

Commissioner Minutes of December 26, 2012

The Gladwin County Board of Commissioners met in Regular Session December 26, 2012. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present.

Motion by Commissioner Carl, supported by Commissioner Smith, to approve the consent agenda, with the addition of "presentation of certificates", as presented. Ayes carried, motion passed.

Public Comments – none at this time.

Chairman Reid then made a presentation of certificates to Commissioners Smith and Rhode for their dedicated service. The Board thanked Bill and Sharron for their work and service.

The **cash balances** for the General Fund were read by Commissioner Rhode. *General Fund - \$(269,698.45).*

Chairman Reid then reviewed the communications to the Board, noting Attorney Jacobson is working on the disconnect notice on the 911 telephone bill with AT&T.

Commissioner Reports by District -

Commissioner Walters reported:

- On attending Township meetings.
- That "Wreaths across America" was well attended at the Honor Roll.

Commissioner Carl reported:

- That there has not been a lot going on with the holiday season.
- On attending the Sherman Township meeting with Commissioner Walters, noting they are a good group and he looks forwarding to working with them.

Commissioner Whittington reported:

- On attending the Airport meeting.
- That he attended the DPW meeting.
- On the 911 Central Dispatch Committee meeting.
- That he attended the Bourret Township meeting.

Commissioner Smith reported:

- On attended the Beaverton City meeting where they reviewed the USDA grants that were granted to Gladwin County.
- That Bruce Guy was congratulated at the last Library Board meeting for attending 120 consecutive meetings.

- On attending the Beaverton School Board meeting where they accepted the resignation of the Superintendent.
- That the Genealogy room is closed at the Library until January 2, 2013, noting thanks need to be given to the volunteers and workers that make the room a success.

Commissioner Birgel reported:

- That he was sorry he was not able to attend the swearing in ceremony, he was home with Linda.
- The Airport operations are moving along, noting they are continuing to negotiate with businesses on use of the airstrip for revenue.
- On attending the Fair Board meeting, noting they will be asking the Board for support for endorsement on a grant application.

Commissioner Rhode reported:

- That EDC has welcomed a new business to Gladwin County – Family Affair Catering from Beaverton.
- On the Legislative Breakfast on January 11th with Senator Moolenaar.

Finance Matters –

1. There are two employees in the Clerk's Office that would like to donate 34 hours each to an employee in the Treasurer's office. This is acceptable under the County policy. *Motion by Commissioner Rhode, supported by Commissioner Birgel, to allow for the transfer of hours as requested. Ayes carried, motion passed.*
2. Bob Evans, Drain Commissioner, has requested to attend his annual Drain Conference at Grand Traverse Resort, from February 11-15th. The committee is recommending to allow for the conference, but under the policy that pays \$100/night plus \$25.00/day for meals. The committee will recommend attendance for 4 overnights which is for a total of \$500.00 with meals plus the registration fee of \$150.00. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow for the conference expense as outlined. Ayes carried, motion passed.*
3. Charles Peters, Dispatcher, has requested payout of 44 hours of PTO time per his Union contract effective upon his January 1st anniversary date. *Motion by Commissioner Rhode, supported by Commissioner Carl, to make the payout as requested. Ayes carried, motion passed.*
4. Ray Hartwell, Undersheriff, has requested that two vehicles be sold that are no longer in use. A 2007 and a 2006 Crown Victoria will be placed for sale upon motion by the Board. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the sale of the vehicles by advertisement in the paper and through online advertising. Ayes carried, motion passed.*
5. Mr. Borousko has agreed to contract with the County for union negotiations. The Board needs to accept his offer and allow the Clerk to pay his billings outside of Finance on the first of each month. *Motion by Commissioner Rhode, supported by Commissioner Walters, to make the payments as outlined. Ayes carried, motion passed.*
6. The Board will need to authorize a budget amendment from the Unallocated fund to the General Fund in the amount of \$300,000 to finish the 2012 year expenses. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow the Treasurer to make the additional appropriation as requested. Ayes carried, motion passed.*
7. In 2013 the Finance Committee will be meeting with Department Heads on a quarterly basis to track revenues. This is due to several departments not making their revenue totals in 2012.
8. There is a small balance of money in the 258 disaster contingency fund. The amount is recommended by the auditors to be consolidated to the General Fund. A motion is needed to allow a transfer in/out line to be established between the 258 and 101 funds to close the fund. *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow for the Treasurer to*

appropriate the funds to the General Fund and close out the 258 fund. Ayes carried, motion passed.

9. It is the recommendation of the committee to transfer \$185,000 from Unallocated to the 369 fund Treasurer can then create a revenue line to accommodate the rent payments as revenue to the General Fund. *Motion by Commissioner Rhode, supported by Commissioner Smith, to allow for the transfer, payoff and creation of line items as outlined above. Ayes carried, motion passed.*
10. The Treasurer has requested an adjustment to her fee for "County Download". Current cost is \$1000 and she would like to increase the fee to \$2500. Currently the County sells 3-4 a year which would create an additional \$4500-\$6000/year in revenue. *Motion by Commissioner Rhode, supported by Commissioner Walters, to allow the Treasurer to increase her fees. Ayes carried, motion passed.*
11. Attorney Jacobson has proposed a contract with the County for \$975.00/mo for legal services. The recommendation of the committee is to accept the price and contract with Attorney Jacobson in 2013. *Motion by Commissioner Rhode, supported by Commissioner Smith, to contract with Attorney Jacobson in 2013 for \$975.00/mo. Ayes carried, motion passed.*
12. The bids for the advertised truck were then opened. Dan Stepaniak - \$362.00 and Rick Ghent - \$627.00. *Motion by Commissioner Walters, supported by Commissioner Carl, to sell the vehicle to Rick Ghent for \$627.00. Ayes carried, motion passed.*
13. The Friend of the Court will be assessing a Drivers License reinstatement fee of \$45.00 of which \$30.00 will be deposited into the General Fund. A motion is needed to allow the Treasurer to create line item 101-000-560.000. *Motion by Commissioner Rhode, supported by Commissioner Reid, to allow for the creation of the revenue line as requested. Ayes carried, motion passed.*
14. The Clerk has requested to attend the UCOA conference in January. Total cost is \$75.00 for registration plus mileage. *Motion by Commissioner Rhode, supported by Commissioner Carl, to allow the Clerk to attend the conference. Ayes carried, motion passed.*

Commissioner Rhode thanked the Board for his "retirement well wishes" and shared with them a few jokes. Chairman Reid thanked Commissioners Rhode and Smith again for their time with the Board then asked the remaining Board members to review the committee lists to see who would be interested in sitting on what committee.

Public Comments –

Bev Przystas introduced Michelle Stiglich the new 4-H coordinator for Gladwin County. Bev then thanked Bill and Sharron for their service to the Board on behalf of MSU.

Motion by Commissioner Smith, supported by Commissioner Whittington, to receive and file various correspondence and reports. Ayes carried, motion passed.

Motion by Commissioner Whittington, supported by Commissioner Carl, to adjourn. Ayes carried, motion passed. Meeting adjourned at 9:25 a.m., until January 2, 2013 Organizational Meeting at 8:00 a.m., unless otherwise ordered.

Laura Brandon-Maveal
County Clerk

Josh Reid
Chairman

**GLADWIN COUNTY
BOARD OF COMMISSIONERS MEETING
December 26, 2012**

CONSENT AGENDA ITEMS ARE BOLDED

AGENDA

9:00 A.M.

- A. CALL TO ORDER/CHAIR
- B. PLEDGE OF ALLEGIANCE
- C. ROLL CALL
- D. CORRECTIONS OR ADDITIONS TO THE CONSENT AGENDA
- E. READING OF THE CASH BALANCES
- F. **FINANCE REPORTS**
 - **CLAIMS AND ACCOUNTS GENERAL FUND**
- G. **APPROVAL BOARD MINUTES: DECEMBER 11, 2012**
- H. PUBLIC COMMENTS:
- I. COMMUNICATIONS:
 - LETTER FROM THE GLADWIN COUNTY DISPATCH COMMITTEE DATED 12/6/12.
 - COPY OF LETTER SENT TO REPRESENTATIVE DAVID CAMP DATED 12/4/12
 - PROPOSAL FROM THE DOUGLAS JACOBSON FOR 2013 ATTORNEY SERVICES DATED 12/18/12.
 - COPY OF PROPOSED REVISED CELLULAR TELEPHONE POLICY
 - PROPOSAL FROM EMPLOYMENT RELATIONS ADVISORS, LLC DATED 12/19/12
 - LETTER / RESUME FROM NEIL HAMMERBACHER, CPA, MCAO - DATED 12/9/12
- J. COMMITTEE MEETINGS:
 - **GLADWIN COUNTY DISPATCH COMMITTEE (GCCDC) MINUTES – 12/6/12**
 - **DEPARTMENT OF PUBLIC WORKS (DPW) MINUTES – 12/19/12**
 - FINANCE MINUTES & ATTACHMENTS DATED 12/20/12

BOARD AGENDA
12/26/12
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- K. MISCELLANEOUS
- L. OLD BUSINESS:
 - REVISED CELLULAR PHONE POLICY DATED DECEMBER 26, 2012
- M. NEW BUSINESS:
- N. CHAIRMAN COMMENTS:
 - ADDRESS LETTER FROM THE GLADWIN COUNTY CENTRAL DISPATCH COMMITTEE DATED 12/ 6/12.
- O. BOARD MEMBER COMMENTS / REPORTS:

- P. ADMINISTRATION REPORTS / PUBLIC COMMENTS:

- Q. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board Secretary's office at (989) 426-4821.

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Posted: December 20, 2012 at 1:30 p.m.
Carmen Greer, Executive Secretary
Gladwin County Board of Commissioners*