



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Board of Commissioners Agenda – December 12, 2023, 9:00 a.m.

Agenda and supporting attachments are subject to change

Consent Agenda – All bolded items will be approved with the approval of the agenda.

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
 - A. November 13, 2023, Special Board Meeting**
 - B. November 22, 2023, Special Board Meeting**
 - C. November 28, 2023, Regular Board Meeting**
9. Finance Reports/Claims and Accounts General Fund
 - A. Request approval for budget 2024 – *Finance Committee*
 - B. Request approval for budget amendments – *County Treasurer, Christy VanTiem*
 - C. Request approval for 23-24 indirect cost- *County Treasurer, Christy VanTiem*
 - D. Request approval for telephone stipends – *County Clerk, Karrie Hulme*
 - E. Request approval for corrections officer Hannah Ryll to attend corrections academy at Delta College cost of \$1687.00. - *Jail Administrator, Matt McGourty*
 - F. Request approval for corrections officer Jacob Horn to attend corrections academy at Delta College cost of \$1687.00.-*Jail Administrator, Matt McGourty*
 - G. Request approval to adjust Grims's cell tower application fee to match the county fee schedule yearly fee of \$1,500.00 – *Rick Grove, Planning Board*
 - H. Request for a longevity payment for the 2024 budget in January 2024 for Deputy's – *Undersheriff, Ray Hartwell*
 - I. Standards & Poor rating – *County Treasurer, Christy VanTiem*
10. **Committee Meeting Reports**
 - A. Data Committee 12/01/2023**
 - B. Finance Committee 12/01/2023**
 - C. Planning Commission 12/06/2023**
11. **Routine Payments Made Within Department's Budget, less than \$500.**

- A. **Carl Gruhzt mileage reimbursement from FBI LEEDA ELI training 345 miles \$213.90 from line 264-000-607.000**

12. Payments required by Collective Bargaining Agreement

- A. **James Maveal Vacation payout per union contract 42 hours \$1138.62 paid from line 101-430-703.000**
- B. **Krystal Moore Vacation payout per union contract 57 hours \$1137.15 paid from line 101-430-704.000**
- C. **Stacey DeMoines Vacation payout per union contract 70 hours 1652.70 paid from 101-253-705.000**

13. Miscellaneous

- A. Appointment of Delynne Schneider to the Zoning Board of Appeals for term expiring 12/31/2026 – *Zoning Administrator, Kim Donn*
- B. Appointment of members to the Landbank Board– *County Treasurer, Christy VanTiem*

14. New Business

- A. Request approval for Prosecutor to post Assistant prosecutor job opening – *Prosecutor, Mark Toaz*
- B. Request approval of LOU (Letter of Understanding) for deputy's union- *Undersheriff, Ray Hartwell*
- C. Request approval for Undersheriff to hire for two open deputy positions – *Undersheriff, Ray Hartwell*
- D. Request approval approval to send one cadet to academy-*Undersheriff, Ray Hartwell*
- E. Request approval to hire an administrative assistant-*Undersheriff, Ray Hartwell*
- F. MMRMA contract renewal- *County Clerk, Karrie Hulme*

15. Old Business

- A. Kimberly Hines- Management consulting
- B. Request approval of the Court House Security Manual

16. Chair Comments

17. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O'Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

18. Administration Report

19. Board Communications

20. Report of Civil Attorney

21. Public Comments: Limited to 3 minutes on any topic

22. Receive & File

- A. November 2023 Library Stats

23. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821