

Gladwin County  
Office of the County Clerk  
101 W Cedar Ave  
Gladwin MI 49624

Ph. (989) 426-7351 Fax. (989) 426-6917  
[countyclerk@gladwincounty-mi.gov](mailto:countyclerk@gladwincounty-mi.gov)



Karrie Hulme,  
Gladwin County Clerk,  
Chief Deputy Clerk,  
Julie Jackson  
Deputy Clerks:  
Mandy Hodge  
Ashley Longstreth  
Melanie Thume

<b>2020 Clerks Report</b>			
<b><i>Vital Records</i></b>	Births	<b>6</b>	
	Deaths	<b>299</b>	
	Marriage License	<b>216</b>	
	Certified Vital Copy		
<b><i>Clerk Services</i></b>	DBA's	<b>187</b>	
	CCW's	<b>765</b>	
	Weddings Performed	<b>0</b>	
	Notary Bond Applications	<b>35</b>	
	Photos		
	Divorce Kits		
	Notary Service		
<b><i>Court Records</i></b>	Civil Cases Opened	<b>225</b>	
	Criminal Cases Opened	<b>89</b>	
	CC Cases Disposed	<b>373</b>	
	Record Search		
	Jury Trials	<b>0</b>	
	Restitution Payments	<b>\$0.00</b>	
	Court Cost/Attorney Fees	<b>\$84,345.37</b>	
<b>Total receipted through the Clerks Office</b>			<b>\$178,883</b>

**COVID Numbers**



<b>2021 Clerks Report</b>			
<b><i>Vital Records</i></b>	Births	<b>3</b>	
	Deaths	<b>313</b>	
	Marriage License	<b>222</b>	
	Certified Vital Copy	<b>2173</b>	
<b><i>Clerk Services</i></b>	DBA's	<b>245</b>	
	CCW's	<b>711</b>	
	Weddings Performed	<b>0</b>	
	Notary Bond Applications	<b>44</b>	
	Photos	<b>166</b>	
	Divorce Kits	<b>100</b>	
	Notary Service	<b>185</b>	
<b><i>Court Records</i></b>	Civil Cases Opened	<b>117</b>	
	Criminal Cases Opened	<b>292</b>	
	CC Cases Disposed	<b>464</b>	
	Record Search	<b>4965</b>	
	Jury Trials	<b>1</b>	
	Restitution Payments	\$65,342.96	
	Court Cost/Attorney Fees	\$77,713.89	
<b>Total receipted through the Clerks Office</b>		<b>4,135</b>	<b>\$458,624</b>

\* Added the Approved Bondsmen List to the County Website

\* May Special School Election for Beaverton

\* County Wide Election on Ballot Proposal



<b>2022 Clerks Report</b>			
<b>Vital Records</b>	Births	<b>5</b>	
	Deaths	<b>287</b>	
	Marriage License	<b>264</b>	
	Certified Vital Copy	<b>1889</b>	
<b>Clerk Services</b>	DBA's	<b>172</b>	
	CCW's	<b>615</b>	
	Weddings Performed	<b>7</b>	
	Notary Bond Applications	<b>35</b>	
	Photos	<b>183</b>	
	Divorce Kits	<b>36</b>	No DM's
	Notary Service	<b>207</b>	
<b>Court Records</b>	Civil Cases Opened	<b>176</b>	
	Criminal Cases Opened	<b>150</b>	
	CC Cases Disposed	<b>481</b>	
	Record Search	<b>6136</b>	
	Jury Trials	<b>10</b>	
	Restitution Payments	\$65,304.29	
	Court Cost/Attorney Fees	\$50,914.75	
<b>Total received through the Clerks Office</b>		<b>3,070</b>	<b>\$369,013</b>

- \* Added Board of Commissioners minutes from 2015 back to 2009 to the county website.
- \* Created an Apportionment page with 2021 Apportionment information, including meeting minutes, Census information and the district map.
- \* Created a page for the Board of County Canvassers with minutes back to 2000.

- \* Created an Annual Resolutions page and added it to the county website, with resolutions back to 2015.

- \* Added links to the Elections page for Voters Information and Registrations.

- \* Added Vital Records Request forms to the Clerks webpage and an auto response to the general mailbox with answers to FAQ's.

- \* May Special School Election for Rose City

- \* Gubernatorial August Primary Election

- \* Gubernatorial November General Election

- \* New Court Software

- \* Received an Appreciation Plaque from Shelterhouse

### **In 2023**

- \* Added a County Administrators page last month.

- \* By May, we should have completed the transition to APEX vital records software.

- \* Working toward online access to County and Local Ordinances.

- \* Completion of the Clerks Office Manual with step by step Instructions for all functions of the Clerks Office.

- \* Include statistics from Finance in the next Annual Report.

- \* I would like to meet later in the year to discuss the impacts of State Prop 2 that recently passed.



## APPORTIONMENT COMMISSION

**GLADWIN COUNTY APPORTIONMENT COMMISSION | 2021**

[2021 Apportionment Resolution](#)  
[2023-2032 Commissioners District Map](#)  
[2020 Census Information](#)

**MINUTES:**

[06.03.2021](#)  
[09.08.2021](#)  
[09.15.2021](#)  
[09.22.2021](#)  
[09.29.2021](#)  
[10.01.2021](#)  
[Public Notice](#)  
[10.06.2021](#)  
[10.13.2021 – No Quorum, no meeting.](#)  
[10.20.2021](#)  
[10.27.2021](#)  
[Notice of Conclusion of Business](#)



## BOARD OF COUNTY CANVASSERS

**CANVASSERS | 2022**

Joann Hoag, Dem. November 1, 2019 – October 31, 2023  
 Barb Clough, Chair, Rep. November 1, 2019 – October 31, 2023  
 Linda Clark, Vice-Chair, Dem. November 1, 2022 – October 31, 2025  
 Linda Hart, Rep. Novemebr 1, 2021 – October 31, 2025

**CANVASSERS MINUTES 2021-2030**

[Board of Canvassers Minutes – 05.05.21](#)  
[Board of Canvassers Minutes – 11.03.21](#)  
[Board of Canvasses Minutes – 01.28.22](#)  
[Board of Canvassers Minutes – 04.29.22](#)  
[Board of Canvasses Minutes – 07.29.22](#)  
[Board of Canvassers Minutes – 08.03.22](#)

**CANVASSERS MINUTES 2011-2020**

**CANVASSERS MINUTES 2000-2010**

# ANNUAL RESOLUTIONS

2023 RESOLUTIONS	➔
2022 RESOLUTIONS	➔
2021 RESOLUTIONS	➔
2020 RESOLUTIONS	➔
2019 RESOLUTIONS	➔
2018 RESOLUTIONS	➔
2017 RESOLUTIONS	➔
2016 RESOLUTIONS	➔
2015 RESOLUTIONS	➔

# GLADWIN COUNTY ADMINISTRATOR



Mark Justin,  
County Administrator

In August 2021 the Gladwin County Board of Commissioners created the position of County Administrator. This individual serves at the will of the Gladwin County Board of Commissioners, as the Chief Administrative Officer and Chief Financial Officer. Additionally, the County Administrator acts as FOIA Coordinator and a liaison between other agencies/governments and the Board of Commissioners. Their primary focus is to research and investigate county business and issues and provide that information to the Board of Commissioners. It is the responsibility of the Administrator to adhere to the policies of the Board of Commissioners and achieve the goals set by them.

It is the mission of the County Administrator office to provide effective government services while providing professional, administrative, and quality community service to the residents, law enforcement agencies and other county departments. They are responsible for studying administrative procedures and policy and recommending changes to improve the operations of County Government. Additionally, the County Administrator reviews budget requests and makes recommendations to the Board of Commissioners.

You can see a full list of the County Administrators duties by clicking [here](#).

**GLADWIN COUNTY ADMINISTRATORS OFFICE**  
| 989.426.4821

Office Hours: Monday – Friday (8:30 am to 4:30 pm)

[EMAIL THE COUNTY ADMINISTRATOR](#)

## SPECIAL ANNOUNCEMENT

red cross e  
Township C  
Cooling cer  
Township J  
Cooling cer  
2022  
Photos from  
Hazardous  
23, 2022



Gladwin Co  
Courthouse  
401 West C  
Gladwin, M



The County Clerk is the chief elections official of the county and provides training, assistance, technical and logistical support to local clerks. Additionally, the County Clerk is responsible for oversight of the election process to ensure fair, free elections and compliance with all election laws and regulations. On election day this office tabulates election results and submits them to the state.

Information about elections in Gladwin County can be found below or by visiting the [Michigan Votes](#) web site maintained by the State of Michigan.

**Absent Voter Ballot Application**

Absent Voter Ballot Applications should be submitted to your township or city clerk. If you do not know who your city or township clerk is, you are welcome to contact the County Clerk's office at (989) 426-7351 with questions.

**Federal Post Card Application**

<https://www.fvap.gov/fpca-privacy-notice>

**Uniformed and Overseas Citizens Absentee Voting Act (UCOVA)**

<https://www.fvap.gov/uploads/FVAP/Policies/uocavalaw.pdf>

**The Military and Overseas Voter Empowerment Act (MOVE)**

<https://www.fvap.gov/uploads/FVAP/Policies/moveact.pdf>

**Not sure if you're registered to vote?**

[Click here to find out.](#)

or [Click here to register to vote on-line.](#)

CURRENT AND UPCOMING ELECTION INFO

**VITAL RECORDS**

If you would like a certified copy of a vital record, please choose from the list below and email the completed request form to [countyclerk@gladwincounty-mi.gov](mailto:countyclerk@gladwincounty-mi.gov) . Please note that birth records must be requested by mail or in person and records less than 100 years old require government issued photo ID.

- [Birth Certificate Request Form](#)
- [Death Certificate Request Form](#)
- [Marriage Record Request Form](#)





Thank you for contacting the Gladwin County Clerks' Office.

Please let this email serve as a response to the most common questions posed to our office and as confirmation that your email has been received.

Many transactions may now be conducted online at <https://gladwincounty-mi.gov/departments/county-clerk/> or via email to [countyclerk@gladwincounty-mi.gov](mailto:countyclerk@gladwincounty-mi.gov). If the information you are seeking is not provided below, please expect a response from one of our staff within 24 hours.

#### CIRCUIT COURT RECORDS

If you are looking for a Circuit Court record, please complete the request form found [here](#) and email it to [countyclerk@gladwincounty-mi.gov](mailto:countyclerk@gladwincounty-mi.gov).

#### CLERK TO THE COUNTY BOARD OF COMMISSIONERS

If you would like information on the Gladwin County Board of Commissioners meetings, meeting minutes or contact information please visit the county website at <https://gladwincounty-mi.gov/commissioners/>.

#### CONCEALED PISTOL LICENSE

To apply for a Concealed Pistol License (CPL) please fill out the form found [here](#) and bring it to the Clerks' Office located at 401 W Cedar Ave., Gladwin, MI. Be sure to have your photo ID and training certificate with you. Our office is open to the public M-F from 8:30 a.m. – 4:30 p.m.

Current CPL holders eligible to submit their CPL renewal application online will receive a renewal notice through the U.S. mail from the County Clerk's Office containing a PIN. PIN's may also be obtained by visiting the Clerk's Office in person and presenting photo ID.

Additional information on obtaining or renewing a CPL can be found at [https://www.michigan.gov/msp/0,4643,7-123-1878\\_1591\\_3503\\_4654---,00.html](https://www.michigan.gov/msp/0,4643,7-123-1878_1591_3503_4654---,00.html).

#### ELECTIONS

Current and past election information can be found on the Clerk's page of the County website at <https://gladwincounty-mi.gov/departments/county-clerk/>. You can also find information about Michigan elections at <https://www.michigan.gov/sos/0,4670,7-127-1633---,00.html>.

#### MARRIAGE LICENSES

Marriage licenses can be applied for within 30 days of the date a couple plans to be married. At least one party must be a resident of Gladwin County and apply in person at the Clerks' Office. Please have a valid photo ID with you when applying. The cost of a marriage license is \$35, it can be picked up three days after applying, and is valid for 33 days from the day the application is submitted.

Please note, the cost to correct an error on a marriage license after it has been filed is a \$175. Be sure to double check the accuracy of the information when obtaining your marriage license from the clerks' office.

#### VITAL RECORDS

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- [Birth Certificate](#)
- [Death Certificate](#)
- [Marriage License](#)





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