



**Gladwin County Board of Commissioners
Board Minutes, January 09, 2024**

Mike Visnaw, District 1, (Sherman, Butman, Clement, & Secord Twps.)
Ron Taylor, District 2, Vice-Chair (Sage, Gladwin Twp. & Gladwin City P1)
Tammy O'Donnell, District 3, (Bentley, Billings, Bourret, Grim & Hay Twps.)
Karen Moore, District 4, Chairperson (Buckeye, Beaverton City & Tobacco)
Rick Grove, District 5, (Grout, Gladwin City P2, & Beaverton Twp.)

The Gladwin County Board of Commissioners met for a regular Board Meeting, on January 09, 2024. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, and all commissioners were present.

The Board Reviewed the Consent Agenda

The Board reviewed the consent agenda. A motion was made by Commissioner Taylor to approve the agenda as presented seconded by Commissioner Visnaw. All in favor, motion carried.

Public Comment – Agenda Items - none

City Report - none

Cash balances were read by Commissioner Taylor. General Fund balance \$145,745.06 before the payment of bills.

Approval of the Board Minutes:

- 1. December 12, 2023, Public Budget Hearing**
- 2. December 12, 2023, Ethics Ordinance Public Hearing**
- 3. December 12, 2023, Regular Board Meeting**

Committee Meeting Reports- none

Routine Payments Made Within Department's Budget, less than \$500

- 1. Request for Clara McKowen to attend the Establishment and Support Conference 03/20/24 in the amount of \$200 from Line 101-229-835.002**

Payments Required by Collective Bargaining Agreement - none

Commissioner Moore asked to address Emergency Manager Robert North. She shared the appreciation of the Board for his commitment to Gladwin County. Motion by Taylor, seconded by Commissioner O'Donnell to approve a resolution to Recognize Bob North for his achievement as a Weather Ready Nation Ambassador. Roll call vote, 5-y, 0-n, resolution adopted.

Finance

- 1. Request Approval for District Court Restructure Plan**
Chief Judge Farrell & Magistrate Worpell addressed the Board to share details of their request. Changes in roles and responsibilities, as well as cost savings to each county as a result of the proposed plan were discussed. The Board shared their thoughts and thanked the Judge and Magistrate for their work and presentation.
A motion was made by Commissioner Taylor to approve the District Court to restructure court operations, seconded by Commissioner O'Donnell. All in favor, motion carried.

2. Request Approval for Jennifer Ochab to use the County Credit Card
 - a) Purchase "Pro" program from 101-229-835.003 (Victim Rights) in the amount of \$100.00.
 - b) Amazon purchases from 101-229-835.003 (Victim Rights) in the amount of \$405.58.A motion was made by Commissioner Taylor to approve the use of the county credit card for the purchases of items from amazon and the "Pro" software for the Prosecutors Office to be paid from line 101-229-853.003, reimbursable from the Victims Rights grant. Seconded by Commissioner O'Donnell. All in favor, motion carried.
3. Request Approval for Swipecard Upgrades to the Backdoor (main entrance) Control Panel
A motion was made by Commissioner O'Donnell to approve Master Electric to upgrade the control panel for swipe cards at the back door, in the amount of \$2,200 from line 101-900-975.265 (Capital outlay Building and Grounds), seconded by Commissioner Visnaw. All in favor, motion carried.
4. The county mileage rate will be \$0.67 per the previously voted process to be consistent with the Federal rate.

Miscellaneous

1. Appointment of Anne Edick to the Planning Commission
A motion was made by Commissioner Grove to appoint Anne Edick to the Planning Commission for term expiring 12/31/2025; seconded by Commissioner Taylor. All in favor, motion carried.
2. Chairperson Moore informed the Board that Karen Szetcos, who serves as the Community Representative to the Community Mental Health of Central Michigan Board, has a term expiring soon and the County Board of Commissioners will be asked to appoint someone to that role. As the immediate past chairperson to CMHCM Board, Commissioner Moore is hopeful Ms. Szetcos wishes to continue serving in that capacity.

New Business

1. Request approval of the Transit's Resolution of Intent
Transit Manager Kim Bruner shared details of their request. This is an annual resolution asked by Transit.

A motion was made by Commissioner Taylor to approve the City-County Transit 2024 Resolution of Intent; seconded by Commissioner Visnaw. Roll call vote: O'Donnell, Moore, Grove, Taylor, and Visnaw, all yes, 0-no. Resolution declared adopted.
2. Request approval to hire a corrections officer to fill a vacant position.
Jail Administrator Matt McGourty

A motion was made by Commissioner Taylor to allow Matt McGourty to hire for a vacant position in his department; seconded by Commissioner Grove. All in favor, motion carried.
3. Request approval of Resolution Pledging Full Faith and Credit to Drain Bonds
Deputy Drain Commissioner Lucy Zeestraten shared details of the request, including efforts to reduce costs.

A motion was made by Commissioner Taylor to approve the Gladwin County Full Faith Resolution and Credit to Drain Bonds, seconded by Commissioner Visnaw. Roll Call Vote, 5-y, 0-n; resolution declared adopted.
4. Request approval of Resolution Pledging Full Faith and Credit to Drain Note or Notes
Deputy Drain Commissioner Lucy Zeestraten shared details of the request.

A motion was made by Commissioner Taylor to approve the Gladwin County Full Faith Resolution and Credit to Drain Notes, and to waive the reading of the resolution, seconded by Commissioner O'Donnell. Roll Call Vote, 5-y, 0-n; resolution declared adopted.

Commissioner Moore shared her satisfaction with the hiring of Melanie Thume to the office upstairs, of Kimberly Hines to collaborate with the county on grants, and of the County's support for the law enforcement millage.

5. Request Approval of a Resolution to Authorize the Chill (CDBG HOUSING IMPROVING LOCAL LIVABILITY) Grant Application Submission.
Kimberly Hines shared details of this grant request, including deadlines and program summaries.

A motion was made by Commissioner O'Donnell to adopt the CHILL grant resolution 2024-006, seconded by Commissioner Taylor. Roll call vote, 5-y, 0-n; resolution declared adopted.

6. Request Approval of Resolution CDBG-DR (Community Development Block Grant Disaster Recovery) Grant to Application Submission.
Kimberly Hines shared details of this grant request including what could be covered in the grant application if awarded.

A motion was made by Commissioner Taylor to adopt the CDBG Resolution; seconded by Commissioner Visnaw. Roll call vote, 5-y, 0-n; resolution declared adopted.

7. Request to approve the Executive Secretary/ Administrative Assistant to be the FOIA Coordinator.
&
8. Request to approve Melanie to be the authorized grant official for submitting application documentation.

A motion was made by Commissioner O'Donnell to appoint the Executive Secretary/ Administrative Assistant to be the county FOIA Coordinator and Grant Official for the County of Gladwin, seconded by Commissioner Taylor. All in favor, motion carried.

Commissioner Moore turned the meeting over to Vicechair Taylor, and excused herself from the meeting.

9. Sick Time Discussion
Clerk Hulme brought to the Board's attention that the county's Nonunion Personnel Policy does not currently account for the use, accrual maximum, or payout of sick time for part-time nonunion employees. The Personnel Committee and Civil Attorney will review and make a recommendation to the Board.

Old Business

Chairperson Comments

Board Comments

Commissioner Visnaw, District 1 –

- Attended the Four Lakes Task Force (FLTF) Meeting on Dec. 12th,
- Clement Township Meeting on Dec 13th
- Airport Meeting did not have a quorum on Dec 14th
- Sherman Township Meeting on Dec. 19th
- Secord Township Meeting on Dec 20th

Commissioner Ron Taylor, District 2 –

- Attended Gladwin City and Gladwin Township meetings
- Attended the Health Board Meeting

- There was no Veterans Meeting

Commissioner O'Donnell, District 3 –

- Attended Bentley, Billings, Grim, & Bourret Township meetings before the holidays.
- FLTF Bord Meeting
- Benley and Billings township meetings again last night. Billings is still addressing issues with Air B&B's
- She has been addressing many questions regarding concerns over the FLTF Assessment Hearing to be held at the Beaverton Activity Center on January 15th.
- Wixom Lake Improvement Board is having a meeting on Thursday the 11th at Billings Township.

Commissioner Moore, District 4 –

Commissioner Rick Grove, District 5 –

- Attended the Grout Township meeting.
- Met with Kim Donn, Melanie Thume & Kimberly Hines regarding ordinances and the Master Plan.

Administrators Report

Civil Attorney Report

- Attorney Hoerauf discussed a letter to the sheriff from Scott Blackwell, Labor Representative for the Corrections Union, regarding longevity payouts, and the desire to speak with the board regarding this. The Board agreed with council, that the topic could be brought to the table this fall when contracts are reopened. Attorney Hoerauf will reply with a letter of the same, and indicate the program is a *pilot* program for *retention*.

Department Head Reports.

Public Comment -

- Joel Vernier, Secord Township Supervisor addressed the Board regarding special assessments, conversations he has had with residents and some of his concerns. He shared the draft of a letter to legislatures regarding the Michigan Deferred Special Assessment program that was cancelled in 2020. Additionally, Gladwin County Community Builders will be meeting on Saturday, Feb 17th at 2:30 p.m., at the Knights of Columbus; transportation and childcare will be provided.
- Carrie Will, Chamber of Commerce shared that she will be interviewing on my Michigan tv, a streaming podcast, airing Thursday at 7:00 p.m. The Chambers Legislative Breakfasts begin this Friday at 7:30 a.m., at the Knights of Columbus. Also, recognition letters from Moolenaar's office to the two business that tied in Gladwin county will be mailed out soon.
- Clerk Hulme asked the Board to clarify their intention for the Retention Bonus approved for the Sheriff's Office. The board will review the Letters of Understanding, and address this at a later date.
- Harold Day, Secord Township resident, addressed the Board to share his appreciation for the Board actions three years ago, and today, in repairing the dams after the floods. He stated the Board made a good decision.

Receive and File-

Library Statistics

No Further Business, the meeting adjourned at 11:03 a.m.



Karrie Hulme, County Clerk



Karen Moore, Chairperson