



Mike Visnaw, District 1, (Sherman, Butman, Clement, Secord)
Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)
Tami O'Donnell District 3, (Bentley, Billings, Bourret, Grim, Hay)
Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)
Rick Grove, District 5, (Grout, Beaverton, Gladwin City S. of M-61)

Board of Commissioners Agenda – February 13, 2024, 9:00 a.m.

Agenda and supporting attachments are subject to change.

Consent Agenda – All bolded items will be approved with the approval of the agenda.

1. Call to Order by Chairperson
2. Pledge of Allegiance
3. Roll Call
4. Public Comment: *Limited to 3 minutes on any item that is on the agenda for this meeting. Before beginning your comments, please inform the Board what agenda item(s) you are addressing.*
5. City Administrator's Report
6. Corrections or Additions to the Consent Agenda; and Approval
7. Reading of Cash Balances
8. **Review/request approval of the Board Minutes:**
 - A. **January 23, 2023, Regular Board Meeting**
 - B. **February 7, 2024, Special Board Meeting**
9. Department Head Report
10. Finance Reports/Claims and Accounts General Fund
 - A. Request approval for Veterans Affairs Director and VSO Jamie McCoy to attend the MACV 2024 Spring Conference at the Bavarian Inn in Frankenmuth to attain the CEU's required by the Dept of Veterans Affairs to maintain accreditation. Cost of the conference is approximately \$1,051.00 this is 100% reimbursable by the MVAA upon successful completion, and includes conference registration, hotel, meals, and mileage. Permission to apply for preapproval from the State for reimbursement grant –**Ken Roberts**
 - B. Request approval for Administration office to purchase two desktop scanners for accounts payable from ARPA funds- **Melanie Thume**
 - C. Request to purchase 80 Uniform Law Citation Booklets cost is \$1280.00 plus shipping from line 101-301-727.000- **Lt. Troy Rabidue**
 - D. MMRMA retention fund invoice for \$14,500.00 from line 101-851-720.000- **Risk Manager - Seth Kaiman**
11. **Committee Meeting Reports**
12. **Routine Payments Made Within Department's Budget, less than \$500.**
 - A. **Mark Toaz to attend Prosecuting Attorneys Coordinating Council Mid-Winter Conference amount of 425.00 from line 101-229-860.000.**
 - B. **Carl Gruhzt to attend Taser Instructor Class for recertification at Delta University Center amount of \$495.00 from line 264-000-804.000.**

- C. **Sgt. Steve Townsend to attend Taser Instructor Class for recertification at Delta University Center amount of \$495.00 from line 285-000-804.000.**

13. Payments required by Collective Bargaining Agreement

- A. **Rick Ghent PTO payout per union contract 73 hours \$2,198.76 paid from line 101-265-702.000**

14. Miscellaneous

- A. Gladwin Talent Attraction Program-**Gladwin Community Foundation-Sharon Mortensen**
- B. Executive Secretary/Administrative Assistant Evaluation-**Board of Commissioners +**
- C. Courthouse doors for weekend events- **Rick Ghent**

15. New Business

- A. Court house security presentation- **Chief Judge Farrell & Undersheriff Hartwell**
- B. Incident Response Plan-**Data Committee**
- C. Approval to submit USDA Grant and for Chairperson Karen Moore to sign application- **Melanie Thume**
- D. Request approval of Wade Trim's updated Proposal to update Gladwin County 's Master Plan and Zoning Ordinance- **Kimberly Hines**
- E. Request approval of Citizen Participation Plan and Resolution - **Kimberly Hines**
- F. Approval to order Passport Photo equipment-**Ann Manning**
- G. Jail updates request for ARPA funds-**Rick Ghent & Undersheriff Hartwell**

16. Old Business

17. Chair Comments

18. Board member Comments/Report:

- A. Mike Visnaw, District 1: Township and Committee Meetings:
- B. Ron Taylor, District 2: Township and Committee Meetings:
- C. Tami O'Donnell, District 3: Township and Committee Meetings:
- D. Karen Moore, District 4: Township and Committee Meetings:
- E. Rick Grove, District 5: Township & Committee Meetings:

19. Administration Report

20. Board Communications

21. Report of Civil Attorney

22. Public Comments: Limited to 3 minutes on any topic

23. Receive & File

24. Adjournment

Individuals with disabilities requiring auxiliary aids or service at the meeting should contact the Board of Commissioner's Office at (989) 426-4821