



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Board of Commissioners Agenda

November 14, 2023, 9:00 a.m.

Agenda and supporting attachments are subject to change.

Interviews for the Executive Secretary/Administrative Assistant will be conducted starting at 10:30 a.m. The Board may recess from the agenda if needed to conduct these interviews.

Consent Agenda – All bolded items will be approved with the approval of the agenda.

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (Agenda Items)
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
 - A. October 24, 2023, Regular Board Meeting**
 - B. November 06, 2023, Special Board Meeting**
9. Finance Reports/Claims and Accounts General Fund
 - A. Request Approval of a Quote for Vehicle Repairs – *Construction Codes, Justin Schneider*
 - B. Request Approval to Adjust the Fee Schedule for the Zoning Department – *Construction Codes, Kim Donn*
 - C. Request Approval to Temporarily Fund the Veterans Service Fund line from General Funds – Veterans Affairs Director Ken Roberts, and *County Treasurer, Christy VanTiem*
 - D. Request Approval for Payment to Otis Elevator Company for two Elevator Service Agreements - *Maintenance Manager, Rick Ghent*
 - E. Request Approval to Downgrade the County's MTA Membership - *County Clerk, Karrie Hulme*
 - F. Request Approval of the Revised County L-4029, *Equalization Director – Pete Preston*
 - G. Request Approval for the Animal Shelter to Use the County Credit Card to renew their Domain Name – *County Clerk, Karrie Hulme*
 - H. Review of a second request from Deputy Renshaw for the payout of earned PTO, and back pay for a phone stipend. – *Attorney Hoerauf*
10. **Committee Meeting Reports**
 - A. Zoning Board Minutes Sept 19, 2023**
 - B. Zoning Board Minutes Oct 06, 2023**
 - C. Data Committee Report**

11. Routine Payments Made Within Department's Budget, less than \$500 - None

12. Payments required by Collective Bargaining Agreement - None

13. Miscellaneous

14. New Business

- A. Resolution to Recognize Norm Gage
- B. Discussion of an Intergovernmental contract for the Building Department with Richfield Twp. –
Construction Codes – Justin Schneider
- C. Ethics Ordinance – *Attorney Hoerauf*

15. Chair Comments

16. Board member Comments/Report:

- A. Mike Visnaw, District 1
- B. Ron Taylor, District 2
- C. Tami O'Donnell, District 3
- D. Karen Moore, District 4
- E. Rick Grove, District 5

17. Administration Report - None

18. Board Communications

19. Report from Civil Attorney

20. Public Comments (any topic)

21. Receive & File

22. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821