



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin/Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Special Board of Commissioners Agenda – September 29, 2023; 1:30 p.m.

Agenda and supporting attachments are subject to change

Consent Agenda – All bolded items will be approved with the approval of the agenda.

- A. Call to Order by Chairperson
- B. Pledge of Allegiance
- C. Roll Call
- D. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
- E. Corrections or Additions to the Agenda
- F. Finance Reports/Claims and Accounts General Fund
 - a. Election of members to the County Board of Canvassers to fill expiring terms – *County Clerk, Karrie Hulme*
 - b. Request approval for three-month Salary Schedule, 10/31/2023 – 12/31/2023 – *County Clerk, Karrie Hulme*
 - c. Requests from the Prosecutor's Office:
 - i. Request approval for Prosecutor's office to utilize County credit card for purchase of equipment via Victim's Rights grant as approved at 9/26/2023 BOC meeting – *Victim's Rights Clerk, Jennifer Ochab*
 - ii. Request approval for Prosecutor's office to utilize County credit card to purchase 5 \$100 gift cards from Family Dollar for Direct Victim Needs. Total purchase amount of approximately \$525 from line 101-229-835.003 is totally reimbursable through Victim's Rights grant and will be used for victims traveling to Gladwin for multi-day jury trial to help offset the cost of gas and food - *Victim's Rights Clerk, Jennifer Ochab*
 - iii. Request approval for Prosecutor's office to utilize County credit card to book rooms at Riverwalk from 10/17/2023 – 10/20/2023 for victims traveling to Gladwin for multi-day jury trial. Cost of approximately \$450 from line 101-229-835.003 is totally reimbursable through Victim's Rights grant - *Victim's Rights Clerk, Jennifer Ochab*
 - iv. Request approval for Prosecutor's office to obtain County credit card to make these types of reimbursable purchases as well as emergency purchases in the future - *Victim's Rights Clerk, Jennifer Ochab*
 - d. Request approval for Clerk's office to create a tax-exempt account with Microsoft for business purchases – *County Clerk, Karrie Hulme*
 - e. Follow up on CDBG grant management – *County Administrator, Mark Justin*
 - f. Request approval for payment to Clare County for local share contribution (matching portion) of Michigan Indigent Defense Commission FY2023 grant, per contract. Pay \$77,588 from line 101-136-816.000 – *County Administrator, Mark Justin*

g. Request approval for annual MACAO membership dues. Pay \$200 from line 101-101-801.000 – *County Administrator, Mark Justin*

G. Public Comment

H. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioners' Office at (989) 426-4821