



Gladwin County Board of Commissioners

Board Minutes, February 27, 2024

Mike Visnaw, District 1 (Sherman, Butman, Clement, Secord)

Ron Taylor, District 2, Vice-Chairperson (Sage, Gladwin, and Gladwin City N. of M-61)

Tami O'Donnell District 3 (Bentley, Billings, Bourret, Grim, Hay)

Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)

Rick Grove, District 5 (Grout, Beaverton, Gladwin City S. of M-61)

The Gladwin County Board of Commissioners met for a regular Board Meeting on February 27, 2024. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, Commissioner Grove was excused, all other Commissioners were present.

Public Comment – Agenda Items

City Report – Nancy Bodnar from the City of Gladwin provided updates on the City Park and the contest to name the four new cabins.

Consent Agenda - Commissioner Moore requested Item 15f of the agenda be moved to the beginning of the meeting. Motion by Commissioner Visnaw to make this change, seconded by Commissioner Taylor; all in favor, motion carried.

Cash Balances were read by Commissioner Taylor; General Fund balance of \$112,861.05 before the payment of around \$75,000 in submitted bills.

Approval of the Board Minutes:

- A. February 6, 2024, Special Joint Board Meeting
- B. February 13, 2024, Regular Board Meeting

Pratt lake level update and request approval of resolution Pratt Lake Level- **Drains Terry Walters/Lucy Zeestraten/Spicer Group/Fahey Schultz Burzych Rhodes**. There was discussion on the lake level variations and the need for a Court Order to correct what was currently in place. Motion by Commissioner O'Donnell to approve the Resolution for Pratt Lake – Lake Level, Resolution 2024-017, seconded by Commissioner Visnaw. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-017 hereby adopted.

Department Head Report

- A. Courthouse Security procedures and policies- **Chief Judge Farrell/Undersheriff Ray Hartwell** - Discussion on the work done to update the Courthouse Security Plan and the Weapons Control Policy. Motion by Commissioner Taylor to approve the Resolution for Weapons Control in the Courthouse, Resolution 2024-021, seconded by Commissioner

Visnaw. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-021 hereby adopted.

- B. Courthouse Security Supervisor wage scale – **Chief Judge Farrell/Undersheriff Ray Hartwell** – The updated security measures are almost completed and ready for implementation so a full time Supervisor is needed for this job. Judge Farrell is in full support of Corporal Demoinés in this role starting at Step 3 for wages. Motion by Commissioner O’Donnell to have the Supervisor role created and filled by Trevor Demoinés starting at Step 3, seconded by Commissioner Visnaw; all in favor, motion carried. Judge Hovey thanked everyone for their work and implementation of the new security.

Update from Road Commission-**Gladwin County Road Commission Dave Pettersch** – Dave updated the Board on the new projects starting this year. There will be work on M-18 from Gladwin City to Roscommon; the M-30 bridge in Edenville will be replaced with permanent; a new 4-way stop will be implemented at Dale Road and M-18 temporarily; and a full list of projects was submitted. House Bill 4611 of 2015 requires the Gladwin County Road Commission self-perform road construction projects in excess of \$100,000 just like in 2023 and needs Board approval. Motion by Commissioner Taylor for the Gladwin County Road Commission to self-perform road construction projects in excess of \$100,000, seconded by Commissioner O’Donnell; all in favor, motion carried.

Finance Reports/Claims and Accounts General Fund

- A. Request approval for Victims Right Advocate Jen Ochab to have a County credit card set up in her name with a \$500 limit to make all purchases that are fully reimbursable from their grant. Motion by Commissioner Taylor to have this card set up with the \$500 limit, seconded by Commissioner Visnaw; all in favor, motion carried.
- B. Request approval for Racheal Nyarko to attend 2024 Michigan Women in Law Enforcement Conference; \$300 to attend conference and \$117 for hotel room plus meals and mileage reimbursement from line 285-000-804.000. Motion by Commissioner O’Donnell to attend the conference, seconded by Commissioner Visnaw; all in favor, motion carried.
- C. Request approval for Deputy Evan Bussell to attend Evidence Technician Training at Delta College May 6th-May 10th at a cost of \$525.00 plus meals and mileage to be reimbursed from line 285-000-804.000. Motion by Commissioner Taylor that Deputy Bussell attend this training, seconded by Commissioner Visnaw; all in favor, motion carried.
- D. Request approval for Deputy Chris Dysinger to attend Evidence Technician Training at Delta College May 6th-10th at a cost of \$525.00 plus meals and mileage to be reimbursed from line 285-000-804.000. Motion by Commissioner Taylor that Deputy Dysinger attend this training, seconded by Commissioner Visnaw; all in favor, motion carried.

- E. Request approval for Kayla Wolfe to attend Advanced 40-hr Dispatch school April-8th-12th with the cost of \$750.00 for the training plus hotel, meals, and mileage to be reimbursed from line 282-000-804.001. Motion by Commissioner O'Donnell that Kayla Wolfe attend this training, seconded by Commissioner Taylor; all in favor, motion carried.
- F. Request approval for Matthew McGourty to attend Michigan Sheriffs Association June 9th-11th at a cost of \$295.00 plus hotel \$378.00 and meals and mileage reimbursement from line 264-000-607.000. Motion by Commissioner Taylor for Matthew McGourty to attend, seconded by Commissioner Visnaw; all in favor, motion carried.
- G. Request approval for James Maveal to attend 2024 Michigan Association of Animal Control Officers at a cost of \$185 to attend conference, \$262.78 for hotel room plus meals and mileage reimbursement from line 101-430-860.000. Motion by Commissioner Taylor for James Maveal to attend, seconded by Commissioner O'Donnell; all in favor, motion carried.

Committee Meeting Reports

Routine Payments Made Within Department's Budget, less than \$500.

- A. Training request for Necole Burkhart to attend Psychology Behind School Shooters. Cost of \$275.00 from line 282-000-804.001.
- B. Training request for Wade Sturgeon to attend SABRE aerosol instructor class. The cost is \$180 from line 285-000-804.000 plus meals and mileage reimbursement.

Payments required by Collective Bargaining Agreement

- A. Payout request of 20 unused PTO plus 168 prorated PTO (\$5,113.60 from line 101-301-705.000) and 16 Holiday hours for Deputy F. Owens (\$435.20 from line 101-301-706.005).
- B. Payout request of 100 unused PTO plus 153.5 prorated PTO (\$6,517.49 from line 101-301-702.002) for Corporal T. DeMoines.

Miscellaneous

Gladwin-Zettel Memorial Airport Resolution and request signature from Chairperson Karen Moore on contract - **Mike Hargrave**. Request was made for Michael Hargrave to sign all non-monetary commitments for the airport to move ahead with the weather station. The City has already agreed and County needs approve, as the airport is jointly owned. Motion by Commissioner Taylor to approve the Resolution for Zettel Memorial Airport, Resolution 2024-015, seconded by Commissioner Visnaw. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-015 hereby adopted.

Contract renewal for Professional Concepts & Designs – **Kimberly Hines**. Discussion on renewing the PCD contract with Kimberly Hines to continue through the current fiscal year at 20 hours per

week with the CDBG Housing Grant paid separately at a \$27,000 cap. Motion was made by Commissioner O'Donnell to renew the PCD contract as specified and to revisit as needed, seconded by Commissioner Visnaw; all in favor, motion carried.

New Business

- A.** Request approval to hire a full-time corrections officer to fill a vacant position- **Jail Administrator Matthew McGourty**. Motion by Commissioner Taylor to hire a full-time corrections officer to fill a vacancy, seconded by Commissioner Visnaw; all in favor, motion carried.
- B.** Request approval to hire a full-time deputy to fill a vacant position-**Undersheriff Ray Hartwell**. Motion by Commissioner Taylor to enter into a contract to send an applicant through the academy and hire as full-time deputy, seconded by Commissioner Visnaw; all in favor, motion carried.
- C.** Request approval for resolution to adopt new County Veterans Relief Fund use policy voted in by the Veterans Committee on 02/20/2024 – **Veterans Affairs Ken Roberts**. Motion by Commissioner Visnaw to approve the Veterans Relief Fund Resolution 2024-016, seconded by Commissioner Taylor. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-016 hereby adopted.
- D.** Post newspaper ad for vacant position paid under Grant funds on the Veterans Committee as required under PA192 -**Veterans Affairs Ken Roberts**. Motion by Commissioner Taylor to place an ad for hiring, seconded by Commissioner Visnaw; all in favor, motion carried.
- E.** Update from Spongy Moth- **Chris Haupt**. All positive comments and monitoring is looking really good for problem areas.
- F.** Request approval of Abuse and Fraud Policy and Resolution - **Kimberly Hines**. As part of the Federal Grant process, Gladwin County must adopt an Abuse and Fraud Policy Resolution to be compliant. Motion by Commissioner Taylor to approve Resolution 2024-018, seconded by Commissioner O'Donnell. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-018 hereby adopted.
- G.** Request approval of Cross-Cutting Federal Compliance Policy and Resolution- **Kimberly Hines**. Motion by Commissioner O'Donnell to approve the Resolution for Cross Cutting Federal Compliance, Resolution 2024-019, seconded by Commissioner Taylor. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-019 hereby adopted.
- H.** Request approval of Conflict of Interest and Resolution - **Kimberly Hines**. Motion by Commissioner Taylor to approve the Resolution for Conflict of Interest, Resolution 2024-020, seconded by Commissioner O'Donnell. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-020 hereby adopted.

- I. Request approval for Resolution CDBG-DR Grant – *Kimberly Hines*. Motion by Commissioner Visnaw to approve the Resolution for the CDBG-DR Grant, Resolution 2024-022, seconded by Commissioner Taylor. Roll call vote: 4 – yes; 0 – no; Commissioner Grove was absent; all in favor, motion carried and Resolution 2024-022 hereby adopted.

Old Business

Chair Comments

The Commissioners received the appeal filed by residents in the Heron Cove area of Wixom Lake against the FLTF and special assessments.

Board member Comments/Report:

Mike Visnaw, District 1:

- 2/14 attended Butman and Clement meetings.
- 2/17 attended the Gladwin County Community Builders meeting.
- 2/20 attended Sherman Township meeting.
- 2/21 attended Secord Township meeting.

Ron Taylor, District 2:

- 2/14 attended Sage Township meeting and was informed of the passing of Dennis Vannest, the original director of City/County Transit.
- 2/19 attended Gladwin City meeting.
- 2/20 attended Veterans Affairs Committee meeting.
- 2/21 attended Gladwin Township meeting.
- 2/26 attend Sports Complex meeting where there was discussion on the loss of 7/8th grade football resulting in loss of revenue to the Complex of approximately \$2-4,000 and how they could sponsor more tournaments to help recoup.

Tami O'Donnell, District 3:

- Was on vacation so didn't attend any Township meetings.
- Virtually attended the EGLE meeting on material management and recycling.

Karen Moore, District 4:

- Attended a meeting on the Opioid settlement funds.
- Attended the Gladwin County Community Builders organizational meeting and there will be follow conversations on March 9th at the Knights of Columbus Hall from 2:30-4:30.
- Attended the Middle Michigan Development meeting.
- The snowmobile races at the Fairgrounds had to be cancelled which was a big hit to the fair funds.
- Attended the Beaverton City Special Meeting where Ray Nau was reinstated as Mayor due to the recent resignation of the elected Mayor.

Rick Grove, District 5: Excused Absence.

Administration Report

Melanie updated the Board on the four grants currently being worked on, including one for body cameras for Deputies and cameras in patrol cars.

Board Communications

Report of Civil Attorney

Jaynie informed the Board that the Beaverton Township zoning problem with the trailed had been resolved and the trailer removed; there are more jail lawsuits to be filed; and Union negotiations will be starting up again soon.

Public Comments:

Christy VanTiem updated the Board on how the County audit is progressing and she appreciates Melanie's help.

Joel Vernier wondered if the new 4-way stop on Dale Road and M-18 could also have blinking lights to possibly deter accidents. He thanked the Road Commission for their work and moving forward on so many projects.

Chuck Sikora spoke on the recent appeals filed on lake assessments which put the bond application process on hold until resolved. He will be running for Clement Township Supervisor in this election.

Kimberly Hines gave a "shout out" to Roy Johnson from Beaverton and his 55 years of being involved in coaching. She had attended his party as a representative with the Rotary Club.

Carrie Will of the Chamber spoke on the Legislative Breakfast and the upcoming golf outing she was beginning to put together. She's been getting several calls from people in the Detroit area just coming up to take a look at the work being done on the dams.

Karen Moore spoke on the Legislative Breakfast and talking with Rep. John Moolenaar on his support of the work on the dams.

Receive & File - January Library Statistics

Adjournment at 11:05 a.m.


Julie A. Jackson, Chief Deputy Clerk


Karen Moore, Chairperson