

Introduced by the County Affairs Committee of the:
GLADWIN COUNTY BOARD OF COMMISSIONERS

**RESOLUTION ESTABLISHING A FREEDOM OF INFORMATION ACT (FOIA)
POLICIES AND GUIDELINES, PUBLIC SUMMARY OF THE PROCEDURES
AND GUIDELINES, AND FOIA OPERATIONAL PROCEDURES FOR
GLADWIN COUNTY**

RESOLUTION #2015- 017

WHEREAS, the Michigan legislature adopted 2014 Public Act 563 enacting numerous amendments to the Michigan Freedom of Information Act (FOIA), being MCL 15.231 *et seq.*, that require revision of the current County FOIA Policy; and

WHEREAS, from time to time Gladwin County Departments will receive Freedom of Information Act (FOIA) requests; and

WHEREAS, it is necessary to adopt, and to post online, "FOIA Policies and Guidelines" and a "FOIA Policy Summary" to ensure that the FOIA requests are addressed in an efficient and consistent manner, and to comply with these FOIA statutory amendments; and

WHEREAS, it is necessary to adopt FOIA Operational Procedures to implement these County FOIA Policies and Guidelines.

THEREFORE BE IT RESOLVED, the Gladwin County Board of Commissioners hereby adopts, effective from and after July 1, 2015, the attached:

1. "Gladwin County FOIA Policies and Guidelines," including the FOIA Forms attached to these Policies and Guidelines; and
2. "Gladwin County FOIA Public Summary of Procedures and Guidelines", and
3. "Gladwin County FOIA Operational Procedures."

BE IT FURTHER RESOLVED that copies of the "Gladwin County FOIA Policies and Guidelines," including the attached FOIA forms, and the "Gladwin County FOIA Public Summary of Procedures and Guidelines" shall be posted on the County's website.

BE IT FURTHER RESOLVED that the Gladwin County Clerk is the County FOIA Coordinator for Gladwin County per the designation of the County Chairperson.

BE IT FURTHER RESOLVED that the attached Gladwin County FOIA Policies and Guidelines, including the attached FOIA Forms, the Gladwin County FOIA Public Summary of Procedures and Guidelines, and the Gladwin County FOIA Operational Procedures will be effective July 1, 2015, and will supersede and previous resolutions setting FOIA policies or establishing formulas for the cost of FOIA requests.

BE IT FURTHER RESOLVED that the County Clerk will forward a copy of this resolution to each County Department.

AYES: Aultman, Smith, Birgel, Hinman, Walters

NAYES: Ø

ABSTAIN: Ø

Dated this 23rd day of June, 2015.

Laura Brandon-Maveal
Laura Brandon-Maveal
Clerk

Terry C Walters
Terry Walters
Chairperson