



**Gladwin County Board of Commissioners
Board Minutes, January 23, 2024**

Mike Visnaw, District 1, (Sherman, Butman, Clement, & Secord Twps.)
Ron Taylor, District 2, Vice-Chair (Sage, Gladwin Twp. & Gladwin City P1)
Tammy O'Donnell, District 3, (Bentley, Billings, Bourret, Grim & Hay Twps.)
Karen Moore, District 4, Chairperson (Buckeye, Beaverton City & Tobacco)
Rick Grove, District 5, (Grout, Gladwin City P2, & Beaverton Twp.)

The Gladwin County Board of Commissioners met for a regular Board Meeting, on January 23, 2024. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, and all commissioners were present.

The Board Reviewed the Consent Agenda

The Board reviewed the consent agenda. A request was made to add discussion on Accounts Payable & Payroll to the agenda under Miscellaneous. A motion was made by Commissioner Taylor to approve the agenda with the amendment, seconded by Commissioner Grove. All in favor, motion carried.

Public Comment – Agenda Items

- Gladwin County Resident, Andre Sefsik, addressed the board to share his thoughts on the increased costs to repair the drains.
- Lisa Plowman of Alger, asked the Board to pause to reevaluate and expand the Special Assessment District.
- Karen Price, Molasses River, shared her thoughts on a change in jurisdiction / venue regarding cases filed against the county.

Chairperson Moore moved the Four Lakes Task Force (FLTF) Resolution, under Miscellaneous, to the front of the agenda.

Dave Kepler, of the FLTF, addressed the Board to share details of the requested resolution to designate venue and confer subject matter jurisdiction to Midland County for all matters pertaining to FLTF. Commissioner O'Donnell made a motion to adopt the resolution, seconded by Commissioner Visnaw. Chairperson Moore read the proposed resolution. Roll call vote, 5-y, 0-n, resolution adopted.

Additional conversation was shared and questions answered, regarding increased costs to repair the dams, inflation projections, and availability of service providers.

City Report - none

Cash balances were read by Commissioner Taylor. General Fund balance \$285,797.04 before the payment of bills.

Department Head Reports – none

Approval of the Board Minutes:

1. **January 9, 2023, Regular Board Meeting**

Committee Meeting Reports- none

Routine Payments Made Within Department's Budget, less than \$500

1. **Chad Smith to attend Abandoned Vehicle Law and Training 2024 in the amount of \$150.00 from line 285-000-804.000**

Payments Required by Collective Bargaining Agreement

- 1. Charles Peters PTO payout per union contract 160 hours \$3448.00 paid from line 101-422-704.000**
- 2. Katelyn Wolfe unused PTO payout per union contract 132 hours \$3194.40 paid from line 101-301-705.000**
- 3. John Teer unused PTO payout per union contract 154 hours \$3732.96 paid from 101-351-703.000**

Finance

1. Request approval for District court probation officer to attend to use the credit card for training to renew CCJP (Certified Criminal Justice Professional)
 - a) Labans Addiction Training from 101-316-804.000 (Training) in the amount of \$200.00.
 - b) NAR from 101-316-804.000 (Training) in the amount of \$90.00

A motion was made by Commissioner Taylor to approve DC Probation officers to attend Labans Addiction Training, in the amount of \$200 from line 101-316-804.000 charged to the county credit card. Motion seconded by Commissioner O'Donnell. All in favor, motion carried.

A motion was made by Commissioner O'Donnell to approve DC Probation officers to attend NAR Training, in the amount of \$90 from line 101-316-804.000 charged to the county credit card. Motion seconded by Commissioner Taylor. All in favor, motion carried.

2. Request approval for Sheriff's office to use the credit card to purchase new Check Binder in the amount of \$35.94 from 101-351-727.000 (Supplies)

A motion was made by Commissioner O'Donnell to approve the Sheriff's office to use the credit card to purchase a new Check Binder in the amount of \$35.94 from 101-351-727.000. Motion seconded by Commissioner Visnaw. All in favor, motion carried.

3. Request Approval to Purchase a five (5) gallon water dispenser using the county credit card.

A motion was made by Commissioner O'Donnell and seconded by Commissioner Grove, to allow the purchase of a five (5) gallon water dispenser using the county credit card in the amount of \$93.99 from 101-900-970.265. All in favor, motion carried.

Miscellaneous

1. Executive Secretary/Administrative Assistant Evaluation
Moved to the next agenda.
2. Update on the Sports Complex
Trisha LaRue addressed the board to thank them for their contribution to the sports complex, to share updates from 2023, and plans for 2024.
3. Material Management Plan Update with Isabella County
Commissioner O'Donnell was joined in conversation by Tim Nieporte, Jake Borton, and Commissioner Chris Embry of Isabella County. They shared the state requirement for every county to convert their current Solid Waste Plan into a Materials Management Plan, the facility availability on Isabella County, and the plans to collaborate with neighboring counties. They are asking the Board to approve a Letter of Intent (LOI) for Gladwin County to join them.
A motion was made by Commissioner Taylor and seconded by Commissioner O'Donnell to allow the Board Chair to sign the LOI to collaborate with Isabela County on our Materials Management Plan. All in favor, motion carried.

4. Reappointment of Tom Winarski to the DHHS Board
A motion was made by Commissioner O'Donnell to reappoint Tom Winarski to the DHHS Board, seconded by Commissioner Taylor. All in favor, motion carried.
5. Appointment to the Board for Community Mental Health of Central Michigan
A motion was made by Commissioner Moore to reappoint Susan Szetcos to the Board for Community Mental Health of Central Michigan, seconded by Commissioner Taylor. All in favor, motion carried.
6. Discussion on a Third-Party Administrator versus County Employee to Administrate the CHILL Grant Program.
Conversation was had on the current CDBG Emergency Need program, and the process for applying for the new CDBG CHILL grant program. A decision needs to be made on who will administer the new program before the application can be submitted. Details were provided to the board of the cost of the two options.
A motion was made by Commissioner O'Donnell to approve a Third Party Administrator to manage the CHILL Program if approved, seconded by Commissioner Visnaw. Conversation was had on issuing an RFP for this process. All in favor, motion carried.
7. Discussion was had regarding moving Finance and Payroll back to the Administration Office. Details from a recent personnel committee meeting were shared including concerns over invoice payments. Additional conversation was had on the current training process of newly hired staff in this department.
A motion was made by Commissioner Grove and seconded by Commissioner O'Donnell to move the Finance and Payroll Department back to the Administration Office. All in favor, motion carried.

New Business

1. Request Approval to move Lucy Zeestraten to Full-time
Drain Commissioner Walters discussed the workload in the drain office and the need for his deputy to be full-time. Deputy Drain Commissioner, Lucy Zeestraten, elaborated on her role and responsibilities.
A motion was made by Commissioner O'Donnell to approve making the Deputy Drain Commissioner position full-time, seconded by Commissioner Visnaw. All in favor, motion carried.

Commissioner Taylor excused himself from the meeting at 11:59.

2. Request Approval for the Chairperson to sign the Program Certificate and Assurance.
A motion was made by Commissioner Grove to approve the Chairperson to sign the Program Certificate and Assurance, seconded by Commissioner O'Donnell. All in favor, motion carried.
3. & 4. Request approval of Resolution CDBG and Gladwin County Citizen Participation Plan
Kimberly Hines shared information on the Chill grant process, including the requirement of MSHDA to appoint a Certifying Officer, to adopt a Citizen Participation Plan, and to hold a Public Hearing.

A motion was made by Commissioner Visnaw to adopt the CDBG resolution, seconded by Commissioner O'Donnell. Chairperson Moore read the proposed resolution. Roll Call vote, 4-y, 0-n, resolution declared adopted.

A motion was made by Commissioner O'Donnell to approve the Gladwin County Citizen Participation Plan, seconded by Commissioner Visnaw. All in favor, motion carried.

5. Request approval to submit form 6056 to Department of Treasury
Treasurer VanTiem shared details of the request.

A motion was made by Commissioner Visnaw to approve the submission of form 6056 to the Department of Treasury, and allow the Chair to sign. Motion seconded by Commissioner O'Donnell. All in favor, motion carried.

6. Request approval for Chairperson signature on letter to make Executive Secretary/ Administrative Assistant the MMRMA Member Representative
A motion was made by Commissioner O'Donnell to approve the Executive Secretary/ Administrative Assistant be the MMRMA Member Representative, seconded by Commissioner Visnaw. All in favor, motion carried.

Old Business

1. Retention pay to Sheriff Shea

A motion was made by Commissioner O'Donnell to approve a retention bonus payment to the Sheriff, seconded by Commissioner Visnaw. All in favor, motion carried.

Chairperson Comments

Board Comments

Commissioner Visnaw, District 1 –

- Attended the Parks and Rec meeting on the 10th. Would like to talk with others regarding the purpose of this committee.
- Attended Clement Township on the 10th.
- Attended the FLTF Day in Review on the 15th.
- Attended the Sugar Springs Lake Association and Sherman township meetings on the 16th.
- Attended Secord Township meeting on the 17th.
- And is meeting with residents of Sherman township tomorrow to discuss some of their concerns.

Commissioner Ron Taylor, District 2 –

Commissioner O'Donnell, District 3 –

- Attended the FLTF Day in Review on the 15th.
- Was not able to attend Grim & Bourret due to weather.
- Attended the Materials Management Plan meeting.
- And attended the recent MAC Environmental meeting, the Point of Sale was discussed.

Commissioner Moore, District 4 –

- Attended the FLTF Day in Review on the 15th to hear protests from citizens.
- Attended the Opioid Settlement Advisory Board Meeting
- Attended the first Legislative Breakfast of this year on Jan 12th, the next will be on February 9th.
- MMDC has moved their monthly meetings to the third Tuesday of each month.
- And Snowmobile races will be held at the Fairgrounds on February 3rd, 10th, & 24th.
- Gladwin County Community Builders will have their first meeting on February 17th at the Knights of Columbus

Commissioner Rick Grove, District 5 –

- Attended the Landbank Meeting on the 18th
- Will be gone the 25th through the 1st

- The Animal Shelter is looking for updates on the RFP and the grant application for a new truck.

Administrators Report

Civil Attorney Report

Department Head Reports.

Public Comment -

- Karen Price addressed the Board again to share her desire to have the Board review the districts to see where the benefit is derived before voting on it next month.
- Andre Sefsik shared his apology for miscommunicating that nothing has been "done" through FLTF in his previous public comment and clarified that nothings has been "finished". He also shared his thoughts on the previously set lake levels and the lack of information and history provided at the time that decision was made.
- Jeff Sorenson with Restore the Lakes, shared his position on ramping their campaign back up and seeking additional funding to assist the FLTF.
- Joel Vernier, Secord Township Supervisor, shared his thoughts on moving forward with lake / dam restorations.
- Chuck Secora of Secord Lake, shared his concern of multiple protests at the FLTF Day in review, but no one offering to find more money. He has been communicating with individuals in Lansing; we all want our lakes back. He will also be running for Supervisor of Clement Township this year.
- Harold Day of Secord Township shared a personal story on inflation and it's impact on construction.
- Tim Mester, Billings Township Supervisor shared a story about debris during the floods, and resources available for managing this type of thing.

Receive and File

No Further Business, the meeting adjourned at 1:04 p.m.



Karrie Hulme, County Clerk



Karen Moore, Chairperson