



**Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)**  
**Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)**  
**Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)**  
**Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)**  
**Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)**

## **Board of Commissioners Agenda – September 12, 2023, 9:00 a.m.**

*Agenda and supporting attachments are subject to change*

**Consent Agenda – All bolded items will be approved with the approval of the agenda.**

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
  - A. August 22, 2023, Regular Board Meeting**
  - B. September 5, 2023, Special Board Meeting**
9. Finance Reports/Claims and Accounts General Fund
  - A. Request approval to hold the FY2023 financials open until November 30, 2023, for the purpose of accruals.
  - B. Request approval to allow Accounts Payable to pay all FY2023 finances through the end of the fiscal year. A/P will provide the Board with a final listing of bills to be paid and the year-end journal entries for approval via e-mail on 9/29/2023.
  - C. Request approval for Corrections Officers Robert Lattin and Wade Sturgeon to attend the Correction Officer Academy at Kirtland Community College. Cost of academy is \$1,500 per employee (\$3,000 total) plus overtime and travel costs. Pay from line 264-000-607.000 – *Jail Administrator, matt McGourty*
  - D. Request approval for Prosecutor's Office IV-D Cooperative Reimbursement Grant for period beginning 10/1/2023 and ending 9/30/2028. – *Child Support Specialist, Clara McKowen*
  - E. Request approval for Prosecutor's Office Manager, Kayti Newman to attend the Prosecutor's Office Manager Conference on October 2-3, 2023, at the Crowne Plaza in West Lansing. Cost of conference is \$60 plus mileage to be paid from 101-229-860.000.
  - F. Request approval of Gladwin County Winter L-4029 Tax Rate Request - *Equalization Director, Pete Preston*
  - G. Request approval for purchase of utility tractor for Maintenance Department. Pay from \$20,600 from ARPA funds
  - H. Discussion of FY2024 County Budget
10. **Committee Meeting Reports**
  - A. Gladwin County Planning Commission 6/7/2023**
  - B. Court House Security Committee 9/6/2022**

**11. Routine Payments Made Within Department's Budget, less than \$500**

**12. Payments required by Collective Bargaining Agreement**

- A. Request approval for payout of 35 hours of unused vacation time to Treasurer's Clerk, Sherry Messer. Pay \$698.25 from line 101-253-705.000**
- B. Request approval of rollover of 64.5 hours of unused vacation time for 80<sup>th</sup> District Court Probation Officer, Stacy Gasiciel, per union contract.**
- C. Request approval for payout of 70 hours unused vacation time to 80<sup>th</sup> District Court employee Dee Lindeman per union contract. Pay \$1,292.90 from line 101-136-706.000.**

13. Miscellaneous

- A. Request approval of MESSA rates of 2024 to release to employees in advance of open enrollment – *County Clerk, Karrie Hulme*

14. New Business

- A. Formal resignation of Michael Bassage as Chair of Gladwin Planning Commission.

15. Chair Comments

16. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O'Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

17. Administration Report

18. Board Communications

19. Report of Civil Attorney

- A. Update on solar
- B. Update on County ordinances

20. Public Comments: Limited to 3 minutes on any topic

21. Receive & File

22. Adjournment

*Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821*