



**Gladwin County Board of Commissioners
Special Board Minutes
October 4, 2023**

Mike Visnaw, District 1, (Sherman, Butman, Clement, & Secord Twps.)
Ron Taylor, District 2, Vice-Chair (Sage, Gladwin Twp. & Gladwin City P1)
Tammy O'Donnell, District 3, (Bentley, Billings, Bourret, Grim & Hay Twps.)
Karen Moore, District 4, Chairperson (Buckeye, Beaverton City & Tobacco)
Rick Grove, District 5, (Grout, Gladwin City P2, & Beaverton Twp.)

The Gladwin County Board of Commissioners met for a Special Board Meeting, on October 4, 2023. The meeting was called to order at 2:00 p.m. by Chairperson Karen Moore. The Pledge of Allegiance was said. Commissioner Grove was excused, all other commissioners were present.

The Board Reviewed the Agenda –

Commissioner Moore indicated Finance item b. would be removed from the agenda and the civil attorney's reports report would be added. A motion was made by Commissioner Taylor to accept the agenda as presented and seconded by Commissioner Visnaw, all in favor, motion carried.

Public Comment – Agenda Items

- None

Finance

a. CDBG Grant Administration

Treasurer VanTiem shared information with the board she had received from the MEDC Rep. The 2023 grant amount is \$23,400. Treasurer VanTiem shared thoughts on a part time position and what that may look like for the county going forward. Conversation was had on preparing an RFP for this purpose.

b. Jail Conversation

Jail Administrator McGourty advised the board that the committee is not prepared to ask the board to move on any items at this time.

New Business

a. County Administrator Position

Chairperson Moore opened the floor to the Board for conversation. The hiring freeze discussed in previous meetings was mentioned, input was given from elected officials on ways they could assist the Board until a decision was reached on the vacancy in the Administrators Office.

A motion was made by commissioner Moore to grant access to physical and electronic records in the Administrators Office to elected officials / department heads Treasurer Christy VanTiem, and Clerk Karrie Hulme. Additional conversation was had on the short-term of this decision. All in favor, motion carried.

Civil Attorney Report

Attorney Hoerauf addressed the board to share progress in the following areas: Comparison of the Master Plan Proposal, a Termination Letter for the existing planner, Board Rules, Committees, Calendar, and Order of Business. Additional conversation was had on incorporating information specific to laws and ethics.

Elected Officials Reports


- Sheriff Shea asked about after hours emergency contact for policy or approval questions. The Board agreed the calls would be addressed to the Board Chair.

Public Comment

- Kayti Newman addressed the Board regarding use of the commissioners' chambers.

No further business, meeting adjourned at 2:47 p.m.


Karrie Hulme, County Clerk


Karen Moore, Chairperson