



Gladwin County Board of Commissioners Board Minutes, November 14, 2023

Mike Visnaw, District 1, (Sherman, Butman, Clement, & Secord Twps.)
Ron Taylor, District 2, Vice-Chair (Sage, Gladwin Twp. & Gladwin City P1)
Tammy O'Donnell, District 3, (Bentley, Billings, Bourret, Grim & Hay Twps.)
Karen Moore, District 4, Chairperson (Buckeye, Beaverton City & Tobacco)
Rick Grove, District 5, (Grout, Gladwin City P2, & Beaverton Twp.)

The Gladwin County Board of Commissioners met for a regular Board Meeting, on November 14, 2023. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, and all commissioners were present.

City Report

The Board reviewed the Consent Agenda –

The Board reviewed the consent agenda. Commissioner Moore asked to move New Business item 1 to the beginning of the agenda. A motion was made by Commissioner Taylor to approve the agenda with amendments, seconded by Commissioner O'Donnell, all in favor motion carried.

A motion was made by Commissioner O'Donnell, second by Commissioner Grove, to adopt Resolution 2023-028. The resolution was read by Chairperson Moore. Roll call vote, 5-y, 0-n, the resolution was declared adopted.

Prosecutor Norm Gage thanked the Board for their support over the years.

Public Comment –

Len Pytlak, Billings Township Treasurer, thanked the Board for the past ARPA Funding support. He is asking for their moral support now, in seeking a grant to finish the inside of their Community Park Building. He is asking the Board to issue a letter of support. Commissioner O'Donnell read a letter drafted for this purpose.

A motion was made by Commissioner Taylor, Seconded by Commissioner O'Donnell, to support and sign the letter of support as presented. All in favor, motion carried.

Cash balances were read by Commissioner Taylor. General Fund balance \$643,406.03 before the payment of bills.

Approval of the Board Minutes:

- 1. October 24, 2023, Regular Board Minutes**
- 2. November 06, 2023, Special Board Minutes**

Finance

- 1. Request Approval of a Quote for Vehicle Repairs**
Justin Schneider asked the Board to approve the lowest estimate as presented.
A motion was made by Commissioner Grove, seconded by Commissioner Taylor to approve the bid from JJ Auto Repair in the amount of \$975.90 from line 101-371-932.000. All in favor, motion carried.

2. **Request Approval to Adjust the Fee Schedule for the Zoning Department**
Justin Schneider presented the fee schedule changes approved by the planning commission. A motion was made by Commissioner Grove to approve the fee schedule with the following amendments: the Basic Land Use Permit is to stay at \$75, and the clerical error of 00.00 for a Residential Use Site Plan to be corrected to \$100.00. Motion second by Commissioner Taylor, all in favor, motion carried.

Move to New Business Item 2.

2. **Discussion of an Intergovernmental Contract for the Building Department with Richfield Twp** Justin Schneider asked the board if they would be interested in an intergovernmental agreement. Discussion was had on the time requirement, term, and potential income. A motion was made by Commissioner Grove, seconded by Commissioner Taylor, to move forwarding in support of an agreement with Richfield Township. All in favor, motion carried.

Back to Finance

1. **VA Veterans Service Fund**
Director Kenn Roberts explained to the Board the history of the untimely distribution of the States Veterans Service Grant funding, and the impact on the county. Treasurer VanTiem suggested the Board allow the use of expense line 101-682-810.001 & revenue line 101-000-671.682 to post transactions and make the budget amendment once grant funds are received by the State. A motion was made by Commissioner Taylor, seconded by Commissioner Visnaw to continue to use the revenue & expense lines as suggested by the Treasurer. All in favor, motion carried.
2. **Request Approval for Payment to Otis Elevator Company for two Elevator Service Agreements**
A motion was made by Commissioner Grove, seconded by Commissioner Taylor to allow the payments to Otis Elevator from line 101-900-970.265
3. **Request Approval to Downgrade the County's MTA Membership**
Clerk Hulme explained changes in the MTA Membership this year, and the option to downgrade and be reimbursed for the difference in membership levels. A motion was made by Commissioner Taylor to downgrade the MTA Member ship and remain at the \$505 level, seconded by Commissioner Visnaw. All in favor, motion carried.
4. **Request Approval of the Revised County L-4029**
Pete Preston presented the updated L4029 and Apportionment report to the Board. A motion was made by Commissioner Taylor, seconded by Commissioner O'Donnell, to approve the amended L-4029 and Apportionment report. All in favor, motion carried.
5. **Review of a Second Request from Deputy Renshaw**
Attorney Hoerauf explained the history of the request, and how the Union Contracts impacted the timing. A motion was made by Commissioner Taylor, seconded by Commissioner O'Donnell to approve the PTO payout for Deputy Renshaw, pending his probationary completion date, consistent with the union contract. All in favor, motion carried.

Committee Meeting Reports

1. **Zoning Board Minutes Sept 19, 2023**
2. **Zoning Board Minutes Oct 06, 2023**
3. **Data Committee Report**

Routine Payments Made Within Department's Budget, less than \$500

Payments Required by Collective Bargaining Agreement

Miscellaneous

New Business

1. Attorney Hoerauf reviewed the Ethics Ordinance she is proposing and the process for adopting it. A motion was made by Commissioner Taylor, seconded by Commissioner O'Donnell, to adopt a resolution to hold a public hearing on Dec 12, 2023 at 8:45 a.m.. The resolution was read, roll call vote, 5-y, 0-n. The resolution was declared adopted.
2. Commissioner O'Donnell asked to share information from the Data Committee Meeting.

Old Business

Chairperson Comments

Set aside.

Board Comments

Set aside.

Administrators Report

Public Comment

- Joel Vernier, Secord township, expressed his concerns for Gladwin County residents paying taxes to Kirtland College. He will be collecting more information and would like to bring this before the Board in the future.
- Clerk Hulme brought to the Board a request for payment to Kirtland for In-service training for Officers Renshaw, Nyarko, and Buzzle.
A motion to approve the Kirtland invoice was made by Commissioner Visnaw, seconded by Commissioner Taylor, from line 285-000-804.000 for \$ 825.
- Sheriff Shea shared the staffing status for 911 and road patrol.
- Carrie Wills thanked Commissioner Grove for working on the Chamber Building.

Interviews

Meeting recessed for Interviews at 10:27 a.m., and reconvened at 11:08 a.m.

Return to Regular Board Meeting

The Board discussed the interviews that had just been conducted, and their preferences for the candidates.

A motion was made to offer the position to Melanie Thume by Commissioner Grove, seconded by Commissioner Visnaw. All in favor, motion carried.

Chairperson Comments

Set aside, again.

Board Comments

Commissioner Visnaw –

- Was questioned at the Clement Township meeting regarding the Special Assessments in the lakes districts.

Commissioner Taylor –

- The Health Board was discussing vaccinations, and the decrease in common historic vaccinations due to backlash over covid.

- Attended Sage Township meeting on the 8th.
- Attended the Airport meeting on the 9th, the FAA signed off on the lighting project.
- Beaverton Middle School held a program for Veterans on the 10th.
- Budget meeting yesterday
- The irrigation tube going through the sports complex has been cut by one of the contractors. Because the Cannon Drain runs through the property as well, the Drain Commissioner will be working to repair the irrigation system.

Commissioner O'Donnell -

- Attended Billings & Bentley meetings last night.
- MAC yesterday morning – Gladwin has excellent air quality. The Solar Energy Bill was approved and is scheduled to be signed by the Governor. Once signed, we'll have a year before it goes into effect. No mention of the materials management plan.

Commissioner Moore –

- Very nice Veterans' ceremony on Saturday.
- Presentation from a consulting company yesterday, a draft letter was sent to me, I've forwarded it to the Clerk to put on letterhead, then I'll send to the Dept. of Treasury.
- MMCAA Board had a presentation on *Being a Board Member*, it was very useful.
- Gladwin County Leadership Program will be coming to the County this Friday. They will be learning about Law and Local Government from some of our elected officials and staff.
- FLTF Webinars are on the website. They are doing a good job keeping us updated and have a frequently Asked Questions section on the website.
- Gladwin Record – Who's who of Gladwin County featured Rick and Chris Grove.

Commissioner Grove -

- 25th was the CTE Advisory Meeting, they had a really nice dinner. They are looking to add another building and looking into grant funding.
- 27th was the Animal Control meeting.
- 30th was the Local Government meeting in Sugar Springs.
- 1st was a planning meeting.
- On the 6th we reviewed resumes.
- Yesterday was a budget meeting.
- Last night was the Beaverton Township meeting. They were discussing Early Voting, the County Clerk was there to help them understand it.

Civil Attorney Report

1. A lawsuit has been filed, Zlatkin v Gladwin County and several others. Working with the Clerk and MMRMA on that.
2. A pending claim under the Paid Medical Leave act has been answered, nothing further so far.
3. With the Legislature finally adjourning, the County and Township clerks can now plan for the presidential primary.
4. Masterplan funding is still being worked on.

Public Comment

Kim Hines commented on the grant opportunity for the Airport and reminded that the initial deadline for that is December 01, 2023.


Commissioner Grove asked about a start date for the Executive Secretary.

Attorney Hoerauf commented on evaluations of non-elected department heads.

Clerk Hulme commented on the lack of department head meetings.

Treasurer VanTiem commented on scheduling budget reviews.

No further business, the meeting adjourned at 11:44 a.m.



Karrie Hulme, County Clerk



Karen Moore, Chairperson