

Commissioner Minutes of December 27, 2011

The Gladwin County Board of Commissioners met in Regular Session December 27, 2011. The meeting was called to order at 9:00 a.m. by Chairman Reid. The Pledge of Allegiance was recited. Roll call found all Commissioners present except Commissioner Babcock.

The Regular and Executive Session minutes of December 13, 2011 were then considered. *Motion by Commissioner Carl, supported by Commissioner Smith, to approve the minutes as presented. Ayes carried, motion passed.*

The consent agenda was then reviewed by the Board. *Motion by Commissioner Carl, supported by Commissioner Walters, to approve the consent agenda as drafted. Ayes carried, motion passed.*

A. Communications –

- The Michigan Municipal Risk Management Authority 2011 Annual Report is available for review.

B. Committee Meetings -

Motion by Commissioner Walters, supported by Commissioner Carl, to accept the minutes of the committee meetings as listed within the agenda. Ayes carried, motion passed.

C. Miscellaneous -

- The County Offices and Courts will be closed on December 30th and January 2nd in observance of the New Year's holiday.
- The Organizational Meeting will be held on January 3, 2012 at 9:00 a.m.

D. New Business -

- Commissioner Walters commented on the special meeting in Sherman Township with Commissioner Carl and Ann Manning. The Oil and Gas companies have applied for a drilling permit in Sections 17 & 18 of Sherman Township. There are concerns by residents on the waters system that feeds the lakes and rivers. The Township Board voted to oppose the drilling and asked that the Board consider drafting a letter in support of their action. Discussion. *Motion by Commissioner Carl, supported by Commissioner Smith, to allow the Chairman to sign a Board drafted letter in support of Sherman Township's action to oppose drilling. Ayes carried, motion passed.*
- Commissioner Smith addressed Data issues involving payment for GIS and Register of Deeds services. Discussion. *Motion by Commissioner Smith, supported by Commissioner Carl, that Boyce Hydro be treated the same as all other businesses and that they be charged the same for GIS data and Register of Deeds information according to County fee schedule. Ayes carried, motion passed.*

- On the Clerk's Office needing a new monitor for their AS400 system to ensure nightly backups are being done with the State.
- Commissioner Rhode asked that the Board consider allowing a Sheriff's deputy to not convert his sick bank to a three year salary beginning 2012. The deputy is currently using his sick bank recovering from a surgery and does not qualify for the disability plan beginning in 2012, as it is an existing condition. A letter of understanding would need to be drafted to make this exception. *Motion by Commissioner Rhode, supported by Commissioner Whittington, to allow the letter of understanding to be drafted to allow the deputy to use 50% of his sick bank the first of the year rather than to convert to a salary. Ayes carried, motion passed.*

E. Chairman Comments -

- The committee appointment letters have been sent to the individuals appointed to various committees at the December 13, 2011 Board meeting.
- The Controller/Administrator information packages were sent out to Board members.
- A letter was mailed to the State Court Administrator's Office.
- On spending by the departments, noting that some are spending over \$500.00 without Finance approval.
- That the Drug Court will be administered through Clare County, with Gladwin County reimbursing quarterly.
- On review of the policy allowing placement of items or use of the Courthouse grounds. Discussion. *Motion by Commissioner Smith, supported by Commissioner Carl, that the requestor for use must be a Gladwin County resident and that the attorney change the policy to reflect the requirement. Ayes carried, motion passed.*

F. Board Reports -

- Commissioner Walters asked that the letter in support to Sherman's opposition to drilling be sent to all of the Townships for their review and consideration.
- Commissioner Whittington asked about Gypsy Moth funds. It was stated that the fund balance has dropped significantly over the years due to loss of State funding that supplemented the wages and operation of the fund.
- Commissioner Rhode stated that the 211 report for November showed that 80 calls were handled for Gladwin County. Commissioner Rhode went on to talk about the progress over the past several years with the EDC program, noting it has been essential to Gladwin County.
- Commissioner Reid stated that the Board should consider meeting times and agenda style for the Organizational Meeting on January 3rd.
- Commissioner Whittington asked about the "proposed" savings on lights, heat, etc. with closing the Courthouse on Fridays, but the Courts were still open. Commissioner Smith stated there is still a savings with the reduction of an hour pay to the employees, and the early service to residents with the building being open for service at 7:30 a.m.

G. Administration Reports / Comments -

- County Treasurer, Christy VanTiem, commented that the General Fund is currently in the "red", but after the month end revenue postings and a transfer of tax funds, the County should be fine at the end of the year.
- Rick Ghent, Maintenance Supervisor, stated that employees are leaving their computers on at night and should be shutting them down.

H. Public Comments -

- Shari Spoelman, MSU, came back to the Board with a new proposal to purchase a new laptop for employee Kable Thurlow. Discussion. Ms. Spoelman would ask that the County pay \$1,000 toward the \$1,904.00 purchase and that the balance come from Clare County funding. Commissioner Smith thanked Ms. Spoelman for coming up with additional funding toward the purchase. *Motion by Commissioner Smith, supported by Commissioner Rhode, to purchase the computer as outlined above without precedence. Ayes carried, motion passed.*
- Bob Frei spoke about changes to the AS400 system and the need to work with JIS to project costs and meet with Clare and Gladwin Counties to discuss purchasing.
- Mike Brubaker, 911 Director, asked the Board for guidance on an AT&T bill for over \$20,000. The Data committee asked that Mr. Frei look into the matter.

Motion by Commissioner Carl, supported by Commissioner Walters, to receive and file various reports and correspondence. Ayes carried, motion passed.

Motion by Commissioner Walters, supported by Commissioner Whittington, to adjourn. Ayes carried. Meeting adjourned at 9:45 a.m. until the January 3, 2012 Organizational meeting at 9:00 a.m. unless otherwise directed.

Laura Brandon-Maveal, Clerk

Josh Reid, Chairman

**Gladwin County
Board of Commissioners
Special Meeting
December 27, 2011**

AGENDA:

9:00 A.M. CALL TO ORDER/CHAIR

- Pledge of Allegiance-
- Roll Call-
- **Approval of Board Minutes: December 13, 2011**
- Reading of the Cash Balances
- Corrections or Additions to the Agenda

CONSENT AGENDA

A. COMMUNICATIONS:

1. Michigan Municipal Risk Management Authority (MMRMA)
2011 Annual Report.

B. COMMITTEE MEETINGS:

1. **Finance / Personnel Committee minutes - None**
2. **County Affairs Committee Minutes - None**
3. **County Facilities & Transportation Committee minutes - None**
4. **Data Management Committee minutes – 12/19/11**
5. **Insurance & Public Safety Committee minutes - None**
6. **Public Safety Committee minutes – None**
7. **Emergency Management Committee Minutes – 12/21/11**
8. **Department of Public Works (DPW) minutes – 12/21/11**

C. MISCELLANEOUS

1. County Offices and Courts will be Closed on December 30, 2011 and January 2, 2012 in observance of the New Year's Holiday.
Old Business:

D. NEW BUSINESS:

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- E. CHAIRMAN COMMENTS:
- Committee appointment letters have been sent to the individuals appointed to the various committees at the 12/13/11 Board meeting informing them of their appointment, term, meeting schedule etc.
 - Controller/Administrator Information Packages were sent to each Commissioner for their review by the Board Secretary.
 - Letter to the State Administrator's Office mailed out on 12/20/11.
- F. BOARD MEMBER COMMENTS / REPORTS:
(Commissioner will talk about anything that he wishes to discuss with the Board)
- G. ADMINISTRATION REPORTS / COMMENTS:
(Sheriff and or other Elected Officials Comments)
- H. ADJOURNMENT

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board Secretary's office at (989) 426-4821.

*Carmen Greer, Executive Secretary
Gladwin County Board of Commissioner
Posted: 12/22/11 at 4:30 p.m.*