



## Gladwin County Board of Commissioners Board Minutes, March 12, 2024

**Mike Visnaw, District 1,** (Sherman, Butman, Clement, & Secord Twps.)  
**Ron Taylor, District 2, Vice-Chair** (Sage, Gladwin Twp. & Gladwin City P1)  
**Tammy O'Donnell, District 3,** (Bentley, Billings, Bourret, Grim & Hay Twps.)  
**Karen Moore, District 4, Chairperson** (Buckeye, Beaverton City & Tobacco)  
**Rick Grove, District 5,** (Grout, Gladwin City P2, & Beaverton Twp.)

The Gladwin County Board of Commissioners met for a regular Board Meeting, on March 12, 2024. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, all commissioners were present.

### **Public Comment – Agenda Items**

**City Report** – Nancy Bodner with the City of Gladwin shared there is not much new at the city. April 1<sup>st</sup> is the deadline to submit your recommendation for the cabin naming contest for City Park.

### **The Board Reviewed the Consent Agenda**

The Board reviewed the consent agenda. A motion was made by Commissioner Taylor to approve the agenda as presented seconded by Commissioner O'Donnell. All in favor, motion carried.

**Cash balances** were read by Commissioner Taylor. General Fund balance \$119,866.17 before the payment of bills.

### **Approval of the Board Minutes:**

- 1. February 27, 2024, Special Board Meeting**
- 2. February 27, 2024, Special Board Meeting**
- 3. February 27, 2024, Regular Board Meeting**

### **Department Head Reports –**

- A Courthouse Security Project update was given by Undersheriff Hartwell. We are just under \$6000 in cost with only a few items left to address. Additional projects are being considered.
- A Treasurer's Office update was given by Treasurer VanTiem.
  - They are busy with settlements and homestead requests. The State has sent a letter to the county requesting the election of the PRE (Principal Residence Exemption) Audit. Recent changes to the timing that a resident can request changes to their PRE, have resulted in three times the workload for the Treasurer's office. She is requesting a part time person; wages would come from PA and Unallocated funds.
  - A motion was made by Commissioner Taylor to allow the Treasurer to hire a part time person at 20 hours a week; wages to come from lines 101-000-407.000, 101-000-665.105, & 516-000-699.000 and to be reviewed every two years. Seconded by Commissioner Visnaw. All in favor, motion carried.
  - Additionally, a process for removing a mobile home title and affixing a mobile home to a property by way of a deed was shared by Attorney Hoerauf. This has become a responsibility of the treasurer's office; the Treasurer is requesting approval to digitize these records, cost to be paid from ARPA funds.

A motion was made by Commissioner Taylor to allow the Treasurer to contract up to \$35,000 with AmeriScan to digitize records; cost to come from ARPA Funds. Motion seconded by Commissioner O'Donnell. All in favor, motion carried.

- A 911 update was given on dispatch phone status by Director Brubaker. 911 has switched over to cell phone technology as the sole form of 911 backup system. Director Brubaker is requesting the approval of a monthly \$60 payment on the County Credit Card online for Verizon.  
Motion by Commissioner O'Donnell to allow the County Credit Card to be used for the monthly payment of \$60 from 101-422-850.000 for emergency pack up phones for 911. Seconded by Commissioner Grove
- A Clerks Office Update was given by Clerk Hulme.  
Clerk Hulme shared that the restoration project previously approved by the Board for county records by KoFile, has been completed. A sample of one of the books was available for viewing. Details were shared on the cost of Early Voting, the number of voters who choose to vote during that time, and conversation was had on courthouse security for future Early Voting dates.

## **Finance**

1. Request Approval to Purchase Ammunition  
A motion was made by Commissioner Taylor to allow Undersheriff Hartwell to purchase ammunition from Kiesler Police Supply in the amount of \$2,440.08 from line#101-301-728.000. Seconded by Commissioner Grove. All in favor, motion carried.
2. Request Approval for Tami O'Donnell to Attend a Conference  
Commissioner O'Donnell is requesting to join and attend a conference for Michigan Recycling Collision on April 30-May 2, 2024 from line 101-101-860.000. The membership cost is \$250, plus hotel cost of \$303.70 and conference cost is approximately \$385.  
A motion was made by Commissioner Grove to allow Tami O'Donnell to join Michigan Recycling Collision for the cost is \$250, seconded by Commissioner Taylor. All in favor motion carried.  
A motion was made by Commissioner Taylor to allow Tami O'Donnell to attend the Michigan Recycling Collision conference April 30 – May 2, for the cost of \$685, seconded by Commissioner Visnaw. All in favor motion carried.
3. Request Approval for Mike Visnaw to attend 2024 Michigan Counties Legislative Conference  
A motion was made by Commissioner Taylor to approve Mike Visnaw to attend the 2024 Michigan Counties Legislative Conference; cost of \$425.00 to attend the conference, plus hotel room, meals, and mileage reimbursement from line 101-101-860.000. Seconded by Commissioner Grove. All in favor, motion carried.
4. Request Approval for Net Motion Project Payment  
A motion was made by Commissioner Taylor to approve the payment of \$4,610.40 to CDW Government and \$24,076.36 for crouch communication, split 50/50 from lines 101-301-983.000 and 101-258-815.005. Questions were presented by the Undersheriff regarding the Crouch invoice. Motion was not seconded, motion died.
5. Grant Training for CDBG-CHILL  
A motion was made by Commissioner O'Donnell to approve up to four employees to attend training on March 20<sup>th</sup>, cost of \$90 per person to come from 274-000-860.000. Seconded by Commissioner Taylor. Additional conversation on what line the cost would come from. All in favor, motion carried.

## **Committee Meeting Reports- none**

### **Routine Payments Made Within Department's Budget, less than \$500**

1. Training request for Karee Barlow to attend Handling Calls for Missing and Exploited Children. Cost of \$275.00 from line 282-000-804.001.
2. Training request for Necole Burkhart to attend Handling Calls for Missing and Exploited Children. Cost of \$275.00 from line 282-000-804.001.
3. \$145 recertification fee for Stacey Gasciel paid from 101-136-804.000.

## **Payments Required by Collective Bargaining Agreement**

### **Miscellaneous**

1. **Ballot Proposals for 2024 Elections for Dial-A-Ride and Housing Commission**  
Lori Stout, Bonnie Klein, and Kim Bruner shared details of their millage requests and the need for Senior Services funding. Attorney Hoerauf has offered some edits to the language. No action taken.

### **New Business**

1. **Request Approval for Rezoning**

A motion was made by Commissioner Grove to adopt a resolution to approve rezoning, seconded by Commissioner Taylor. Resolution# 2024-023 was read; Roll Call Vote: 5- Y, 0- N, resolution declared adopted.

2. **Request Approval of PTO back to Deputy Dysinger**

Conversation was had on the discussion during the finance meeting, and the recommendation of the civil attorney. Motion by O'Donnell to deny the request, seconded by Commissioner Taylor. All in favor, motion carried.

3. **Spongy Moth GIS Payment**

A motion was made by Commissioner O'Donnell to approve the payment of \$765 from line 239-000-801.000, seconded by Commissioner Taylor. All in favor motion carried.

4. **VC3 Contract Discussion-**

Commissioner Visnaw shared information from the Data Committee meeting regarding the increased cost of service. Conversation was had among the Board.

Chair Moore turned the meeting over to Vice-Chair Taylor at 11:00 a.m.

5. **VC3 Replacement of Barracuda with Proof Point**

No action taken.

6. **New Truck for Construction Codes**

No action taken.

### **Public Comment**

#### **Old Business**

#### **Chairperson Comments**

#### **Board Comments**

Commissioner Visnaw, District 1 –

- Commissioner Visnaw asked if departments had guidelines set for how often they report to the Board.

Commissioner Ron Taylor, District 2 –

- 28<sup>th</sup> Health Board meeting, measles has been confirmed in Michigan.

- Arenac County Health Department hosted an assistance program for workers at one of the county companies.
- Finance meeting yesterday.

Commissioner O'Donnell, District 3 –

- FLTF Heron Cove appeal on Monday
- Legislative Breakfast las Friday
- MAC Environmental conference later Friday morning
- Met in Isabella County on Materials Management. There are grant opportunities available for educating our community.
- Bentley & Billings meetings last night.
- Can not make tonight's meetings in Grim or Bourret.
- Air B&B's continue to be a concern in the county. A short-term rental ordinance may be useful.

Commissioner Moore, District 4 –

Commissioner Rick Grove, District 5 –

- 4<sup>th</sup> was Gladwin City Meeting
- On the 6<sup>th</sup> was a Planning Commission meeting, one request was denied.
- Attended a Legislative Breakfast on Friday.
- Beaverton Township meeting was last night.

#### **Administrators Report**

- Melanie has been working on the audit, the audit is almost complete.

#### **Civil Attorney Report**

#### **Public Comment**

- Joel Vernier, Secord Township Supervisor, shared information on a letter given to Representative Cynthia Neeley regarding the bills presented by Representatives Schuette and Hoadley. Other details surrounding the assessment need were shared including current ALICE data for our community. Gladwin County Community Builders meeting was held last Saturday, things are moving along nicely.
- Harold Day, Secord Zoning Administrator, shared his thoughts on Air B&B's in our community.

#### **Receive and File**

No Further Business, the meeting adjourned at 11:41 a.m.



Karrie Hulme, County Clerk



Karen Moore, Chairperson