



Gladwin County Board of Commissioners

Board Minutes, January 14, 2025

Mike Visnaw, District 1 (Sherman, Butman, Clement, Secord)

Alan Donaldson, District 2, Vice-Chairperson (Sage, Gladwin, Gladwin City N. of M-61)

Tami O'Donnell District 3 (Bentley, Billings, Bourret, Grim, Hay)

Karen Moore, District 4, Chairperson (Tobacco, Buckeye, Beaverton City)

Tom Winarski, District 5 (Grout, Beaverton, Gladwin City S. of M-61)

The Gladwin County Board of Commissioners met for a regular Board Meeting on January 14, 2025. The meeting was called to order at 9:00 a.m. by Chairperson Karen Moore. The Pledge of Allegiance was said, roll was called, and all Commissioners were present.

Public Comment – Agenda Items

City Report

Consent Agenda - Motion by Commissioner O'Donnell to approve the agenda as presented, seconded by Commissioner Visnaw; all in favor, motion carried.

Approval of the Board Minutes:

- A. December 10, 2024, Board Meeting**
- B. December 30, 2024, Special Board Meeting**
- C. January 2, 2025, Special Board Meeting**

Department Head Report

- A. Prosecutor Mark Toaz spoke on the Legal Service Contract with Steve Durance to only go through end of the year for fill in when he was not available. Motion by Commissioner Winarski to accept and sign the Legal Service Contract, seconded by Commissioner Donaldson; all in favor, motion carried.
- B. Bob North, Emergency Management, requested approval of the Emergency Management Program Grant. Motion by Commissioner O'Donnell to accept and sign the Emergency Management Program Grant, seconded by Commissioner Visnaw; all in favor, motion carried.
- C. Road Commission update – Dave Pettersch was not in attendance and no report was given.

Finance Reports/Claims and Accounts General Fund

- A. Request from Matt McGourty to purchase a computer at a cost of \$689 from line 101-351-930.001. Motion by Commissioner Donaldson for the purchase of the computer, seconded by Commissioner Winarski; all in favor, motion carried.
- B. Request to send Lacie Garvie to attend Corrections Officer Academy at cost of \$1,500, plus travel and overtime, to be paid from 264-000-607.000. Motion by Commissioner

O'Donnell to approve the training expense, seconded by Commissioner Visnaw; all in favor, motion carried.

- C. Lucy from Drains requested approval for four new tires for the truck transferred from Animal Control at a cost of \$913 from line 101-275-932.000. Ray Hartwell was to provide them with a difference source for the tires at a reduced price. Motion by Commissioner Winarski for the purchase of the new tires at a cost not to exceed \$900, seconded by Commissioner Donaldson; all in favor, motion carried.
- D. Approval of year end budget amendments. Melanie has them completed and there was nothing out of the ordinary. Motion by Commissioner O'Donnell to approve the budget amendments, seconded by Commissioner Visnaw; all in favor, motion carried.
- E. Approval of 2024/25 indirect billings. Maximus made the recommendations and they are to be done by journal entry. Motion by Commissioner O'Donnell to approve the indirect billings, seconded by Commissioner Donaldson; all in favor, motion carried.

Committee Meeting Reports

- A. Data
- B. Zoning Board of Appeals

Routine Payments Made Within Department's Budget, less than \$500.

Payments required by Collective Bargaining Agreement

- A. Charles Peters PTO payout per Union Contract, 120 hours (\$2,637.60) from line 101-422-704.000.

Miscellaneous

- A. Request approval of Resolution CDBG-DR for Parks and Recreation Grant to submit application – Kimberly Hines. Motion by Commissioner Winarski to approve the CDBG-DR for Parks and Recreation Grant, Resolution 2025-001, seconded by Commissioner O'Donnell. Roll call vote: 5 – yes; 0 – no; all in favor, motion carried. Resolution 2025-001 hereby adopted.
- B. Gladwin City County Transit request approval of FY26 Resolution of Intent – Kim Bruner. Motion by Commissioner Donaldson to approve the FY26 Resolution of Intent for Gladwin City County Transit, Resolution 2025-002, seconded by Commissioner Winarski. Roll call vote: 5 – yes; 0 – no; all in favor, motion carried. Resolution 2025-002 hereby adopted.
- C. Vehicle transfer from Animal Control to Drains. Motion by Commissioner Visnaw to transfer ownership of the Animal Control vehicle to Drains, seconded by Commissioner O'Donnell; all in favor, motion carried.

New Business

- A. 2025 Committee appointments. Motion by Commissioner Moore to approve the committee appointments, seconded by Commissioner Visnaw; all in favor, motion carried.

Old Business

- A. Drains at large needing \$24,750. Motion by Commissioner O'Donnell to move \$24,750 from 101-900-970.265 Building and Grounds Capital Outlay to Drains at Large 101-445-935.000, seconded by Commissioner Donaldson; all in favor, motion carried.

Chair Comments

May 23/24th River Race; FLTF update on appeals; FLTF webinar January 22nd; and, January 13th construction meeting.

Board member Comments/Report:

Mike Visnaw, District 1:

- Attended lots of meeting since Board last met; 2 for Butman; 2 for Clement; 2 Airport meetings; Sherman Township; Secord Township; 2 Special Board meetings; 1 Personnel meeting; and, 1 Data meeting.
- Attended several meetings for contract negotiations.

Alan Donaldson, District 2:

- Attended both his Township meetings and the City.
- He's excited to work with this Board and especially on the Parks and Recreation Board.

Tami O'Donnell, District 3:

- Keeping up on the Materials Management Plan we joined with Isabella County on waste management/recycling options.
- Attended Billings meeting; they are partnering with Arnold Center to get some activities for residents.
- Attended Bentley Township meeting.
- Grim and Bourret meetings are tonight.
- Wixom Lake Improvement Board will meet Thursday at Billings for the first time since November.

Karen Moore, District 4:

- FLTF update.
- Wednesday at 5:30 Beaverton Tavern will be Beaverton Area Business Association meeting.
- GBPA will meet February 5th at Riverwalk for breakfast.
- EDC is looking for replace Matt Lang who vacated his position.

- January 18th, February 8th and February 22nd are vintage snowmobile races at the Fairgrounds.

Tom Winarski, District 5:

- Attended airport meeting; discussions on hangar grants.
- MidMichigan Community Action Agency hired a new director.
- Beaverton Township had their meeting and they are looking for form a Lake Improvement Board and getting the marijuana licensing program going.

Administration Report

Melanie has been working on year end balancing and getting W-2's out.

Kim has been working on the home assessments getting done for the CHILL Grant.

Commissioner Visnaw spoke on the broadband services to the counties and how many providers have fallen through but a list of preferred providers for the area will be given at a later date.

Board Communications

Report of Civil Attorney

February 21st the new civil attorney will be here to answer questions.

Public Comments:

Carrie Will from the Chamber spoke on the turnout for the Legislative breakfast; Ken Roberts and MSU Extension will speak at the next; May 23rd is the canoe race; and, they are working on the upcoming golf outing.

Christy Van Tiem informed the County audit will begin next week by Anderson, Tackman virtually and it needs to go out for RFP for future audits.

Commissioner O'Donnell informed of the Wixom Lake Association euchre tournament on January 25th at 5:30 p.m. at the Albright Shores Eagles to raise money for lake bed mowing.

The Closed Session meeting for Executive Secretary/Administrative Assistant will be held at the next Board meeting.

Receive & File - November and December library stats.

Adjournment at 10:15 a.m.

Julie A. Jackson, Chief Deputy Clerk

Karen Moore, Chairperson