, is requesting payment for ½ of his contracted amount. If approved \$5,000.00 to be paid from 101-101-802.000. *Motion by Commissioner Reid, supported by Commissioner Carl, to make payment as requested. Ayes carried, motion passed.*
4. Ray Hartwell, Undersheriff, has made a request to purchase snow tires for the patrol vehicles. Total cost of \$1423.44 to be paid from vehicle maintenance if approved. *Motion by Commissioner Reid, supported by Commissioner Carl, to allow the Undersheriff to order the snow tires. Ayes carried, motion passed.*
5. The Undersheriff has submitted a request to renew the membership agreement with Kirtland College for consortium training. Cost of \$1625.00 to be paid from 302 State training funds. *Motion by Commissioner Reid, supported by Commissioner Walters, to allow Undersheriff Hartwell to enter into the agreement for Consortium Training with Kirtland. Ayes carried, motion passed.*
6. On the recent patrol car deer accident. This vehicle was the next to be sold and has a \$1000.00 deductible to be repaired. *Motion by Commissioner Reid, supported by Commissioner Carl, to allow the Undersheriff to sell the vehicle "as is" with no repairs. Ayes carried, motion passed.*
7. On a request from the Drain Commissioner to transfer funds. \$500.00 from 101-275-802.000 and \$500.00 from 101-275-933.000 to 101-275-860.000 (\$1000.00) for upcoming training. *Motion by Commissioner Reid, supported by Commissioner Walters, to approve the training as requested. Ayes carried, motion passed.*

8. The Drain Commissioner has also requested to attend winter conference. Total room cost not to exceed county policy and a registration fee of \$150.00. If approved, costs to be taken from 101-275-860.000. *Motion by Commissioner Reid, supported by Commissioner Walters, to allow the Drain Commissioner to attend the conference as requested. Ayes carried, motion passed.*
9. On a request from the Drain Commissioner to attend a training on December 15th. Registration fee in the amount of \$300.00 to be paid from 101-275-860.000. *Motion by Commissioner Reid, supported by Commissioner Carl, to approve the training request. Ayes carried, motion passed.*

Commissioner Birgel reported:

- On attending the Grout and Beaverton Township meetings.
- On the Data meeting that he attended.
- On attending the County Affairs meeting.
- On having lunch with MSU, noting over 20 attendees were there.

Commissioner Smith reported:

- On attending the Parks and Rec meeting on 11-3-10. Sue Fortune was at this meeting and went through steps to update 5 year plan for Gladwin County Parks and Recreation areas. After she left there was discussion on the following:
 - a. Rick Seebeck is willing to attend Building and Grounds Committee meetings to represent the Park and Rec Committee. Please add Rick to those notified of the Building and Grounds meetings.
 - b. The sign for the trails will be moved to the main gate with directions to the trails provided from the start. Rick Seebeck will be taking care of this.
 - c. We need to have ONE person in charge of the parks and would like direction from the Board of Commissioners as to who this person will be, and how he/she will work with the county.
 - d. Discussion was also held on looking into the possibility of asking for a county wide millage to support county parks and recreation areas.
 - e. The next meeting of this committee will be January 20, 2011 at the MSU office at 5:30 p.m.
- That she attended the Personnel meeting on the 6th.
- On attending the Committee of the Whole meeting on the 6th.
- On the DATA meeting on 12-7-10. Issues to be approved are:
 - a. Surplus printer & equipment sale dates to be Dec. 15, 16, and 17. Townships will have first choice on the 15th, Non-profit groups first choice on 16th, and open to all residents on the 17th. You have the list of printers etc. and the sale price for each piece. *Motion by Commissioner Smith, supported by Commissioner Carl, to approve the dates and conditions of the sale and that proceeds of the sale are deposited into sale of fixed assets revenue line item. Ayes carried, motion passed. Motion by Commissioner Smith, supported by Commissioner Carl, to approve the sale of the unused printer cartridges and print supplies at 60% of the purchase price with proceeds are deposited into 101-296-941.000. Ayes carried, motion passed.*
 - b. Gina Conrad attended and presented the finalized report from Amalgam LLC. The committee recommends the Board Chair sign the contract with Amalgam LLC and approve the pricing guide and resolution. *Motion by Commissioner Smith, supported by Commissioner Carl, to allow the Board to sign the contract with Amalgam and to approve the pricing guideline resolution. Roll call vote as follows: Rhode – yes, Reid – yes, Birgel – yes, Smith – yes, Whittington – yes, Walters – yes, Carl – yes. 7 yes, 0 no. Ayes carried. Resolution 2010-016 declared adopted.*
- On attending the Tobacco Township meeting last night, noting a lengthy discussion was held concerning the FEMA flood plain issue and the township is not opposed to Sunday liquor sales and wishes me to vote accordingly.

Commissioner Whittington reported:

- On attending a number of Budget meetings.
- On the EDC meeting held on the 8th.
- On attending the Airport meeting on the 9th.
- On the Billings Township meeting held last night.
- The Concerned Citizens Committee of Billings Township has collected donations to assist with the Helping Hands program this year that included cash, toys and food that will assist with 32 families this Christmas.

Commissioner Rhode reported:

- That the County is in receipt of the **Remonumentation grant** for approval by the Board. Doug Jacobson spoke briefly on the requirements of the grants. *Motion by Commissioner Whittington, supported by Commissioner Carl, to allow the Chairman to sign the grant as presented. Ayes carried, motion passed.*
- On **committee appointments** that need to be made with the Board's agreement. *Dick Christie to replace Frank Grimes and Bob Killian to replace Don Birgel on the Planning Commission. Motion by Commissioner Birgel, supported by Commissioner Carl, to approve the committee members. Ayes carried, motion passed. On a request from Mike Bassage to sit on the Planning Commission, and the need to replace a vacant seat on the Zoning Board of Appeals. Motion by Commissioner Smith, supported by Commissioner Reid, to place Mike Bassage on the Planning Commission as a "School Board Representative". Ayes carried, motion passed.* Commissioner Rhode then stated there were still two vacancies on the Building Authority if anyone was interested.

Commissioner Reid then noted that he did attend the Hay Township meeting and the meeting with Rick Seebeck and Building and Grounds would be this Thursday. Mike Brubaker and Kelly Gower both spoke on the merge of the committees and the Master Plan that is just beginning.

Commissioner Walters commented on his son Dominique's upcoming graduation from Basic Training in Georgia.

Public Comments – none at this time.

Motion by Commissioner Carl, supported by Commissioner Reid, to receive and file various reports and correspondence. Ayes carried, motion passed.

Motion by Commissioner Carl, supported by Commissioner Walters, to adjourn. Ayes carried. Meeting adjourned at 10:15 a.m. until December 28, 2010 at 9:00 a.m. unless otherwise directed.

Laura Brandon-Maveal

Laura Brandon-Maveal, Clerk

Bill Rhode, Chairman

2010-015

RESOLUTION

RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF THE CONTRACT BETWEEN THE CITY OF GLADWIN AND COUNTY OF GLADWIN IN COOPERATION WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR THE PURPOSE OF THE PURCHASE OF SNOW REMOVAL EQUIPMENT, AS FURTHER DEFINED IN CONTRACT NO. FM 26-02-C25.

BE IT RESOLVED, by members of the County of Gladwin, Michigan:

Section 1. That the Gladwin County Board Chairperson is hereby authorized to execute the contract acting on behalf of the County of Gladwin.

The foregoing resolution was offered by Commissioner Carl and supported by Commissioner Walters

Roll Call Vote:

Ayes: 7
Nays: 0
Absent: 0
Abstain: 0

Resolution adopted this 14th day of December, 2010.

Laura Brandon-Maveal
Laura Brandon-Maveal, County Clerk

CERTIFICATE

I, Laura Brandon-Maveal, Clerk of the County of Gladwin, do hereby certify the foregoing to be a true and correct copy of the resolution adopted by the County of Gladwin at a regular meeting held December 14, 2010.

Laura Brandon-Maveal
Laura Brandon-Maveal, County Clerk

2010-016

RESOLUTION FOR GIS REVENUE

WHEREAS, Gladwin County has expended considerable resources developing its information systems, and with significant investments in a Geographic Information System (GIS), Web Mapping Service and Land Records Portal, and

WHEREAS, Gladwin County will expend additional resources to maintain, improve, develop and acquire data, and recognizes the value and importance of GIS to the organization, funding mechanisms need to be implemented that sustain the technology and existing investments made by Gladwin County, and

WHEREAS, Gladwin County Policy on Enhanced Access to Public Records allows for the imposing of fees for enhanced access to those public records, and

WHEREAS, Gladwin County has fee schedules for the Enhanced Access to Public Records through its' GIS Data, Online Web Mapping Service and Land Records Portal and currently uses the Enhanced Access Policy for the sale of hardcopy maps and digital data, and

WHEREAS, Gladwin County recognizes that increased revenue may be generated from the imposed fees on the Enhanced Access for Online Web Mapping Services, and agrees that all revenue generated shall be used to maintain, sustain and develop GIS, Web Mapping Service and Land Records Portal, and

THEREFORE BE IT RESOLVED that the Gladwin County Board of Commissioners hereby adopts the Gladwin County Resolution for GIS Revenue consenting to all GIS generated revenue remain for GIS purposes.

Offered: Smith
7 yea 0 nay Support: Carl

Laura Brandon - Mayor
12-14-10