



**Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)**  
**Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)**  
**Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)**  
**Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)**  
**Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)**

## **Board of Commissioners Agenda – January 23, 2024, 9:00 a.m.**

*Agenda and supporting attachments are subject to change*

**Consent Agenda – All bolded items will be approved with the approval of the agenda.**

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
  - A. **January 9, 2023, Regular Board Meeting**
9. Department Head Report
10. Finance Reports/Claims and Accounts General Fund
  - A. Request approval for District court probation officer to attend to use the credit card for training to renew CCJP (Certified Criminal Justice Professional)-**Melanie Thume**
    1. Labans Addiction Training from 101-316-804.000 (Training) in the amount of \$200.00.
    2. NAR from 101-316-804.000 (Training) in the amount of \$90.00
  - B. Request approval for Sheriff's office to use the credit card to purchase new Check Binder in the amount of \$35.94 from 101-351-727.000 (Supplies)- **Melanie Thume**
11. **Committee Meeting Reports**
12. **Routine Payments Made Within Department's Budget, less than \$500.**
  - A. **Chad Smith to attend Abandoned Vehicle Law and Training 2024 in the amount of \$150.00 from line 285-000-804.000**
13. **Payments required by Collective Bargaining Agreement**
  - A. **Charles Peters PTO payout per union contract 160 hours \$3448.00 paid from line 101-422-704.000**
  - B. **Katelyn Wolfe unused PTO payout per union contract 132 hours \$3194.40 paid from line 101-301-705.000**
  - C. **John Teer unused PTO payout per union contract 154 hours \$3732.96 paid from 101-351-703.000**
14. Miscellaneous
  - A. Executive Secretary/Administrative Assistant Evaluation-**Board of Commissioners**
  - B. Update on sports complex- **Trisha LaRue**

- C. MMP with Isabella County-**Isabella County**
- D. Reappointment of Tom Winarski to the DHHS Board-**Melanie Thume**
- E. Appointment Gladwin County member for the community mental health board-**Chairperson Karen Moore**
- F. Discussion on Third party administration versus county employee to administrate CHILL Grant-**Melanie Thume**

15. New Business

- A. Request approval to move Lucy Zeestraten from part time to full time- **Personnel Committee**
- B. Request approval of for Chairperson to sign the Program certificate and assurance -**Kimberly Hines**
- C. Request approval of Resolution CDBG – **Kimberly Hines**
- D. Request approval of Gladwin County Citizen Participation Plan-**Kimberly Hines**
- E. Request approval of Resolution Four Lakes Task Force-**Jaynie Hoerauf**
- F. Request approval to submit form 6056 to Department of Treasury-**Melanie Thume**
- G. Request approval for Chairperson signature on letter to make Executive secretary/ Administrative assistant the MMRMA Member Representative-**Melanie Thume**

16. Old Business

- A. Request retention bonus to be paid to Sheriff-**Personnel Committee**

17. Chair Comments

18. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O'Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

19. Administration Report

20. Board Communications

21. Report of Civil Attorney

22. Public Comments: Limited to 3 minutes on any topic

23. Receive & File

24. Adjournment

*Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821*