



## **Gladwin County Board of Commissioners Regular Board Minutes, February 14, 2023**

**Mike Visnaw, District 1, (Sherman, Butman, Clement, and Secord Twps.)**  
**Ron Taylor, District 2, Vice-Chair (Sage, Gladwin Twp. and Gladwin City P1)**  
**Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim & Hay)**  
**Karen Moore, District 4, Chairperson (Buckeye, Beaverton City & Tobacco)**  
**Rick Grove, District 5, (Grout, Gladwin City P2, Beaverton Twp.)**

The Gladwin County Board of Commissioners met for a Regular Board Meeting, on February 14, 2023. The meeting was called to order at 9:00 a.m. by Chairperson Moore. The Pledge of Allegiance was said, roll was called; Commissioner O'Donnell was excused, all other Commissioners were present.

### **Public Comment – Agenda Items**

No public comment

### **City Administrators Report**

Nancy Bodner, from the city of Gladwin shared that City Hall's sign is down, they are working to replace it. Hazardous waste day is in limbo, the regular company cannot provide service this year.

### **Consent Agenda**

A motion was made by Commissioner Taylor, second by Commissioner Grove to accept the agenda as written. All in favor; motion carried.

### **Cash Balances**

Commissioner Taylor read the cash balances of \$155,907.16 before the payment of bills.

### **Board Minutes:**

**January 24, 2023, Regular Board Meeting**

**January 27, 2023, Special Board Meeting**

### **Finance**

1. Request Approval from Spongy Moth Program for AI's Aerial Spraying to perform mitigation for Spring of 2023. Spongy Moth Suppression Coordinator, Chris Haupt shared details of his request and information from his work to date.  
Commissioner Grove made a motion to approve the hiring of AI's Ariel Spraying for the Spring of 2023 in the amount of \$377,677 to be paid from 239-000-802.000. Commissioner Taylor seconded, all in favor, motion carried.
2. Request Approval for Council on Aging Budget Amendment  
Lori Stout and Bonnie Kline from the Council on Aging, shared information on the request to amend their budget.  
A motion was made by Commissioner Taylor, seconded by Commissioner Grove, to approve a budget amendment for the Council on Aging in the amount of \$24,063 for purchase of biodegradable serving trays and films for the Home Delivered Meals Program; funds to be refunded at a later date. All in favor, motion carried.
3. Request Approval for Veterans MACV Spring Conference  
VA Director shared details of his request.  
A motion was made by Commissioner Taylor, seconded by Commissioner Visnaw, to approve the VA Director, Ken Roberts and VSO Jamie McCoy to attend the MACV 2023 Spring Conference at the Bavarian Inn in Frankenmuth to attain the CEU's required by the Dept. of Veterans Affairs to maintain

their accreditations. Cost of conference is approximately \$1,000.50 and includes conference registration, hotel, meals and mileage. Paid from line item 101-682-860.000 and is 100% reimbursable by the MVAA upon successful completion. All in favor, motion carried.

4. Request Approval for the Required Maintenance of the Fire Suppression Systems from Vanguard Fire & Security Systems.

County Administrator Justin share detail of the request.

A Motion was made by Commissioner Grove to approve Vanguard to conduct maintenance as follows: Courthouse - \$1,845.00 from line 101-265-930.000, Health Department - \$1,801.00 from line 101-265-930.002, and the Jail - \$2,668.00 from line 101-351-930.000. Seconded by Commissioner Taylor. All in favor, motion carried.

5. Request Approval for Gladwin County's Participation in a Juvenile Facility Feasibility Study  
County Administrator Justin shared progress of the Juvenile Facility committee. The request would be in conjunction with Ogemaw, Crawford, and Alpena counties. Additional conversation was had on the need for a Juvenile Facility and the workings of a feasibility study.  
A motion was made by Commissioner Taylor, seconded by Commissioner Visnow, to approve a payment of \$5,000 to Branro Enterprises for participation in a Juvenile Facility Feasibility Study; half to come from 101-101-759.000 Commissioners Miscellaneous Fund, and half from 101-965-998.292, Miscellaneous Childcare Probate Fund. All in favor, motion carried.

6. Request Approval for Fee Increases as Follows:

- a. Notary fees increased to \$5.00 for all county departments.
- b. Clerk's Office
  - i. Postage fees for mailing of documents → \$1.00
  - ii. Criminal record search increased to from current \$5.00 to \$8.00.
- c. Register of Deeds
  - i. Day pass increase from current \$10.00 to \$15.00.
  - ii. Weekly pass increase from current \$60.00 to \$90.00.
  - iii. Month Pass increase from current \$250.00 to \$300.00.
  - iv. Yearly pass increase from current \$2,700.00 to \$3,000.

Commissioners Moore and Taylor shared conversations from the Finance Committee meeting and are recommending the adoption of the new fee schedule.

A motion was made by Commissioner Taylor, second by Commissioner Grove, to approve the fee increases as stated above. All in favor, motion carried.

## **Committee Meeting Reports**

1. **Finance Committee Minutes 2/10/2023**

## **Routine Payments Made Within Department's Budget, less than \$500**

2. **Request approval of one additional hotel night stay on April 25, 2023 prior to the MACV 202 Spring Conference to attend the executive session. Cost of \$85.00 to be paid from 101-682-860.000. – Veterans Affairs Director, Ken Roberts**

## **Payments Required by Collective Bargaining Agreement**

3. **Request approval of payout of 80 hours of unused vacation time to Maintenance Supervisor Rick Ghent per UAW Unit #7 Collective Bargaining Agreement. Pay \$2,362.40 from line 101-265-702.000.**

## **Miscellaneous**

1. Request Board Signature on Letter of Support for Junior Livestock Grant Application  
Gwen Tweed, with one of Gladwin's larger 4H clubs, is looking to write a grant to be submitted to the Gladwin Community Foundation. She shared details on the need for animal gates and pens. She is looking for community support and asking the commissioners for a letter of support.  
A motion was made by Commissioner Grove, seconded by Commissioner Taylor, to allow the Board Vice-Chair to sign a letter of support for a Junior Livestock Grant Application. Commissioner Moore

abstained, due to her roll on the Gladwin County Community Foundation Board. All other Commissioners in favor, motion carried.

2. County Clerk Annual Report

Clerk Hulme shared an Annual Report for the years of 2020-2022, covering Vital Records, Court Cases, new Clerks Office processes, and additions to the county website.

3. MAC 125<sup>th</sup> Anniversary Resolution

Resolution moved by Commissioner Taylor, Seconded by Commissioner Visnaw, to be adopted in honor of Michigan Association of Counties 125<sup>th</sup> Anniversary. Roll Call Vote, 4 – Y, 0- N, resolution adopted.

**New Business** was moved forward by the Board.

1. Request Approval for Board Chair to Sign a Resolution from the Gladwin County Drain Commissioner

Drain Commissioner Walters and Deputy Drain Commissioner Zeestraten shared information on their request including the history of the original move from their office to Pratt Lake Authority Board. Additional updates were given on the status of county drains.

Resolution moved by Commissioner Taylor, seconded by Commissioner Grove. Roll call vote, 4 – Y, 0 – N, resolution adopted.

2. Request Approval from the County to Run a Law Enforcement Millage on a 2023 Ballot

County Administrator Justin, and Commissioners Taylor and Moore, shared information from the Finance Committee meeting regarding a law enforcement millage discussion.

A motion was made by Commissioner Taylor, seconded by Commissioner Visnaw, to approve a Law Enforcement Millage to go on the ballot in 2023, language and amount to be determined later. All in favor, motion carried.

3. Request Approval for Engagement with Trepani Communications

County Administrator Justin shared information from the Finance Committee meeting regarding conversation on the hiring of Trepani Communications to help educate county residents of the facts behind a Law Enforcement Millage.

Motion made by Commissioner Taylor, seconded by Commissioner Grove, to approve the hiring of Trepani Communications to facilitate an informational campaign (not Advocacy) for a Law Enforcement Millage. Cost of \$9,500, not including the cost of postage and advertising, from ARPA funds. All in favor, motion carried.

4. Request Approval for the Appointment of Rick Grove to the Planning Commission

Motion made by Commissioner Taylor to appoint Commissioner Grove to the planning commission for a three year term. Seconded by Commissioner Visnaw, all in favor, motion carried.

**Chair Comments**

Chair Moore shared that the Opioid Settlement National Taskforce that Gladwin County was selected to participate in will have its first meeting in North Carolina in mid-April. Also, March 10<sup>th</sup> is the next Legislative Breakfast focusing on State Government; it will be at 7:30 a.m. at the Knights of Columbus, Columbus Hall. Feb 27<sup>th</sup> is the next Council of Local Government meeting at the County Building.

**Board Comments**

Commissioner Visnaw, District 1 –

- Attended Butman and Clement township meetings on the 8<sup>th</sup>.

Commissioner Taylor, District 2 –

- 25<sup>th</sup> was the Health Department Meeting. There is a new Health Board Chair, Dale Majewski of Clare County.
- 26<sup>th</sup> was a 911 meeting, the budget was reviewed, and a 911 overview was given.

- 27<sup>th</sup> was Finance Committee Meeting
- 8<sup>th</sup> was Sage Township meeting, presentation from Principal Mausolf about the upcoming school millage.
- 9<sup>th</sup> was the Airport meeting.

Commissioner O'Donnell, District 3 – Absent

Commissioner Moore, District 4 –

- NMAC's (Northern Michigan Association of Counties) organizational meeting was Feb 6<sup>th</sup>, Gladwin is now vice chair.
- Feb 6<sup>th</sup>, Gladwin City Meeting, the proclaimed Feb 6th as National 211 Recognition Day
- Attended her first BABA meeting, they are very active and engaged.
- City of Beaverton had a special meeting on Feb 8<sup>th</sup>.; two interviews were conducted for a new City Manager. An announcement is anticipated at a later date.
- A lawsuit facilitation took place on February 9<sup>th</sup> regarding one of the dams; it will likely be going to a Jury Trial which could take a couple weeks.
- The Gladwin County Youth Leadership program is starting back up, the courts will be involved in one of their modules.

Commissioner Grove, District 5 –

- Was out of State for the City of Gladwin and Airport meetings.
- Attended Beaverton Township meeting.

### **Administrator Report.**

- Point Broadband has decided that they do want to work with Gladwin County on improving Broadband services in our area. Installation should be completed within two years from the start date.
- Have received payments in the county already on the Opioid Settlements and several more anticipated. There are specifications on how these funds can be spent.
- Thanked the board for their support of the Juvenile facility.
- Jail Committee meeting directly following this meeting.
- Shredding company coming in May; details coming soon.
- Wrote two grant applications since the last meeting: one for NBC for assistance funding the update of our master plan, and one WRAP grant for the purchase of tasers for courthouse security staff. Conversation was had between the Commissioners and Administrator Justin on grants and grant applications.

### **Civil Attorney**

- The Treasurer has identified some cash handling deficiencies and she is working with the attorney on a policy. Attorney Hoerauf is in support of this.
- FOIA requests have her spending time searching for Ordinances. She has requested the townships that she works with provide current ordinances to the County Clerk.
- The County has received an email from a former inmate, a claim that he had not been treated properly while in the county facility. The claim has been turned over to the insurer and documents requested from the perspective departments.
- The Zoning department had a consultant who was supposed to be working with them on ordinances and the master plan. He has recently sent multiple documents to the attorney for review.

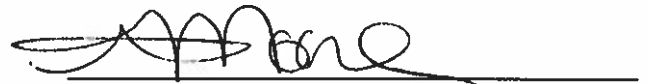
## Public Comment

- Dr. Zacket, with the Four Lakes Task Force, commented that instead of early 2024, the anticipated completion date for the restoration of Secord and Smallwood Lakes is looking more like late 2024, usable in 2025.
- Joel Vernier, Secord Township, the date of 9/31/2026 is the deadline for the FLTF Grant fund spending. Frost laws went into effect on Monday, this could impact the dam repair sights. A meeting with the road commission will be had in an effort to keep trucks moving. He gave thanks to the Board for the reappointment to Region 7 Area Council on Aging. The Council of Local Government needs a bigger turnout, they would like to see an average of forty to fifty people at these meetings. Feb 27<sup>th</sup> will be the next meeting here at the county building. Gladwin County Youth Leadership program module one, was cancelled due to school closings.
- Dr. Zacket and Joel Vernier shared information on DNR Spark Grants. The FLTF has applied for three of them, none of them nor the one submitted by Secord had been approved in round one. There is still hope for future approval.
- Judge Farrell, District Court Judge, asked that Recovery Court be included in the Opioid discussions. Judge Farrell gave current statistics on the Recovery Court Program and is asking for the County to consider the financial support of this program through the Opioid Settlement Funds. Judge also shared that two weeks ago there was a security incident with a district court defendant; he wants to remind everyone to remain vigilant and spoke of the need for a funding conversation to address security issues.

A motion was made by Commissioner Visnaw to adjourn, seconded by Commissioner Grove; meeting adjourned at 11:35.



Karrie Hulme, County Clerk



Karen Moore, Chairperson