



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Board of Commissioners Agenda – June 13, 2023, 9:00 a.m.

Agenda and supporting attachments are subject to change

Consent Agenda – All bolded items will be approved with the approval of the agenda.

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
 - A. **May 23, 2023, Regular Board Meeting**
9. Finance Reports/Claims and Accounts General Fund
 - A. Request approval for Record Preservation quote from Kofile for preservation of records in Clerk's office. Pay \$33,293.36 -- funding source TBD – *County Clerk, Karrie Hulme*
 - B. Data Committee Recommendations – *Data Committee*
 - i. County Website Operation
 - ii. Request approval for open estimates
 1. 26845 – Local backup solution 101-258-815.003 -- Network Infrastructure
 2. 26846 – Replacement of aging and obsolete switch and firewall, replacing hardware from 2012 –101-258-815.00 -- Network Infrastructure
 3. 26652 – Planned obsolescence PC replacements for Sheriff's Lieutenant, Sheriff Front Counter, FOC Caseworker, FOC Referee, FOC Finance, and Treasurer's office –101-258-815.005 -- Hardware
 4. 25765 – Printer for jail to print fingerprint cards, will come from jail budget 101-351-932.001 – Equipment/Maintenance
 - C. Request approval for purchase of five (5) desk scanners for Treasurer's office to comply with auditor's recommendation and to help save on paper cost. Request cost of \$1,006.95 to be funded via ARPA funds – *Treasurer, Christy VanTiem*
10. **Committee Meeting Reports**
 - A. **5/19/2023 Finance Committee**
11. **Routine Payments Made Within Department's Budget, less than \$500**

12. Payments required by Collective Bargaining Agreement

- A. Request approval for payout of 120 hours of non-used P.T.O. time for Sheriff's Department Command employee under POLC CBA. Pay \$4,014 from line 101-301-704.001**
- B. Request approval for payout of 16 hours of non-used P.T.O. time for Sheriff's Department Command employee under POLC CBA. Pay \$491.04 from line 101-301-706.000.**

13. Miscellaneous

- A. Request approval of Equalization Form L4046 – Statement of Taxable Valuations for 2023 and permission for Equalization Director to sign – *Equalization Director, Pete Preston*
- B. EMS Quarterly Update – *EMS Director, John Clayton*
- C. EMS Millage Discussion – *EMS Director, John Clayton*

14. New Business

- A. Request approval of Bottomland Use Rules from FLTF with the addition of the “Public Safety Rules During Dam Construction” section and minor cleanup work in the rest of the document.

15. Chair Comments

16. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O'Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

17. Administration Report

18. Board Communications

19. Report of Civil Attorney

- A. Request approval of revisions to Section V – Conduct of Board Meetings of Board Rules of Procedure
 - i. Point B. 22. Closed Session (Pages 7 &8)
 - ii. Point J. 3. Public comment (Page 12)

20. Public Comments: Limited to 3 minutes on any topic

21. Receive & File

- A. Gladwin County Library Usage Statistics for May 2023

22. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821