



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Board of Commissioners Agenda – March 28, 2023, 9:00 a.m.
Agenda and supporting attachments are subject to change

Consent Agenda – All bolded items will be approved with the approval of the agenda.

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
 - A. **March 14, 2023, Regular Board Meeting**
9. Finance Reports/Claims and Accounts General Fund
 - A. Discussion of attendance at:
 - i. MAC Legislative Conference, April 24-26 in Lansing
 - ii. MACAO Conference, May 23-26 at Crystal Mountain in Thompsonville
 - iii. MAC Annual Conference October 1-3 in Kalamazoo

Early bird rates in effect for Legislative Conference until April 3. Conference registration \$405; Hotel \$142.95/night for two nights = \$285.90; mileage of approximately \$200; meals included. Total cost of approximately \$886.00
 - B. Request approval for new fire control panel at the jail to replace panel that failed on 3/22/2023. Cost of \$3,862.98 (of which a claim has been submitted to MMRMA which could result in reimbursement of \$2,862.98) to be paid from 101-351-930.000 – *Jail Administrator, Matt McGourty*
10. **Committee Meeting Reports**
 - A. **March 14, 2023, Personnel Committee**
11. **Routine Payments Made Within Department's Budget, less than \$500**
 - A. **Request approval for FOIA training for Ronnie Bontumasi April 13 at Auburn Hills Police Department. \$165 from line 101-301-804.000**
 - B. **Request approval for FOIA training for Susan Walker on May 17 in Grayling, location TBD. \$165 from line 101-301-804.000**
12. **Payments required by Collective Bargaining Agreement**
 - A. **Request approval for payout of 36.625 hours of unused comp time for Deputy Clerk Ashley Longstreth of \$590.61**
 - B. **Request approval for payout of 65.475 hours of unused comp time for Deputy Clerk Mandy Hodge of \$1,038.12.**

13. Miscellaneous

- A. EMS quarterly update – *EMS Director, John Clayton*
- B. Drain Commissioner Update – *Drain Commissioner, Terry Walters*
- C. Request approval for Board Chair to sign PA-214 Resolution from Veteran’s Committee – *Veteran’s Director, Kenneth Roberts*
- D. BOC review of County Procurement Policy – *County Administrator, Mark Justin*
- E. Request approval for County Administrator to attend DNR Workshop on ORV, Snowmobile, and Marine Safety grant programs on April 20 in Houghton Lake. No cost for workshop, only cost is mileage of approximately \$40 – *County Administrator, Mark Justin*
- F. Request approval for Dispatcher Samantha Little to attend the 40-hour Advanced Dispatch School, an on-line course, no cost for travel. Cost of training is \$845, payable from line 282-000-804.001 – *911 Director, Mike Brubaker*

14. New Business

- A. Opening of RFPs for Medical Examiner/choosing of project award – *BOC Chair, Karen Moore*
- B. Request approval of Quote #VC3Q25786 for the purchase of 95 SafeID Diamond Multi-Factor Authentication Tokens, card reader, and labor to install. Total cost of \$6,981,25 to be initially paid from Line 101-258-815-005 and is fully reimbursable through MMRMA RAP grant – *County Administrator, Mark Justin*

15. Chair Comments

16. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O’Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

17. Administration Report

18. Board Communications

19. Report of Civil Attorney

- A. BOC review of additions to County Personnel Policy with recent additions of sick time accrual for part-time employees and health insurance change after open enrollment addition. Request approval for Chair Moore to sign letter to employees

20. Public Comments: Limited to 3 minutes on any topic

21. Receive & File

22. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner’s Office at (989) 426-4821